



**Board Report
May 14, 2026**

AGENDA

JOHNSON COUNTY LIBRARY BOARD OF DIRECTORS
REGULAR MEETING, MAY 14, 2026
Central Resource Library
Carmack Community Room
9875 W 87th St Overland Park, KS 66212
4:00 p.m.

The public can view the broadcast of the meeting on the Johnson County Library [YouTube Channel](#) for a live feed or later when the video is posted to the Library's website.

If you have information or comments related to any item on our agenda that you would like to have presented to the Library Board, we encourage you to submit that information in writing. If you wish to submit information, please email comments or statements to kangethep@jocolibrary.org before noon on the Wednesday before the Thursday Library Board meeting. Comments received by noon will be shared with the entire Board and be made part of the record prior to the meeting.

I. Call to Order

- A. Pledge of Allegiance

II. Public Comments

III. Remarks

- A. Members of the Johnson County Library Board of Directors
- B. Board Chair, David Sims
- C. Development Department: Written reports presented by Shelley O'Brien, Development Director
- D. Liaison, Board of County Commissioners, Julie Brewer

IV. Reports

- A. Board Counsel – Andrew Logan
 - a) Review appointment process of new Library Board Members and Commissioner Liaison relationship to Library Board
 - b) Authority of the Board with regards to Property Conveyance
 - c) ADA Website Accessibility Compliance Update
 - d) Resolution 2026-01 Temporary access to exterior surveillance cameras
- B. County Librarian Report – Tricia Suellentrop, County Librarian
 - 1. Finances and Statistics
 - a) Financial Report, Dave Vratny, Finance Director
 - i. County Budget Calendar, Dave Vratny, Finance Director
 - ii. Legislation Update, Dave Vratny, Finance Director
 - b) Department Trends: Communications Department, Elissa Andre, Marketing & Communications Manager
 - 2. Comprehensive Library Master Plan
 - a) Spring Hill and De Soto, Megan Levitt, Project Coordinator
 - b) Capital Projects: Timeline Summary, Scott Sime, Project and Events Manager
 - c) Comprehensive Library Master Plan Refresh Update, Scott Sime, Project and Events Manager
 - 3. Updates – Tricia Suellentrop, County Librarian
 - a) Welcome new Board Member, Tricia Suellentrop, County Librarian
 - b) Corinth Replacement Update, Tricia Suellentrop, County Librarian

- c) Community Engagement Report, Tricia Suellentrop, County Librarian
- d) April Good News: Volunteer Appreciation, National Library Week, Staff Appreciation and Tax Season, Tricia Suellentrop, County Librarian
- e) Preview of Summer at the Library, Tad Twidwell, Physical Security Systems Manager and Shannon Goebel, Program Operations Manager
- f) Genealogy Day, Molly Wetta, Branch Operations Manager and Marsha Bennett, Johnson County Genealogical Society Vice President of Education and Outreach

V. Consent Agenda

A. Action Items:

- 1. Minutes of the April 9, 2026 Library Board Personnel meeting
- 2. Minutes of the April 9, 2026 Regular Library Board meeting
- 3. Minutes of the April 9, 2026 Joint Board of County Commissioner and Library Board meeting
- 4. Consideration of Memorandum of Understanding between Johnson County Library and Johnson County Election Office
- 5. Consideration of Contract Renewal for SirsiDynix

B. Information Items

1. Financial and Personnel

- a) The County Librarian and the Finance Director certify those payment vouchers and personnel authorizations for March 2026 were handled in accordance with library and County policy.
- b) The March 2026 Revenue and Expenditure reports produced from the County's financial system reflect the Library's revenues and expenditures

C. Gift Fund Report

- 1. Treasurer's Report

VI. Old Business

None

VII. New Business

- A. Informational Item: Consideration of Contract with BiblioCommons, Elisa Andre, Communications and Marketing Director
- B. Informational Item: Consideration of MOU with Foundation, Shelley O'Brien, Development and Foundation Director
- C. Informational Item: Consideration of ARM Bylaws of Directors of the Library, Patti Kangethe, Executive Assistant
- D. Information Item: Consideration of Resolution 2026-01 Surveillance Camera Authorization, Tad Twidwell, Physical Security Specialist
- E. Information Item: Consideration for Contract of rooftop unit replacement at Leawood Pioneer Library, Scott Sime, Project and Events Manager

VIII. Executive Session: Preliminary discussion of the acquisition of real property

IX. Adjournment

PUBLIC COMMENTS

May 2026

April 9, 2026

How is the progress of finding a new location for Corinth Library going?

Tim Sweeney

April 10, 2026

I would like to know why you do not update your search system? Unlike many search engines for companies, stores etc. if you get a letter wrong etc they will still find it or give you suggestions. With your system, everything must be exact or you're just out of luck. Horrible search engine.

DONNA GARRETSON



Monthly Report
of the Friends of Johnson County Library
to the Board of Directors of Johnson County Library
May 2026

National Library Week

Organized by the American Library Association, National Library Week is “an annual celebration highlighting the valuable role libraries, librarians, and library workers play in transforming lives and strengthening our communities.” This year’s theme was *Find Your Joy* – and we came together in many ways to do exactly that.

Our Summer Sale Series kicked off with a members-only event at the Book Nook, and – at long last – we launched *Friends Connect*, a virtual Library learning series just for Friends. A big thank you goes to Collection Development Manager Lacie Griffin for a presentation on intellectual freedom and collection challenges.

This month’s Banned Books Book Club read and discussed George Orwell’s *1984*, and was facilitated by Friends staff member August Spallo, who brought expertise to the conversation from his years of experience teaching the book in high school classrooms.

Library Advocacy

The Kansas Legislature adjourned *sine die* in the early morning hours of Saturday, April 11. Here’s a final update from this legislative session, focused on the bills that made it to Governor Kelly’s desk.

- **CCR for HB 2043 [VETOED]** – Providing a protest petition to contest certain increases in property tax revenues and continuing reimbursements from the taxpayer notification costs fund for an additional five years.
Status: The conference committee report for HB 2043 was adopted by both chambers during veto session. The Senate adopted the CCR on Friday, April 10, 2026, by a vote of 27–13, and the House adopted it 87–35. The bill was enrolled and presented to Governor Kelly on Monday, April 20, 2026. [Vetoed by Governor Kelly on Monday, April 27, 2026.](#)
- **HB 2539 [SIGNED INTO LAW]** – Authorizing library boards to change from being appointed members to elected members and requiring that the members of the Eudora Community Library District Board of Directors be elected. **Johnson County Library is exempt.**
Status: Signed by Governor. Passed the House as amended (Yea: 96, Nay: 26) on Thursday, February 19, 2026; Senate Final Action - Passed as amended (Yea: 37, Nay: 3) on Thursday, March 19, 2026; House concurred in Senate amendments on Wednesday, March 25, 2026; enrolled and presented to Governor on Friday, March 27, 2026; Approved by Governor on Monday, April 6, 2026. ([Kansas State Legislature](#); [Kansas Office of the Governor](#)) **NAY VOTES:** Corson, Holscher, Pettey.
- **HB 2769 [SIGNED INTO LAW]** – Requiring members of governing bodies of subordinate service taxing areas to be residents of such taxing areas.

Status: Signed by Governor. House Final Action - Passed as amended; Yea: 94 Nay: 25 on Thursday, March 12, 2026; Senate Final Action - Passed; Yea: 33 Nay: 7 on Thursday, March 19, 2026; enrolled and presented to Governor on Friday, March 27, 2026; Approved by Governor on Monday, April 6, 2026. ([Kansas State Legislature](#)) **NAY VOTES:** Corson, Francisco, Holscher, Miller, Pettey, Schmidt, Sykes.

- **HB 2745 [VETO SUSTAINED]** – Providing a protest petition to contest certain increases in property tax revenues and continuing reimbursements from the taxpayer notification costs fund for an additional five years.

Status: Veto sustained. The bill was amended into Senate Substitute for HB 2745; House concurred in Senate amendments on Friday, March 27, 2026; enrolled and presented to Governor on Friday, March 27, 2026; vetoed by Governor on Wednesday, April 8, 2026; returned to House on Thursday, April 9, 2026; no motion to reconsider vetoed bill; veto sustained on Friday, April 10, 2026. ([Kansas State Legislature](#); [Kansas Office of the Governor](#))

- **HB 2519 [SIGNED INTO LAW]** – Continuing in existence certain exceptions to the disclosure of public records under the Kansas open records act.

Status: Signed by Governor. House Final Action - Passed; Yea: 120 Nay: 2 on Thursday, February 19, 2026; Senate Consent Calendar Passed (Yea: 40, Nay: 0) on Tuesday, March 17, 2026; enrolled and presented to Governor on Friday, March 27, 2026; signed by Governor. ([Kansas State Legislature](#))

Questions are welcome. For discussion or context, please contact **County Librarian Tricia Suellentrop** or **Shanta Dickerson, Executive Director, Friends of Johnson County Library**.

Respectfully submitted,

Shanta Dickerson (she/her)
Executive Director

Libraries for all. All for libraries.



Monthly Report of the
Volunteer & Friends Engagement Coordinator to the
Board of Directors of Johnson County Library
May 2026

Volunteer Recognition

During our annual volunteer appreciation luncheon, we recognized several volunteers for their outstanding service at Johnson County Library.

- **Lifetime Volunteer Appreciation** – The Lifetime Achievement Award recognized a very rare group of volunteers who have dedicated over 4,000 hours of service. Sue Broski has contributed 4,695 hours as a Blue Valley Branch and Friends volunteer. Karen Kidd has contributed 4,388 hours Friends and book reviewer volunteer. Together, they have contributed \$315,997.57 worth of in-kind service.
- **Club 2080** – Friends volunteers Linda McNulty, Jean Ann Moster, and Phil Alejos were honored for each contributing the equivalent of One full time year of service or 2,080 service hours in their volunteer tenure.
- **Above and Beyond Awards** – This group of Library volunteers were recognized by staff and fellow volunteers for their Above and Beyond service in the last year. Honorees included: Jennifer Ancell, Kathy Anderson, Carol Bailey, Marsha Bennett, Mary Bichsel, Lyn Bowers, Amy Burgess, Glenda Carden, Darlene Jerome, Indraneel Kasuba, Chris Koetting, Benny Lin, Jim Moseley, Ananya Santhosh, Manjot Singh, Linn Speak, Stann Tate, and Ann Zimmerman.

Summer Teen Volunteers

Recruitment is currently underway for summer teen volunteer program. This is an opportunity to train with library staff to support our Summer Reading Program. Teenagers aged 13 and older will help us with distributing summer reading books, helping with circulation tasks, and summer programs. We anticipate between 70-100 teenagers will assist with these volunteer opportunities during summer 2026.

Volunteer Trends – Flexibility

Did you know that the Kansas City metro ranks #11 in the nation for volunteerism? Despite this desire to serve, younger generations -- Gen Z/Millennials -- are looking for more short-term, flexible, and hybrid volunteer opportunities. Opportunities like our summer teen volunteer program allow the flexibility to select two-hour shifts any of the hours the Library is open. This allows teens to serve around extra-curricular activities, jobs, and vacations. One-time weekend opportunities helping with Friends Book sales and library programs also engage adults who work full-time jobs. Opportunities like being a book reviewer, testing jigsaw puzzles, and making bookmarks for our Home Connect patrons, allow people to work on these tasks from home as their schedules permit.



Monthly Report
of the Johnson County Library Foundation
to the Board of Directors of Johnson County Library
Shelley O'Brien, Executive Director
May 2026

Library Lets Loose Chairs – The Foundation would like to thank Bonnie and Chris Limbird for being the Chairs of Library Lets Loose 2026. Bonnie is currently a member of the Foundation Board, where she serves as the People Committee Chair. Additionally, she is an active volunteer with the Arts Council of Johnson County. Bonnie is a former Prairie Village City Council Member and works for SFS Architecture as a Senior Interior Designer.

For the past 15 years, Chris Limbird is Senior Engineer for Burns & McDonnell in Kansas City. Their daughter, Abi, is finishing her sophomore year at the University of Maryland in College Park, Maryland, where she is majoring in English and Media Studies.

We thank Bonnie and Chris for their ongoing support and leadership in our library community. Library Lets Loose 2026 will be on Saturday, September 19th at the Central Resource Library. The theme for 2026 is 80s Movies!

Library Field Trips – As part of our 2026 Fundraising Wish List, Library Field Trips are being promoted as a need for the Johnson County Library. Articles are published in the Summer Guide and the Open Book this month. The response has been wonderful with over \$2,500 raised of the \$5,000 goal. Several 3rd grade teachers have reached out and shared their support of the program. We are excited to expand and formalize this program working with the staff at branches and the regional librarians.

The next Fundraising Wish List item to highlight this summer is outreach for Home Connect. We would like to expand the program to reach more people who need library materials sent directly to their homes.

The Fundraising Wish List is the fundraising priorities of the Johnson County Library. They were voted on by Department Managers and approved by the Foundation Board. Each year they are updated to reflect the needs and opportunities of the Library.

Anjali Panyda is the new President-Elect – With Dr. Amanda Vega-Mavec moving to the Library Board, the Foundation Board had an election in March for the next President-Elect. It is with great pleasure we announce Anjali Panyda has been elected to this role. She has been a member of the Foundation Board since 2022 and has been very involved with Library Lets Loose, including serving as co-chair. Thank you Anjali for your leadership service.

JOHNSON COUNTY LIBRARY: Summary of Expenditures by Cost Category (.75 Increase Only)
March 2026
25% of Year Lapsed

OPERATING FUND

	2026 Budget
Programs	
Revenue	6,688,855

Administrative Services
Information Technology
Collection Development
Branch/Systemwide Services
Transfer to Capital Projects
Interfund Transfers

TOTAL OPERATING FUND EXPENDITURES	\$0
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TOTAL .75 INCREASE FUNDS REMAINING OPERATING	\$6,688,855
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SPECIAL USE FUND

	2026 Budget
Revenue:	3,496,675
Expenses:	
Contractual Services (General Maintenance)	
Commodities (Capital Equipment)	
Transfer to Debt Payment	
Transfer to Debt Payment - CLMP	488,197
Transfer to Capital Projects	

TOTAL SPECIAL USE FUND EXPENDITURES	\$488,197
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TOTAL .75 INCREASE FUNDS REMAINING SPECIAL USE	\$3,008,478
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TOTAL .75 INCREASE FUNDS REMAINING ALL FUNDS	\$9,697,333
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JOHNSON COUNTY LIBRARY TOTAL REVENUE REPORT

March 2026

25% of Year Lapsed

REVENUE ALL FUNDS	2026 Year to Date	2026 Budget	% Budget Year to Date	% Budget YTD Prior Year
Ad Valorem	28,805,918	51,837,553	56%	56%
Ad Valorem Delinquent	79,694	220,960	36%	36%
Motor Vehicle	1,052,867	3,657,873	29%	28%
Library Generated - Copying/Printing	15,556	108,206	14%	3%
Library Generated - Fees	17,073	42,000	41%	55%
Sale of Library Books	0	50,000	0%	0%
Misc Other	5,187	18,703	28%	58%
Reimbursements	109,898	811,144	14%	13%
Library Generated - Other Charges	0	0	0%	0%
Investment	168,151	912,000	18%	75%
Unencumbered Balance Forward	0	5,850,768	0%	0%
Transfer from Capital Projects	0	0	0%	0%
Sale of Capital Assets	0	0	0%	0%
Recreational Vehicle Tax	9,488	14,098	67%	66%
Commercial Vehicle Tax	51,835	66,967	77%	75%
Heavy Trucks Tax	2,802	4,432	63%	73%
Rental Excise Tax	30,945	79,279	39%	44%
Payment in Lieu of Taxes	247,339	0	0%	0%
State and Federal Grants	164,839	273,607	60%	0%
TOTAL REVENUE	30,761,591	63,947,590	48%	60%

Expenses ALL FUNDS with Collection

Encumbrance	Categories	2026 Year to Date	2026 Budget	% Categories Expended
	Salaries and Benefits	7,109,948	30,206,875	24%
	Contractual Services	2,207,344	9,226,059	24%
	Commodities	4,313,814	6,473,692	67%
	Risk Management Charges	0	274,279	0%
	Capital / Maintenance / Repair	0	10,532,371	0%
	Transfer to Capital Projects	488,197	3,137,170	16%
	Grants	164,839	273,607	60%
	Interfund Transfer	3,756,548	3,823,537	98%
TOTAL EXPENDITURES		18,040,690	63,947,590	28%

Revenue - Expenses as of March 31, 2026 12,720,901

RESERVES ALL FUNDS	As of 12/31/25
Reserves Operating Fund	25,691,122
Reserves Special Use Fund	3,364,426
Total JCL Reserves	29,055,548

JOHNSON COUNTY LIBRARY: Summary of Expenditures by Cost Category
March 2026
25% Year Lapsed

OPERATING FUND	2026	2026	% Program
Programs	Year to Date	Budget	Expended
Administrative Services	1,047,464	7,275,498	14%
Information Technology	1,386,091	6,616,965	21%
Collection Development	1,032,355	4,294,139	24%
Branch/Systemwide Services	6,269,253	27,360,519	23%
Risk Management Charges	0	274,279	0%
Grants	0	273,607	0%
Transfer to Capital Projects	0	10,532,371	0%
Interfund Transfer	3,756,548	3,823,537	98%
TOTAL OPERATING FUND EXPENDITURES	13,491,712	60,450,915	22%

SPECIAL USE FUND	2026	2026	% Budget
	Year to Date	Budget	Expended
Contractual Services (General Maintenance)	0	202,505	0%
Commodities (Capital Equipment)	0	157,000	0%
Transfer to Debt Payment	0	0	0%
Transfer to Capital Projects	488,197	3,137,170	16%
TOTAL SPECIAL USE FUND EXPENDITURES	488,197	3,496,675	14%

TOTAL EXPENDITURES	13,979,909	63,947,590	22%
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JOHNSON COUNTY LIBRARY: Summary of Expenditures by Type
March 2026
25% Year Lapsed

ALL FUNDS	2026	2026	% Categories
Categories	Year to Date	Budget	Expended
Salaries and Benefits	7,109,948	30,206,875	24%
Contractual Services	1,594,427	9,226,059	17%
Commodities	1,030,789	6,473,692	16%
Risk Management Charges	0	274,279	0%
Capital / Maintenance / Repair	0	10,532,371	0%
Transfer to Debt Payment	0	0	0%
Transfer to PBC Capital Leases	488,197	3,137,170	16%
Grants	0	273,607	0%
Interfund Transfer	3,756,548	3,823,537	98%
TOTAL EXPENDITURES	13,979,909	63,947,590	22%

GRANTS*	Expenditures through 03/31/2026	Source	Received	Expenditures	Grant Award	Budget Remaining
285000091	2023-State Aid	State	3/29/2023	\$132,568.53	\$132,568.53	\$0.00
285000092	2024-State Aid	State	3/12/2024	\$132,886.40	\$132,886.40	\$0.00
285000094	2025-State Aid	State	4/17/2025	\$165,810.08	\$165,810.08	\$0.00
285000096	2026-State Aid	State	3/9/2026	\$0.00	\$164,838.57	\$164,838.57

*Includes all expenditures and revenues over the life of the grant.

Expenditure of Friends of the JCL Donations 2026

<i>Expenditure Details</i>	<i>March</i>	<i>YTD</i>
Volunteer Recognition	\$73.94	\$73.94
Advertising/Promotion	0.00	0.00
Collection Materials	0.00	0.00
Professional Development/Staff Recognition	0.00	0.00
Technology/Recruitment Consulting & Expenses	0.00	0.00
Strategic Planning meeting supplies	0.00	0.00
GEM Award/Staff Recognition	0.00	0.00
Homework Help and Tutor.com	0.00	0.00
Summer Reading Club/Elementia	0.00	0.00
Other Library Programming	0.00	0.00
MidAmerica Regional Council	0.00	0.00
Joint Board Meeting Expense	0.00	0.00
Board Travel Expenses	0.00	0.00
Board Retreat Expenses	0.00	0.00
Miscellaneous	0.00	0.00
Total Expenditures	\$ 73.94	\$ 73.94

2027 Johnson County Budget Calendar and Legislative Updates

May 2026

JOHNSON COUNTY LIBRARY



Upcoming 2027 Budget Calendar Dates in 2026

- **Thursday, May 21st** County Manager's Proposed 2027 Budget Overview to Board of County Commissioners (BOCC)
- **Thursday, June 18th** Johnson County Library 2027 Proposed Budget Presentation to the BOCC
- **Thursday, July 16th** BOCC Sets Maximum Expenditure Budget for 2027
- **Tuesday, August 25th** Johnson County 2027 Public Budget Hearing
- **Thursday, September 3rd** BOCC Adopts 2027 Johnson County Budget
- **Thursday, September 10th** Library Board Adopts 2027 Revenue Neutral Rate Resolution



Kansas Legislative Update

Conference Committee Report (CCR) for Kansas House Bill (HB) 2043 (formerly Senate Sub for Kansas House Bill 2745) passed out of both legislative chambers.

Governor vetoing the bill after Sine Die; no override is permitted so the veto is sustained and the legislation fails to become law.

Features of CCR for HB 2043

- Property tax revenue threshold based on the three-year average of the Midwest Cities Consumer Price Index (CPIU-M) or a three percent cap, whichever is lower
- Petition of budget proposals exceeding could be overturned via signatures from 10% of voters which could be mailed in on Revenue Neutral Rate statement
- Bonding and indebtedness were excluded from the revenue cap threshold.
- Abatements and TIF districts treated as new growth when returning to the tax rolls



Communications Department Trends

May 2026

JOHNSON COUNTY LIBRARY



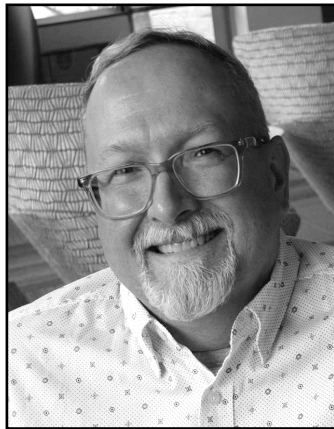
Graphic Design



Marketing/Communications



Web



Internal



Savor it here.
Solve it here.
See it here.
Study it here.
Save it here.
Start it here.
Schedule it here.



JOHNSON COUNTY LIBRARY

Savor it here.
Solve it here.
See it here.
Study it here.
Save it here.
Start it here.
Schedule it here.
Select it here.
Speak it here.



0:31

Read it here.
Research it here.
Reboot it here.
Refresh it here.
Recharge it here.
Renew it here.
Reimagine it here.



JOHNSON COUNTY LIBRARY

Read it here.
Research it here.
Reboot it here.
Refresh it here.
Recharge it here.
Renew it here.
Reimagine it here.
Rehearse it here.
Request it here.



0:31

JoCoLibrary.org

is getting a

fresh new look!



JOHNSON COUNTY KANSAS
Library Annual Report
2024

Explain it here.
Embrace it here.
Expand it here.
Encounter it here.
Explore it here.
Evaluate it here.
Envision it here.
Elect it here.
Express it here.



JOHNSON COUNTY LIBRARY

0:31

Wish it here.
Wonder it here.
Weave it here.
Welcome it here.
Watch it here.
Write it here.
Waltz it here.
Weather it here.
Wander it here.



JOHNSON COUNTY LIBRARY

0:31

Envision it here.
Elect it here.
Express it here.



Stay informed and connected to the community! Explore resources that help you evaluate media, learn about local government, catch the latest news, and empower our community together. jocolibrary.org/community-matters

JOHNSON COUNTY LIBRARY

Waltz it here.
Weather it here.
Wander it here.



Indulge in endless entertainment options at Johnson County Library. Binge your favorite shows, get lost in a movie, jam to music, find inspiration with engaging programs and read the latest magazine and newspaper issues, all with no subscription fees or paywalls. jocolibrary.org

JOHNSON COUNTY LIBRARY



 **JOHNSON COUNTY POST**



- Inform
- Support
- Connect
- Celebrate

68%



timely

70%



clear

75%



relevant

11

Virtual
Town Halls



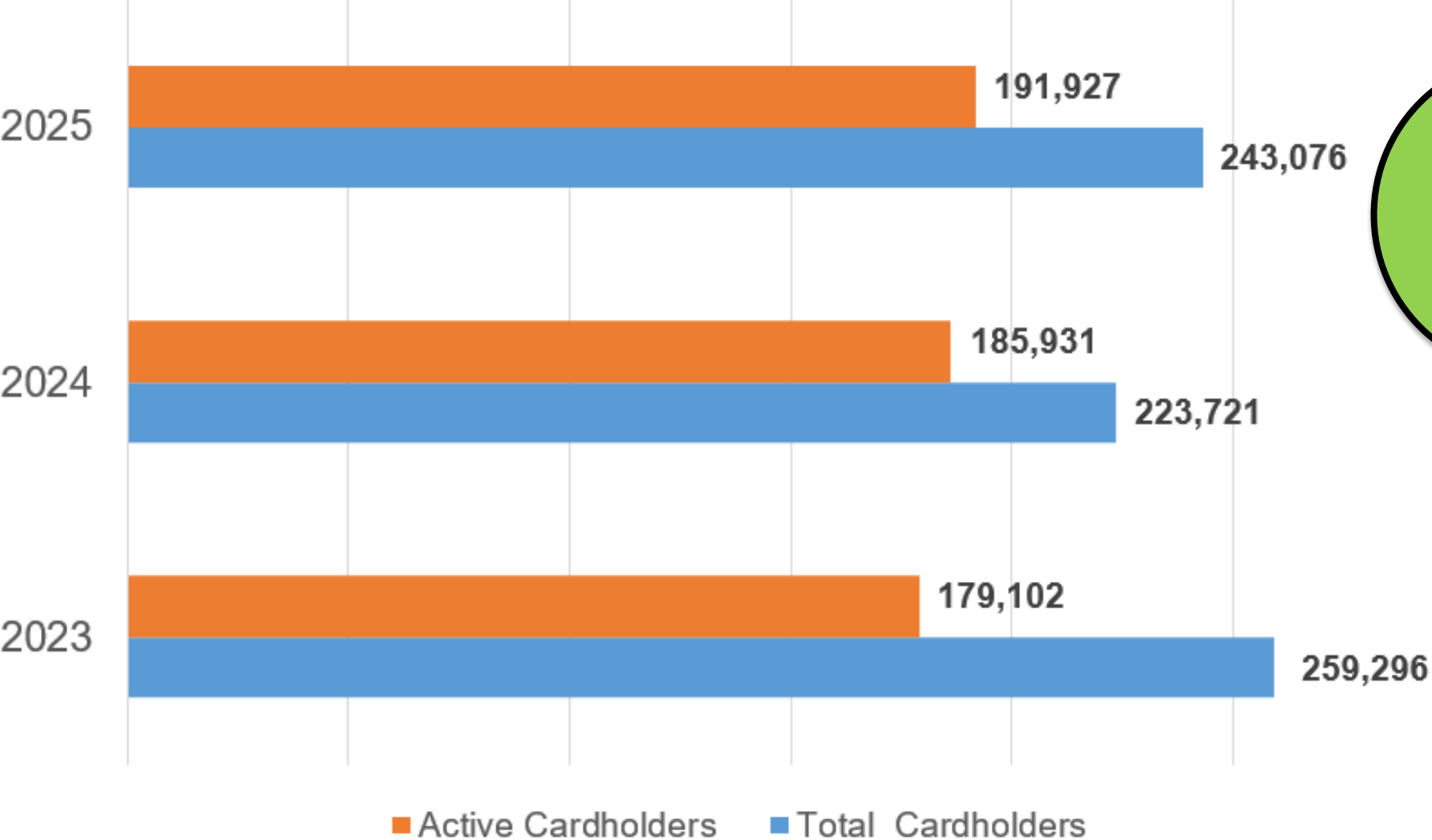
40 average attendees
per session



248 watched the replay or
read the recap on
average per session



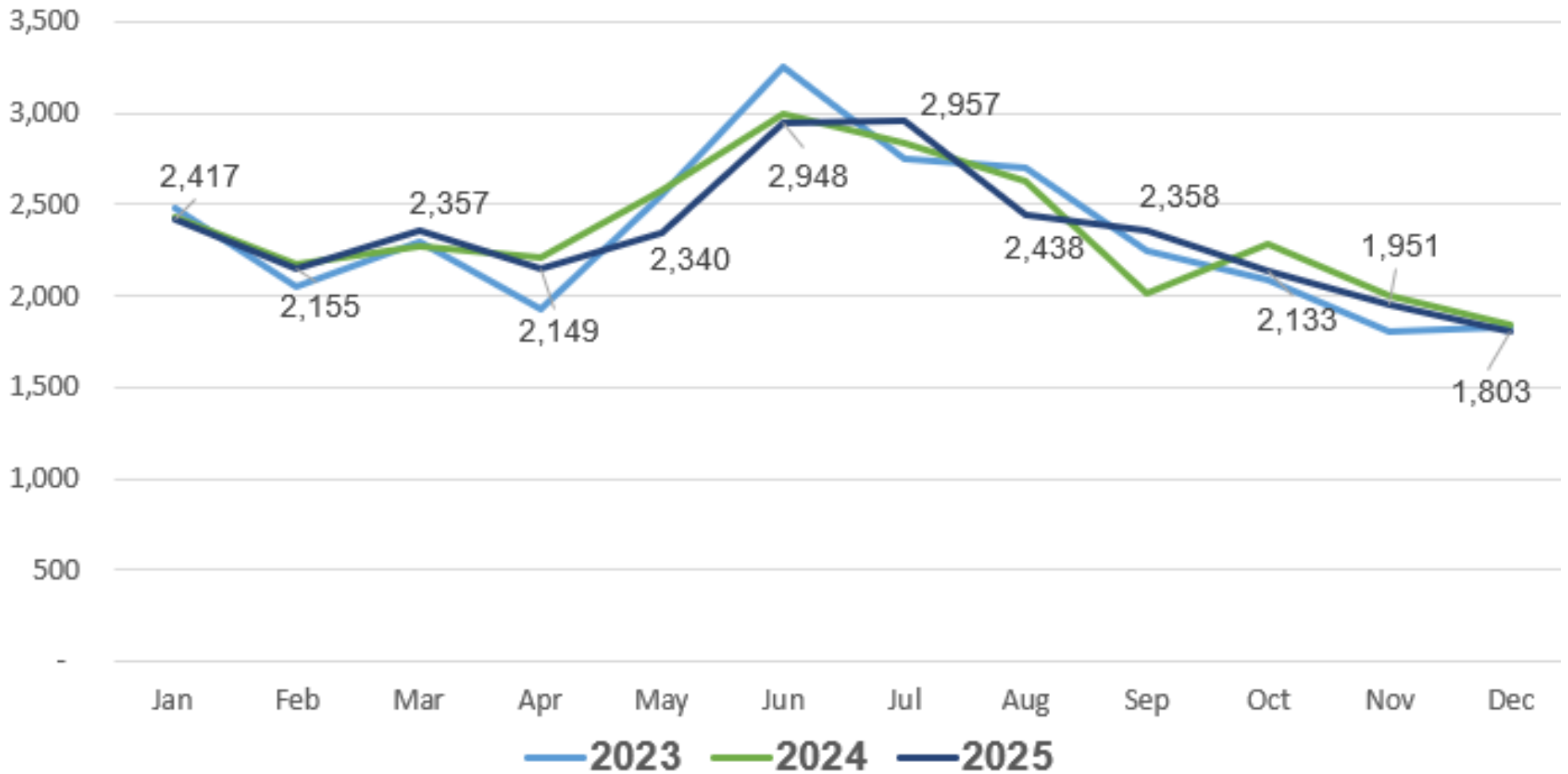
Total vs. Active Cardholders



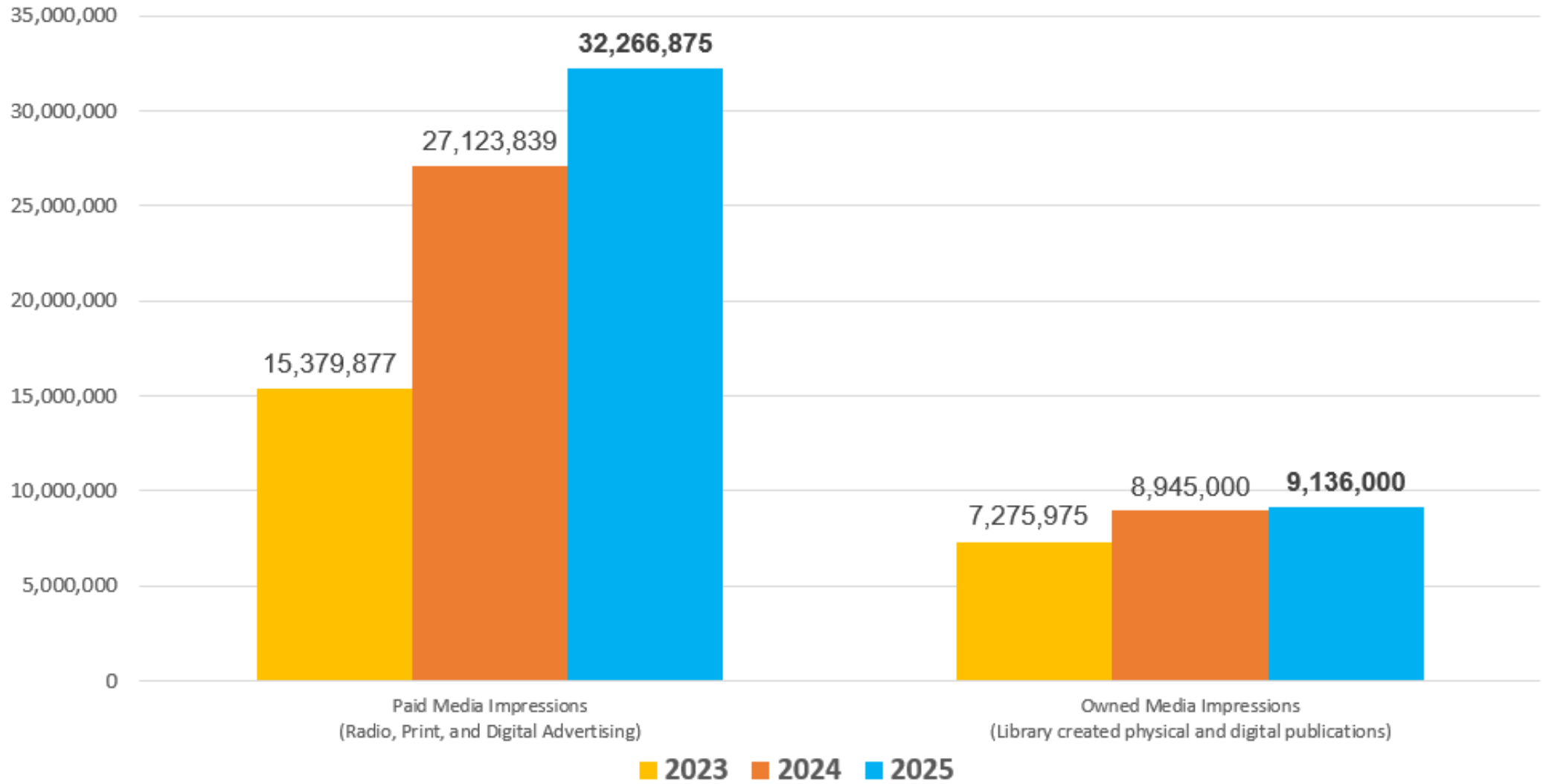
8%
Growth
for Total



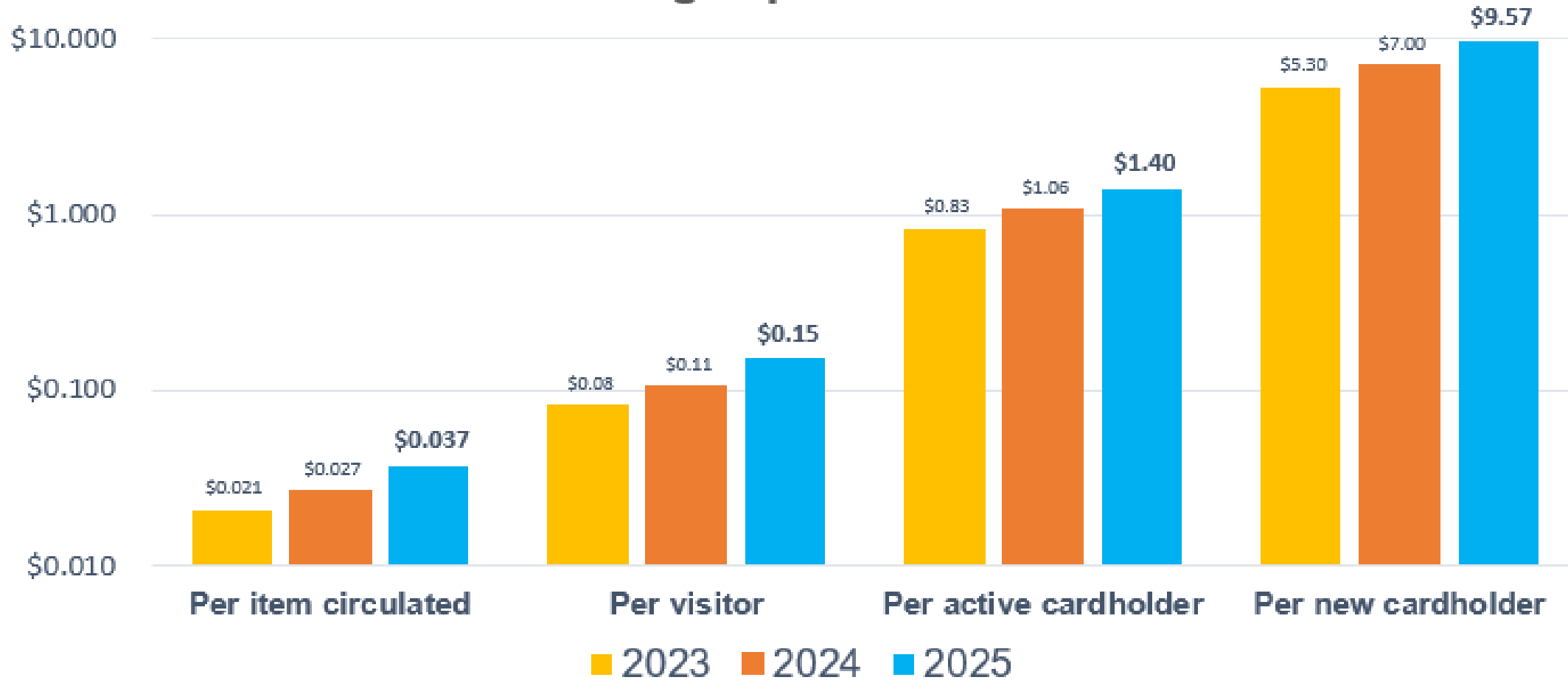
New Card Applications



Impressions



Advertising Expenditure Metrics



The pen Book

Subscribers: **197,956 (+1%)**
Avg. Open Rate: **51.9% (+10%)**
Avg. Click Ratio: **1.8% (25%)**

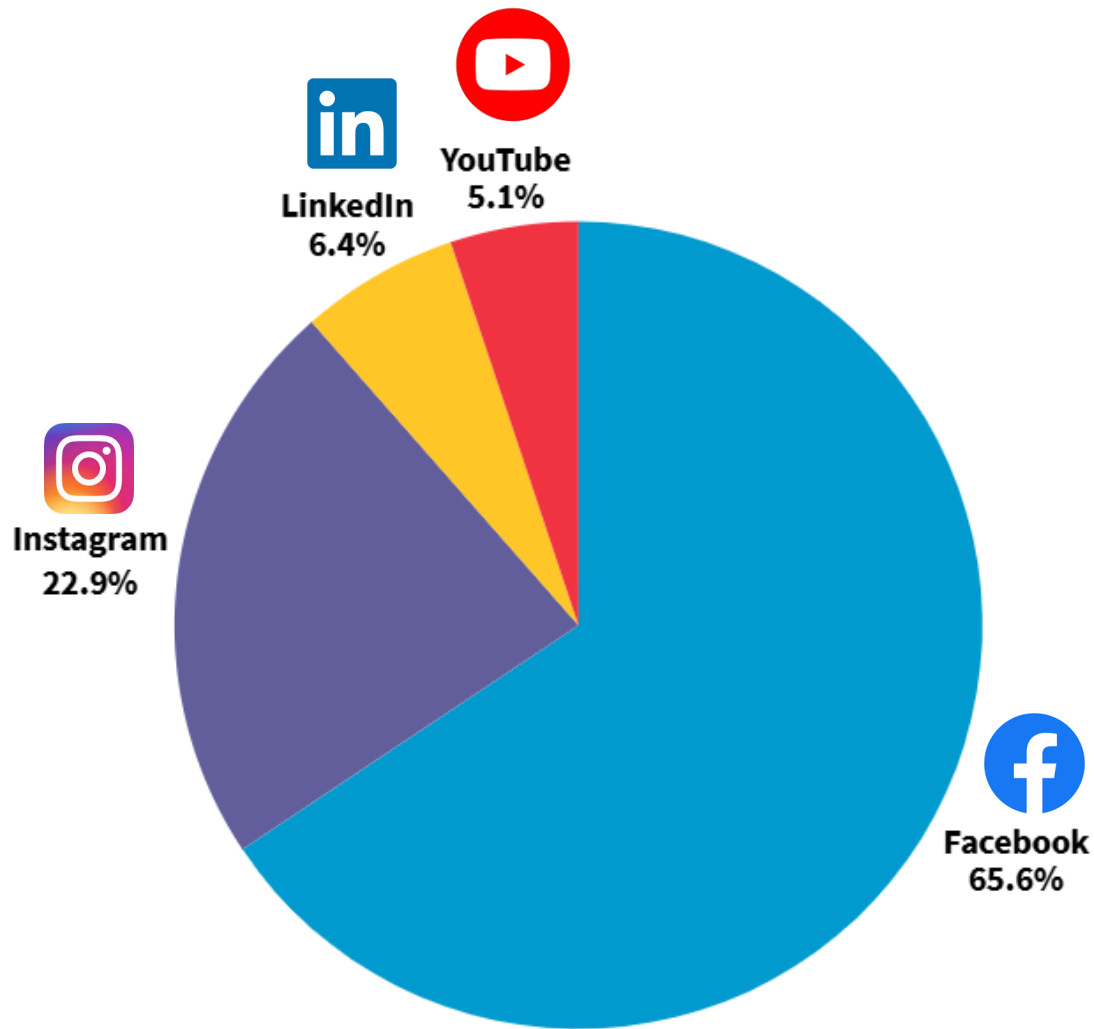
Kids & **FAMILY**

Subscribers: **2,053 (+6.5%)**
Avg Open Rate: **58% (+10%)**
Avg Click Ratio: **4.7% (-58%)**

JOHNSON COUNTY LIBRARY Welcome Series

Total Sent: **65,659 (-4%)**
Avg Open Rate: **68.5% (+3%)**
Avg Click Ratio: **9.7% (+10%)**





Followers: 19,730 (+14%)
Content Views: 1.8 million
Audience: 85% female, ages 35-54, 48% in JoCo



Followers: 6,878 (+28%)
Content Views: 268,400
Audience: 88% female, ages 35-44, most in JoCo



Followers: 1,910 (+14%)
Content Views: 12,000
Audience: Professionals in the Kansas City metro area



Subscribers: 1,540 (+19%)
Content Views: 811,200 (+54%)
Audience: 54% male, ages 25-44





Views: 288,742
Reach: 166,718
Interactions: 11,989 reactions, 550 comments, 649 shares



Views: 7k
Reach: 4.6k
Interactions: 712 reactions, 35 comments, 101 shares, 18 saves



Kelly Routt
The next time I am in Kansas i am absolutely going to the library.

17w Like Reply 5

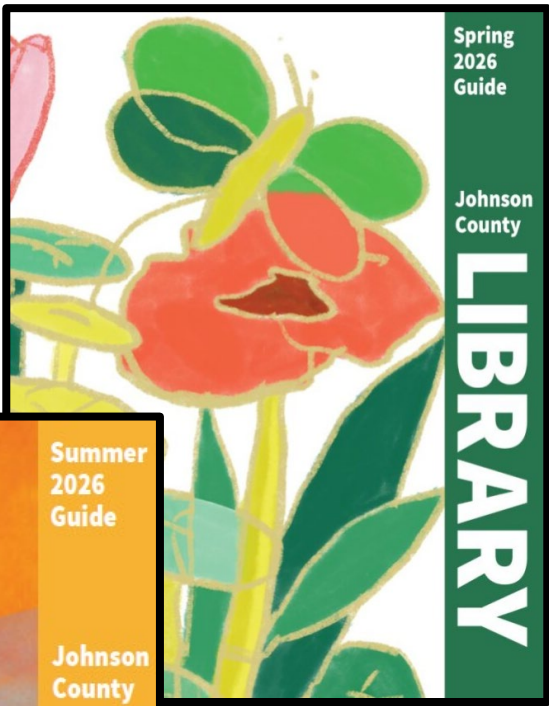
View 1 reply



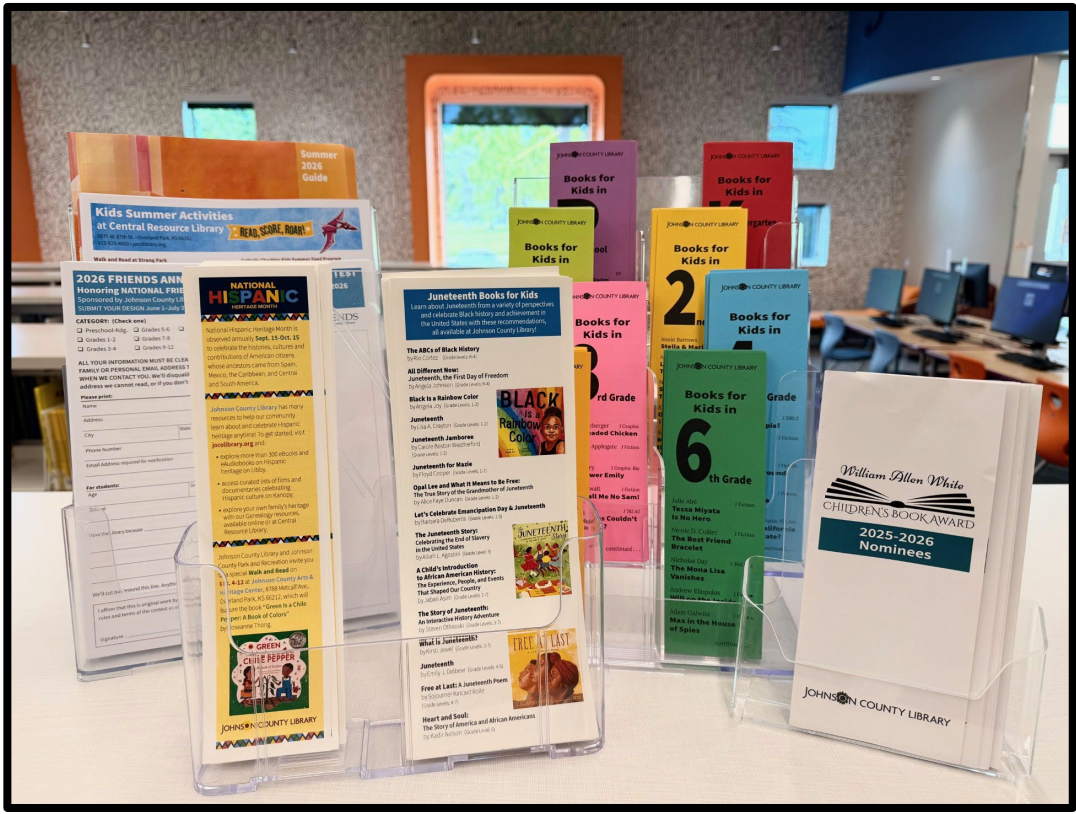
Penny Wieser
I stopped in my tracks when I saw this. I'm in North Dakota 😂😂😂

17w Like Reply 10



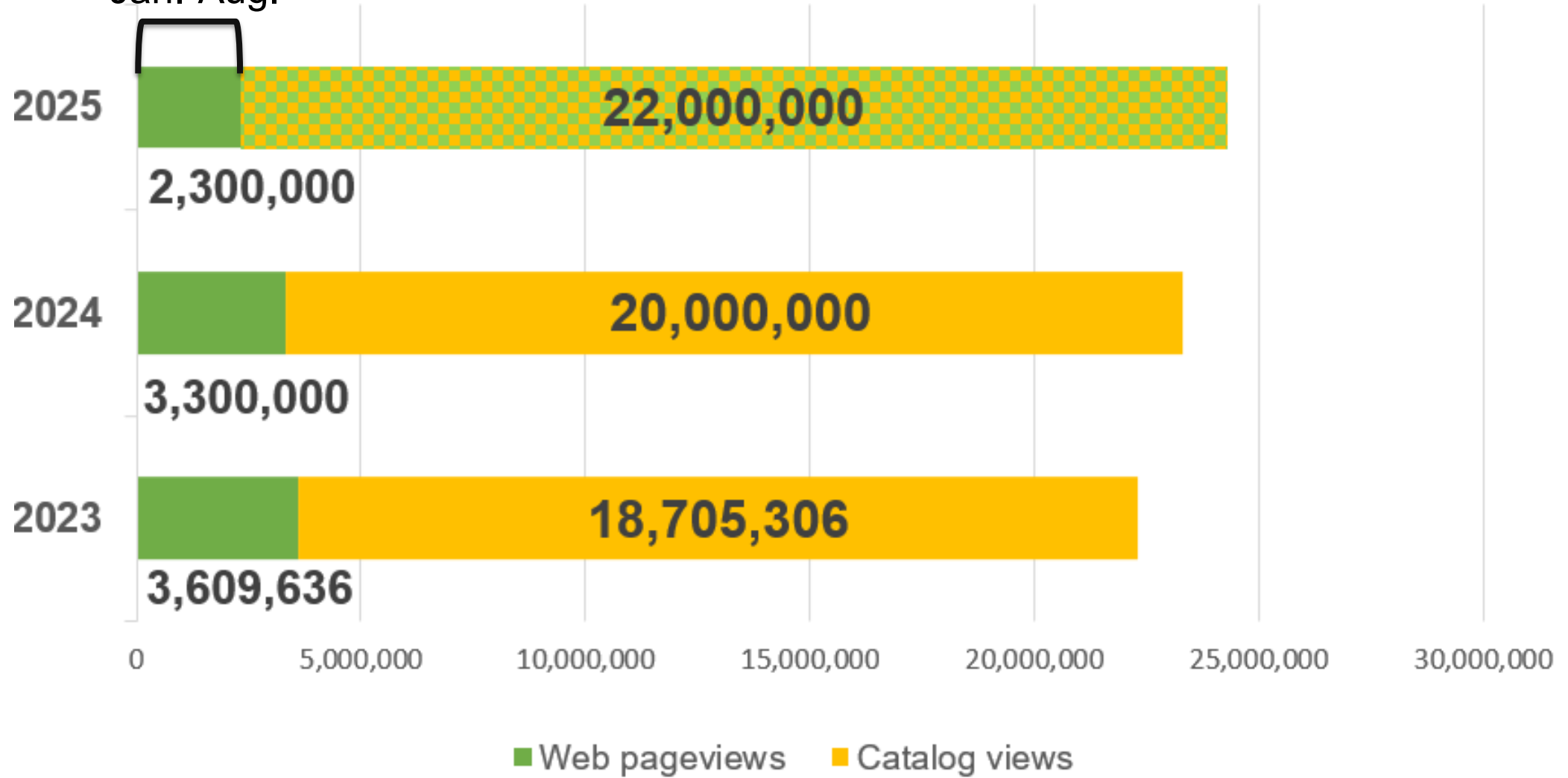


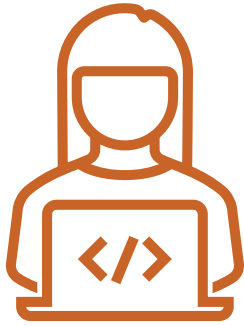
39%
of JoCo households are active



Web + Catalog Visits

Jan.-Aug.

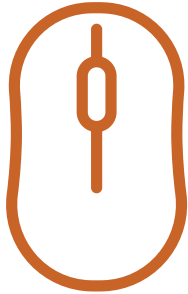




Engaged users spend more than 10 seconds viewing a page.

January-May 2025: 418,955

January-May 2026: 869,898 (+107%)



Events measure interactions with content on a page.

January-May 2025: 19,440,024

January-May 2026: 21,870,364 (+12.5%)

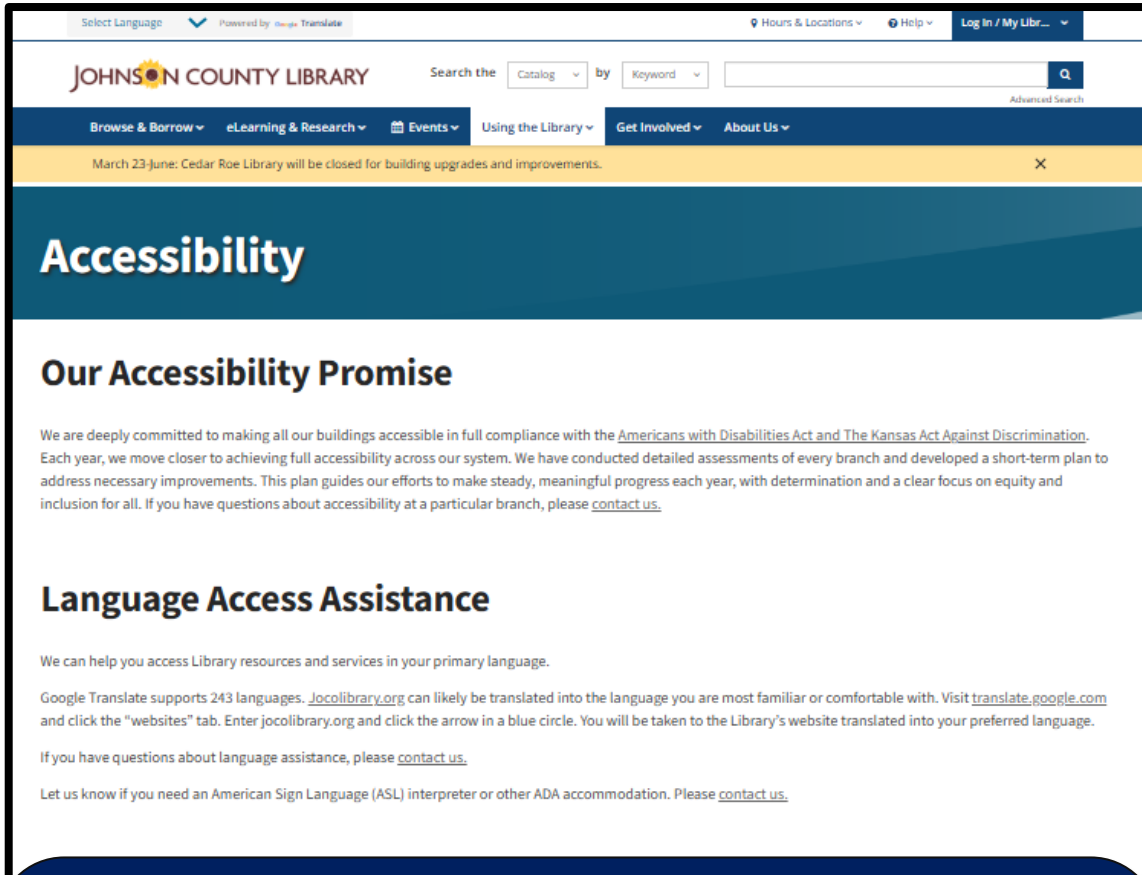


Staff List views

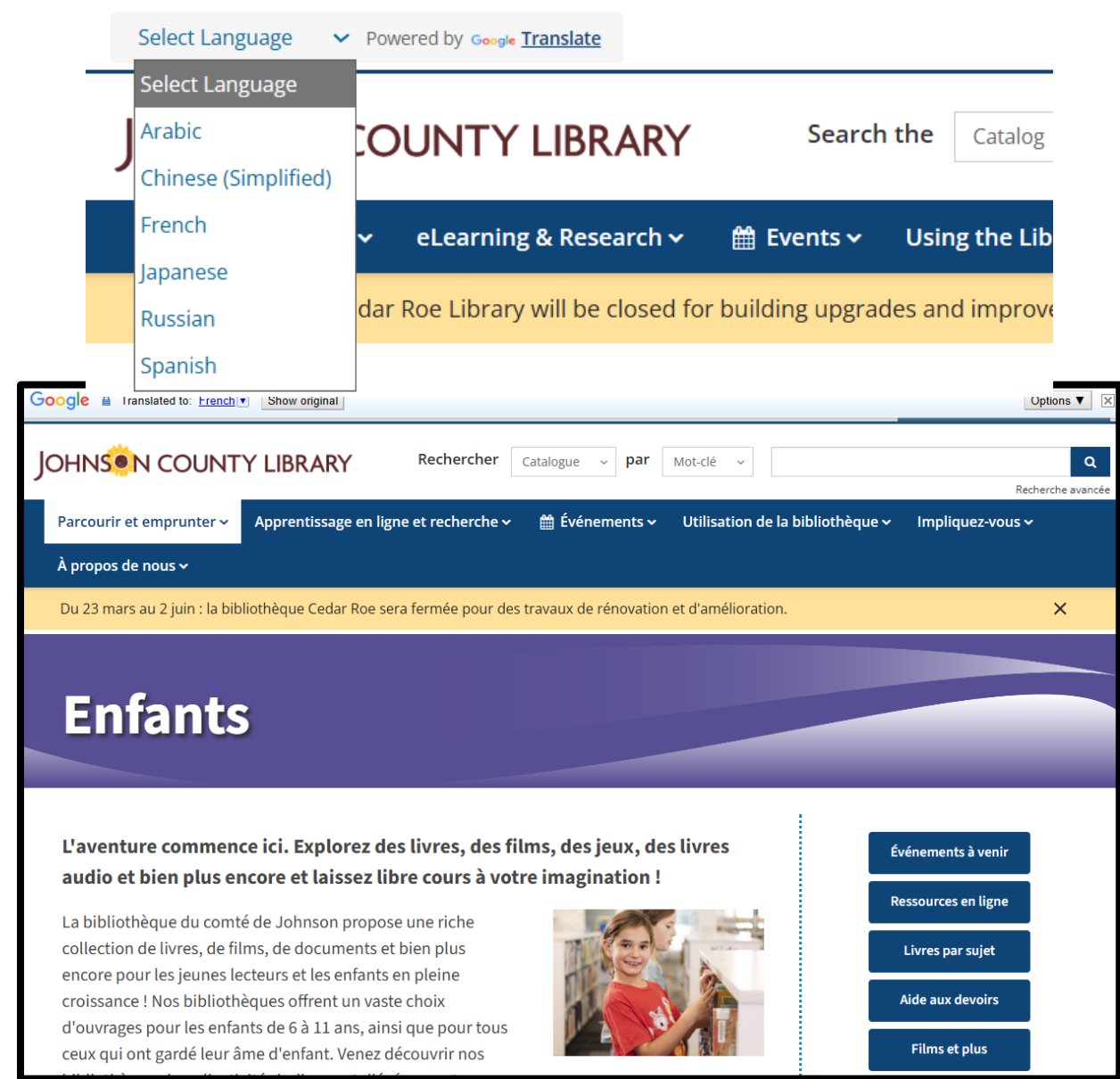
January-May 2025: 154,127

January-May 2026: 258,207 (+67.5%)





**ARM 50-20-20: Compliance with ADA
ADA Title II Rule on Web Content and
Mobile App Accessibility**





Upcoming Initiatives:

- Summer Reading 2026
- World Cup
- Multilingual communications
- Spring Hill and De Soto renovations
- Extended Access promotion
- Digital signage upgrade
- Branch signage and branding



Spring Hill and De Soto Renovations

May 2026

JOHNSON COUNTY LIBRARY



Construction Updates

Spring Hill

- Parking lot and sidewalks poured
- Metal screen installed
- Patio furniture installed
- Shelving installed

De Soto

- Reopened on April 23!



Construction Updates – Spring Hill



View of the adult collection. New light fixtures, shelves going up, collection ready to be shelved.



Dormer windows in the adult area. Increases ceiling height and bring in natural light



Construction Updates – De Soto



Adult computers



Bathroom interior featuring wallpaper with abstract letters



Next Steps

Spring Hill

- Landscaping
- Shelving of the collection
- Furniture installation
- Technology installation



Next Steps

De Soto

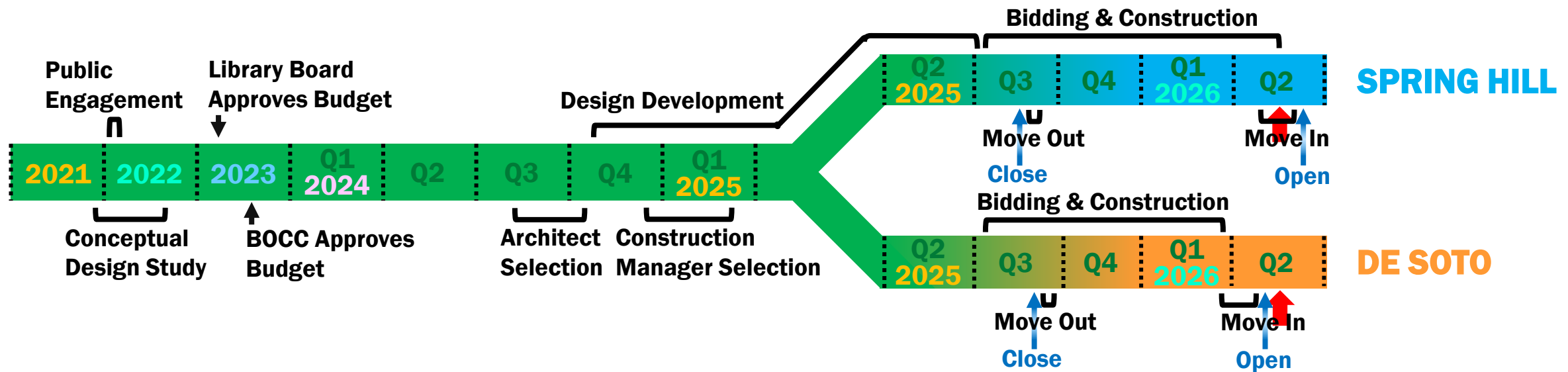
- Welcoming patrons back!
- Warranty period

Spring Hill

- Staff activities to “turn the building back into a library”
- Extended Access information available on new landing page



Spring Hill and De Soto Renovations: Anticipated Project Timeline



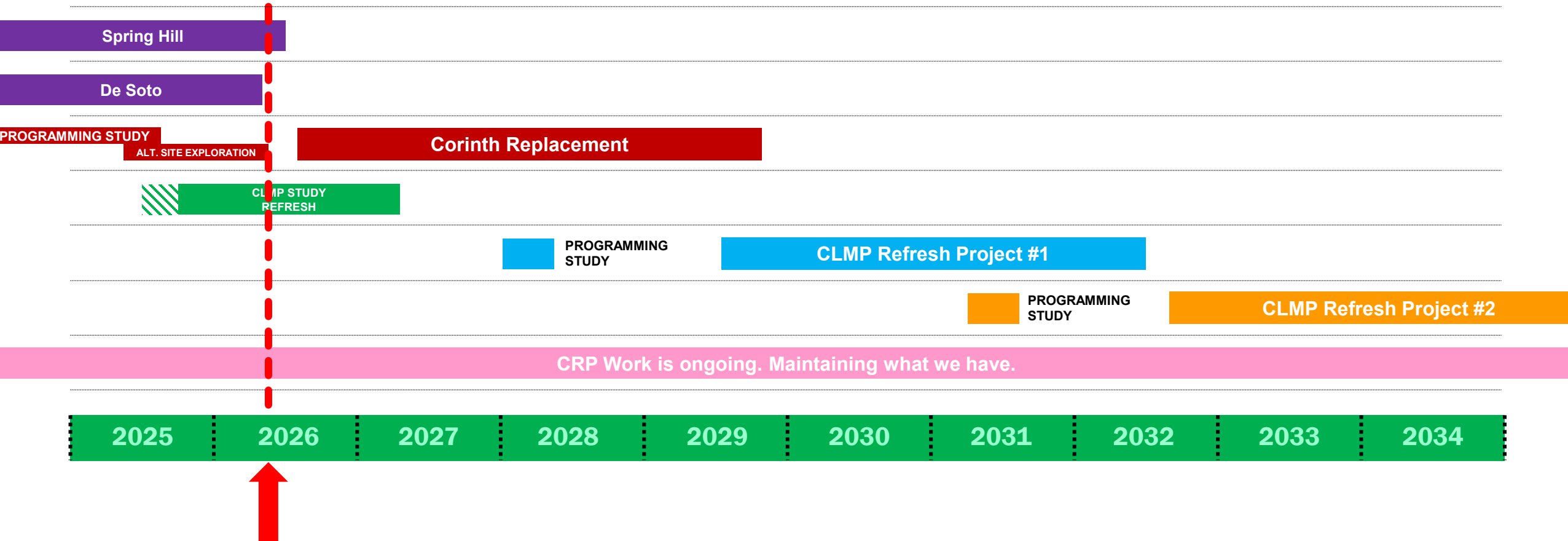
Capital Projects: Timeline Summary

May 2026

JOHNSON COUNTY LIBRARY



Capital Improvement Projects: Updated Timeline

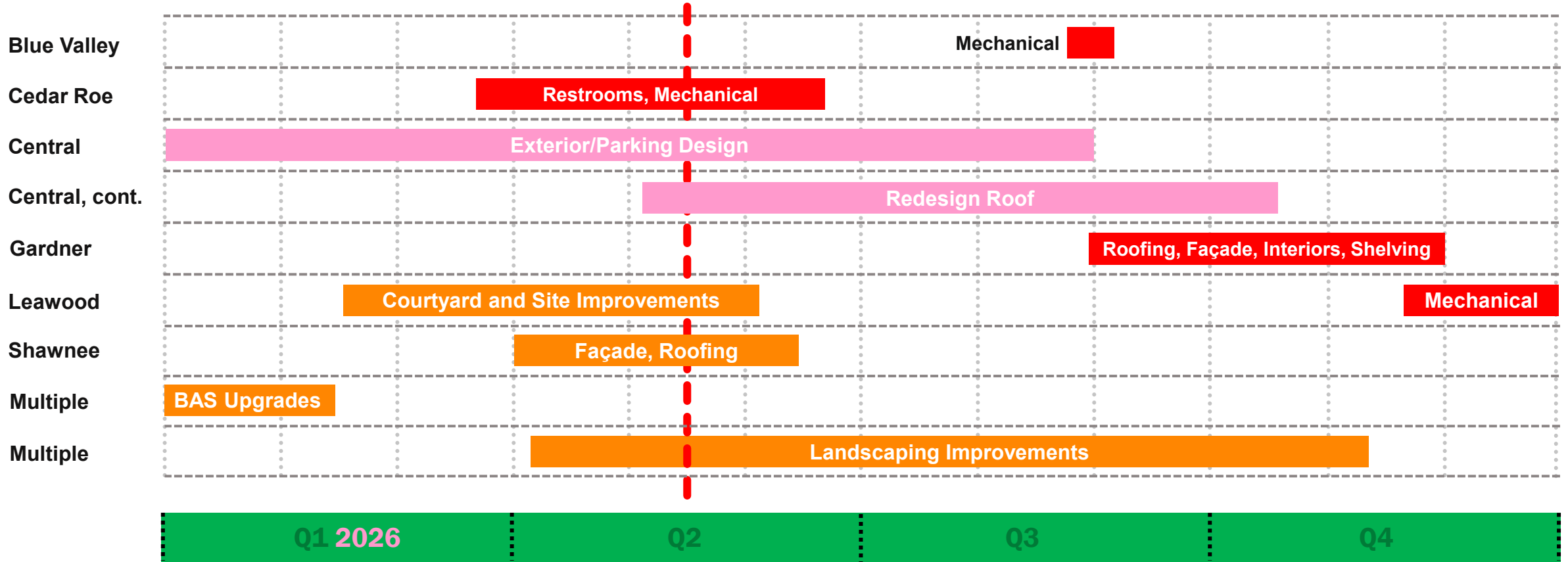


This visual is shown as an illustration with anticipated dates and will change.



2026 CRP Anticipated Timeline

- Proposals / Design
- Bidding
- Contracts / Board Action / Other Approvals
- Product / Material Submittals / Lead Time
- Building Closure
- FAC Activity / No Closure
- Substantial Completion / Move-in / Punch List Completion



This visual is shown as an illustration with anticipated dates and may change.



Comprehensive Library Master Plan

May 2026

JOHNSON COUNTY LIBRARY



Comprehensive Library Master Plan Update

Updates:

- Workplan is gelling
- Facility assessments scheduled
- Building Operational/Service assessments scheduled
- Planning for Staff, Public, and Partner Engagement

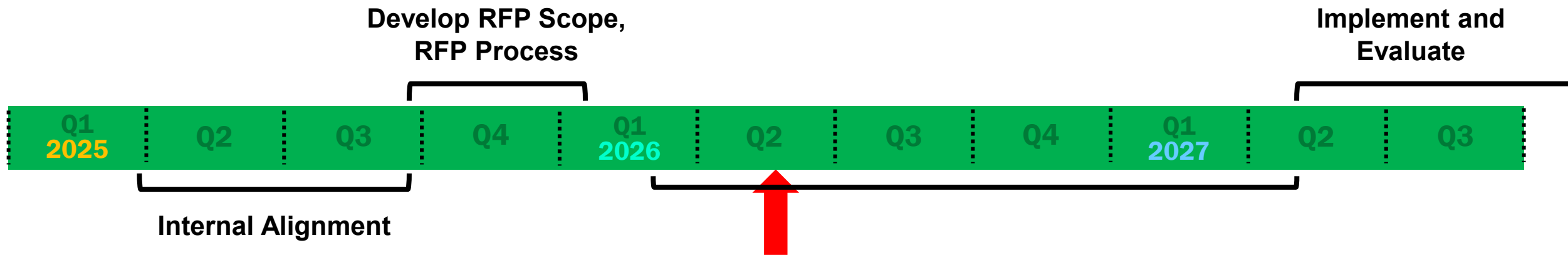
Next Steps:

- Environmental Scan / Data Review continues
- Public and Staff engagement – Expecting to Launch in July



CLMP Refresh:

Anticipated Timeline



Study:

- Project Planning
- Environmental Scan, Data Review, Engagement Planning
- Stakeholder Engagement
- Prioritization of Needs and Demands
- Develop and Present Recommendations



Summer at the Library: World Cup, America's 250th, and Summer Reading

May 2026

JOHNSON COUNTY LIBRARY



KANSAS CITY'S MOMENT IS HERE

THE HEART OF THE GAME IS READY FOR THE FIFA WORLD CUP 26™

**A GLOBAL STAGE
CENTERED IN KC**

**7+
POWERHOUSE
TEAMS**

**4+
CONTINENTS
REPRESENTED**

**6
FIFA WORLD CUP 26™
MATCHES**

MOMENTUM IS BUILDING

**#3 MOST
SEARCHED**

Host City on Expedia



FUELING
THE REGION



650K+

projected visitors

\$653M*

direct economic impact



2025 PREPARED WITH PURPOSE

Building the partnerships, systems and capacity to propel KC to new heights in the nation and the world.

**FIFA FAN FESTIVAL™:
FAN EXPERIENCE FIRST**

**18 DAYS,
FREE TO ALL**

Unveiled the heartbeat of tournament culture in KC



SAFETY COORDINATED

50+ agencies aligned

18 integrated workstreams

**CONNECTKC26: MOVING
PEOPLE SEAMLESSLY**

215 motor coaches secured

22 direct routes planned

33 days of regional service



ONE REGION UNITED

531+ civic, community and corporate organizations engaged



**KC GAME PLAN:
SMALL BUSINESS READY**

11K+ visitor-facing businesses targeted

2.4K+ business interest forms submitted

295+ readiness assessments completed

VOLUNTEERS MOBILIZED

16K applicants

5K+ engaged and training



ONE REGION, UNITED TO WELCOME THE WORLD.

#WEAREKANSASCITY

**26
KANSAS CITY
WORLD CUP HOST CITY SUPPORTER**

KANSASCITYFWC26.COM



POPULOUS



KC Match Schedule

Stage	Date	Time	Matchup
GROUP STAGE	June 16	8:00 PM CT	Argentina v Algeria
GROUP STAGE	June 20	7:00 PM CT	Ecuador v Curaçao
GROUP STAGE	June 25	6:00 PM CT	Tunisia v Netherlands
GROUP STAGE	June 27	9:00 PM CT	Algeria v Austria
ROUND OF 32	July 3	8:30 PM CT	TBD v TBD
QUARTERFINAL	July 11	8:00 PM CT	TBD v TBD

All matches at Kansas City Stadium (Arrowhead) — Parking will be extremely limited



Bandwidth Expansion



- Partnering with ISP to increase internet capacity for all locations
- Firewalls have been upgraded to secure network traffic and to accommodate the demand of the World Cup



Charging Stations Addition

- Install visible, secure multi-port charging kiosks.
- Implementation at 12 branches.
- These lockers are able to be secured and are intended for patron self service.



Domestic/International Visitor Support



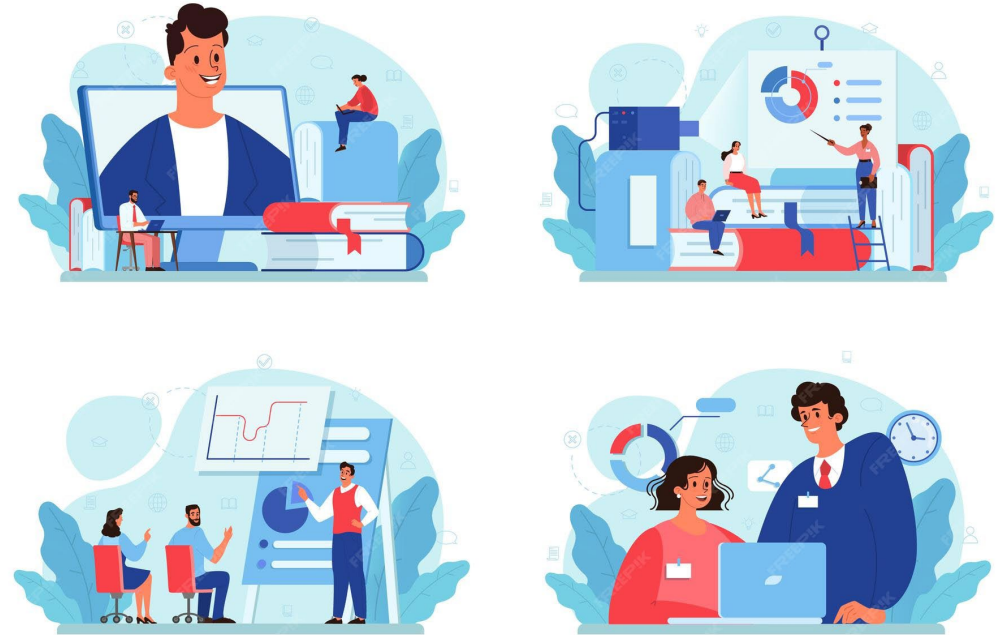
- Digital signage updates
- Implementation of translation devices for patron needs system-wide
- Google Translate widget available on public website
- Internal multilingual support documents
- Other potential technology upgrades



Staff Training

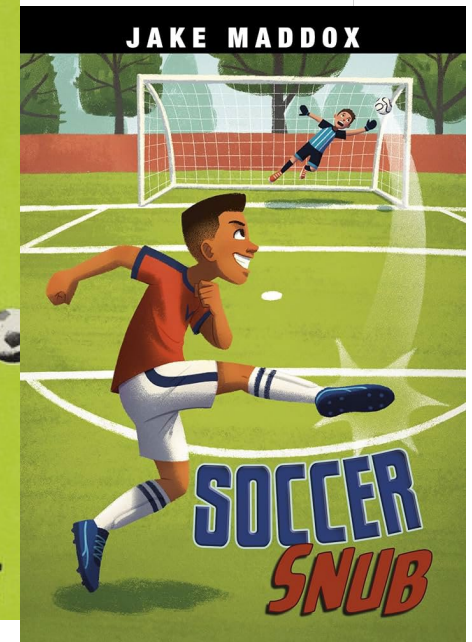
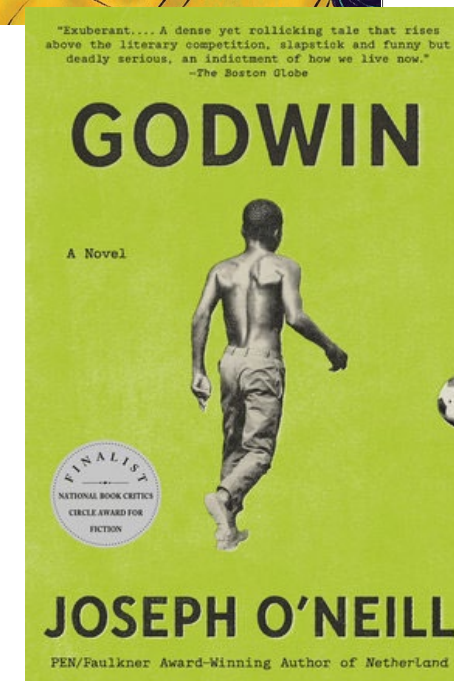
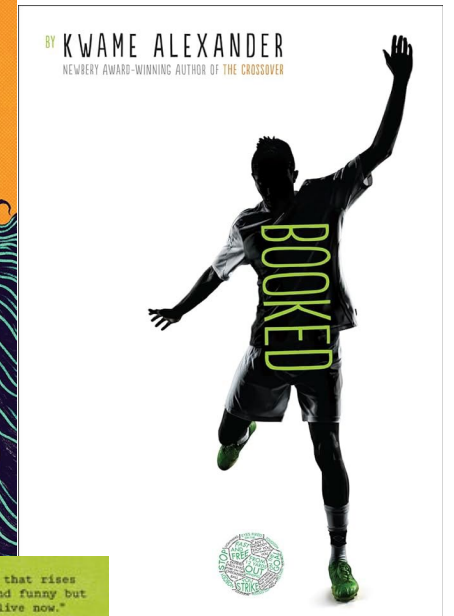
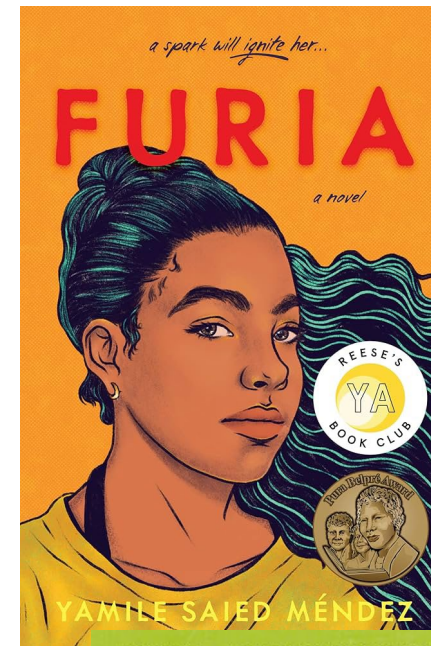
- Cultural competency sessions, job aides for new technology
- Dealing with increased patronage: emergency procedure refresher, ingress egress flow, and role assignments.
- Soccer 101, FIFA App navigation

Staff Training



Engagement & Programs

- Curated World Cup themed book displays, reading lists, and culture-focused learning resources.
- Self-guided activities and other displays around the event.
- Themed book discussion titles and storytimes.



Metro Libraries Shared Summer Reading Theme

FIFA World Cup 2026™ Library Programs

- Baby FIFA World Cup 2026™
- Teen FIFA World Cup 2026™ Party
- HappyFeet KC Soccer Storytimes
- FIFA World Cup 2026™ Cultures in Kansas City
- World Language Meet Ups
- Trivia Night: FIFA World Cup 2026™ Edition
- Game on! Kids Trivia
- Design. Cut. Kickoff!
- "The Boundless Game" Book Discussion and Author Event



Summer Reading & America's 250th Birthday

- Dino Play Lab and Decorating Eggs
- Jurassic Park Escape Rooms
- Terrarium Making
- Mr. Stinky Feet's Dinosaur Stomp
- Unearth a Story with Dinosaur O'Dell

- America's 250th Birthday and Then Some
- Free Museum Days
- Historical Girls Workshop
- The War on Words with Nadine Strossen
- Past is Prologue Speakers

The graphic is a vertical banner with a green background. At the top, it says "READ, SCORE, ROAR!" in large, bold, black letters, with a red book icon to the left and a soccer ball to the right. Below this is a purple Stegosaurus with yellow spikes, standing on a green field with a soccer ball. At the bottom, it says "LEE, GOLEA, RUGE!" in large, bold, black letters, with a red book icon to the left. The text "Summer 2026" is at the bottom left. On the right side, there is a green box with white text and icons. The text reads: "SUMMER READING June 1-July 31 For kids, teens and families Johnson County Library is filled with dinosaurs, soccer balls and books this summer! Check out our EVENTS listed in this Guide and stop by any Library location to pick up your READING LOG and a FREE BOOK starting June 1. Downloadable reading logs and even more details can be found at jocolibrary.org/summerreading. Searching for fun dinosaur programs? Look for this icon on the following pages: [dinosaur icon]. Wanting something soccer related? Look for this icon on the following pages: [soccer ball icon]. BONUS SUMMER FUN! Help us celebrate America's 250th anniversary, too. Look for this icon on the following pages: [stars icon].

READ, SCORE, ROAR!

SUMMER READING
June 1-July 31
For kids, teens and families

Johnson County Library is filled with dinosaurs, soccer balls and books this summer! Check out our **EVENTS** listed in this Guide and stop by any Library location to pick up your **READING LOG** and a **FREE BOOK** starting June 1. Downloadable reading logs and even more details can be found at jocolibrary.org/summerreading.

Searching for fun dinosaur programs? Look for this icon on the following pages: 

Wanting something soccer related? Look for this icon on the following pages: 

BONUS SUMMER FUN!
Help us celebrate America's 250th anniversary, too. Look for this icon on the following pages: 

Summer 2026

12

Summer Reading Book Distribution: June 1st - July 31st



Johnson County Genealogical Society and Johnson County Library Partners since 1972

May 2026

JOHNSON COUNTY LIBRARY



JCL + JCGS work together to build a genealogy collection to assist patrons with family history research

Collections

- Share the Genealogical Society 6,500 item collection in Library catalog
- Promote Library genealogy resources, online databases and more

Public Programs

- Collaborate to host special events like Genealogy Day Open House and Resource Fair
- Provide public programs and beginning genealogy classes at the Library

Access

- Staff the Library Genealogy Desk seven days a week
- Operate Memory Lab digitization project at the Central Library



2026 Genealogy Day



"We didn't know all these resources were available here to the public."

"Thank you for putting this on...we were looking forward to it...and it was wonderful."

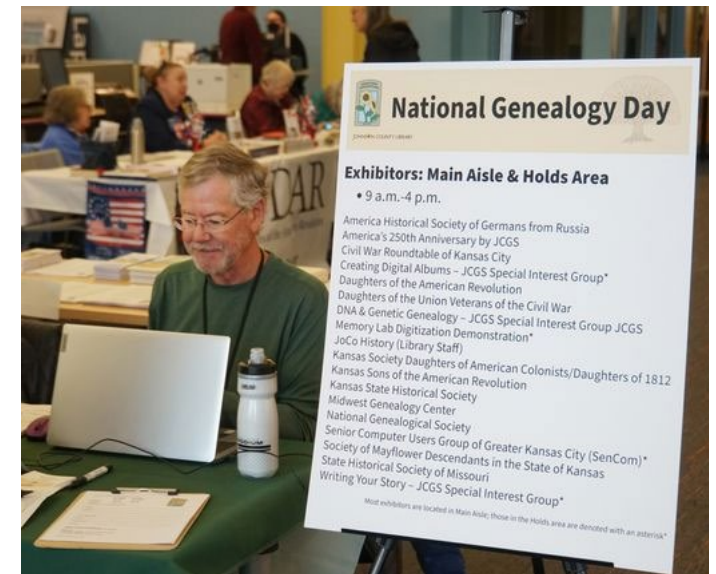


"This was so helpful, and I learned so much. I'm excited to get started."



By the Numbers

- 350+ Attendees
- 15 Outside Exhibitors
- 35 20-minute one-to-one genealogy research consultations
- 322 Attendees in the Carmack Room for featured speakers
- 69 Attendees at Software Database Workshops
- 61 Volunteers who made the event a success



JCGS Revolutionary Roots Among Us Program 2026

- Certificate of Recognition from JCGS
- Laminated story of the Patriot
- Quilt block with the Patriots' name on it
- Quilting Bee at the Library
- Name on a poster honoring all the Patriots
- Recognize members and Patriots at the JCGS November Monthly Meeting with a SAR Color Guard



MINUTES JOHNSON COUNTY LIBRARY BOARD PERSONNEL COMMITTEE

April 9, 2026

at Central Resource Library Conference Room 2

3:30 p.m.

BOARD: David Sims, Charles McAllister, Chrysalyn Huff, and Jodie Dietz

STAFF: Patti Kangethe and Tami Thomas

Mr. Sims, head of the Personnel Committee, opened the meeting at 3:30 p.m.

Motion: Ms. Dietz moved, pursuant to K.S.A. 75-4319(b)(1) and Administrative Regulation Manual 10-50-10, that the Personnel Committee of the Board of Directors of the Johnson County Library recess into executive session for a period of 20 minutes to discuss personnel matters of non-elected personnel. The subject of the discussion during the executive session will be consideration of matters for review of the employment of the County Librarian.

Those attending the executive session shall include members of the Personnel Committee of the Board of Directors of the Johnson County Library, who are David Sims, Charles McAllister, Chrysalyn Huff, and Jodie Dietz.

Mr. McAllister seconded this motion.

Motion approved unanimously.

The Personnel Committee will reconvene in this meeting room at 3:54 p.m.

The Personnel Committee returned at 3:54 p.m.

Mr. Sims shared that the Committee would request to have an Executive Session in June for a mid-year check-in with County Librarian, Tricia Suellentrop.

Motion: Ms. Huff moved to adjourn the Personnel Committee meeting.

Mr. McAllister seconded this motion.

Motion approved unanimously.

Personnel Committee meeting was adjourned at 3:56 pm.

SECRETARY _____

David Sims, Vice Chair – Head of Personnel Committee

**MINUTES JOHNSON COUNTY LIBRARY BOARD
REGULAR MEETING**

April 9, 2026
at Central Resource Library
4:00 p.m.

BOARD: Jeffrey Mendoza, Kelly Kilgore, Charles McAllister, Chrysalyn Huff, David Sims, Jennifer Hrabe, and Jodie Dietz

ABSENT: None.

BOARD ATTORNEY: Andrew Logan

BOCC: Commissioner Julie Brewer

STAFF: (All JCL, FAC staff) Tricia Suellentrop, Adam Wathen, Ben Sunds, David Vratny, Shelley O'Brien, Patti Kangethe, Shanta Dickerson, Megan Clark, Adisa Colins, Amy Barclay, Anna Madrigal, Elissa Andre, Michelle Olsen, John Keogh, Aaron Otto, Lacie Griffin, Kate McNair, Lisa Davis, Dev Tillotson, Amber Bourke Slater, Michelle Beesley, Scott Sime

PUBLIC COMMENTS:

A written comment is included in the April Board Report.

REMARKS FROM THE LIBRARY BOARD OF DIRECTORS:

None.

REMARKS FROM THE LIBRARY BOARD CHAIR:

Board Chair Mendoza reflected that the meeting marked their final session on the Library Board, noting that serving over the past four years had been an honor and a privilege since the initial invitation from Commissioner Hanzlick. He shared that working alongside staff and fellow board members had been an eye-opening and rewarding experience, reinforcing their belief that the library system was among the best in the nation due to the dedication of its staff and strong leadership. Board Chair Mendoza recalled beginning his tenure by voting to appoint the current County Librarian and expressed pride in accomplishments such as removing barriers to accessibility, eliminating fines, providing printing allowances, and opening the Merriam Plaza branch. He closed by expressing gratitude for the opportunity to serve and confidence in leaving the board in capable hands with incoming member Amanda Vega-Mavec.

DEVELOPMENT DEPARTMENT REPORT

Amber Bourke Slater, Volunteer & Friends Engagement Coordinator, presented on behalf of the Development Department combining the Friends of the Johnson County Library, the Johnson County Library Foundation, and the Johnson County Library Volunteers. The written reports are included in the April Library Board Report.

Ms. Bourek Slater provided a brief update, noting that board members had received invitations to the Foundation's 1952 Society event scheduled for Friday, April 24, at 6:00 p.m. in Carmack, featuring national presenter Baratunde Thurston. She shared that National Volunteer Appreciation Week was about to begin and reminded attendees to RSVP for the volunteer appreciation lunch the following Friday. She recognized several teen volunteers who had contributed significant hours, noting that 17 volunteers collectively represented 25% of all teen volunteer hours, with five attending the meeting. She highlighted Taylor Jenson for contributing 56 hours, Joshua Kanarek for 110 hours, Sahana Nirmal for 94 hours, Etina Roelofs as a repeat honoree with 75 hours, and Nina Wang for 55 hours, acknowledging their leadership and service across circulation tasks, summer reading activities, Math Day, Friends book sales, and donation events.

County Librarian, Tricia Suellentrop, expressed appreciation for the teen volunteers, noting that her own career began in teen services and emphasizing how meaningful it was that teens represented 46% of the library's volunteer base. She highlighted the value of their work and leadership. Ms. Dietz added that the strong group of young volunteers showed a bright future.

In response to a question from Mr. Sims, Ms. Bourek Slater explained that the Foundation's fundraising wish list was developed by department managers and approved by the Foundation Board to guide supporters toward specific needs, with options ranging from \$5,000 to \$100,000 and the flexibility for donors to contribute partial amounts. Light-hearted remarks followed, and the group expressed enthusiasm about the opportunities the wish list represented.

County Commissioner

Commissioner Julie Brewer briefly shared recent reading before reporting on items from the Board of County Commissioners meeting. She highlighted a pilot collaboration between the Library and the Johnson County Museum to distribute a limited number of museum passes through library branches to reduce access barriers, with a suggestion to explore transit routing information for patrons using Johnson County Transit. Commissioner Brewer also summarized key findings from the annual statistically valid community survey, reporting that residents rated Johnson County highly as a place to live (94%), raise a family (94%), work (87%), and retire (66%), all well above national averages. She noted improvements in overall satisfaction with county services, especially regarding the sheriff's office and perceived tax value, while identifying transit as an area below national benchmarks and a focus for future improvement. Commissioner Brewer concluded by mentioning that the Commission had taken action on three transit-related items aimed at strengthening the county's transit response.

BOARD COUNSEL REPORT

Mr. Andrew Logan, Board co-counsel, reviewed the Budget Review Process and Kansas Cash Basis Law.

Mr. Logan explained that he had been asked to provide an overview of both the Library's budget review process and the Kansas Cash Basis law, noting the timely relevance of this information as the Board was being asked to consider the proposed budget that evening. He described the statutory framework under K.S.A. 12-1225b, emphasizing that the Library Board's role was to make a budget recommendation to the Board of County Commissioners for final approval. He reviewed the Library's administrative regulation governing the budget process, outlining how the Budget Committee engaged in a multi-month review beginning in October and continuing through several meetings with staff and consultation with the County Manager's Office. This review included examination of new spending requests, capital improvement projects, and other financial considerations before culminating in the

recommended budget presented for Board action. Mr. Logan noted that once the Board approved the recommendation, the budget would move to the County Manager and the Board of County Commissioners, who would finalize all county budgets in August, including evaluation of the revenue – neutral rate – a requirement introduced in 2022 that compares assessed valuation to the prior year’s mill levy.

Mr. Logan explained that the Kansas Cash Basis law applied when the Library entered into multi-year contracts or agreements extending beyond a single calendar or budget year. He noted that under K.S.A. 10-1101, government entities were prohibited from obligating themselves to make payments beyond the current budget year, meaning no contract could legally commit funds past December 31 unless appropriated in that year. Because of this requirement, staff and legal counsel consistently ensured that all contracts with potential expenditures in future years included the necessary Cash Basis language, preserving the governing body’s annual budget authority. He emphasized that staff regularly identified contracts where this issue might arise, and legal counsel ensured that each agreement fully complied with the statute.

COUNTY LIBRARIAN REPORT

Finance Report

Dave Vratny, Finance Director, presented the financial report to the Board, this report is included in the April Board Report.

Mr. Vratny reported the Johnson County Library’s Total Revenue Report, from the end of February 2026, 17% into the fiscal year. The library had collected approximately \$27.8 million in revenue, or about 43% of the annual budget. Expenditures totaled \$15.2 million, or roughly 24%, also tracking appropriately for this point in the year.

Legislative Updates

Mr. Vratny reviewed two pieces of legislation under debate in Topeka, House Bill 2745 and Senate Concurrent Resolution 1616.

He then updated the Board on legislative activity, explaining that House Bill 2745 had been vetoed by the governor and was pending possible override attempts, while Senate Resolution 1616 had failed and Senate Resolution 1603 could potentially reappear during the veto session.

Department Trends: Expenditure History

Dave Vratny, Finance Director, presented the Expenditure History report to the Board, this report is included in the April Board Report.

Mr. Vratny also reviewed multi-year spending trends in collections, IT, facilities, and programming, highlighting increases driven by projects such as audiovisual upgrades and rising technology costs due to market pressures. He summarized debt obligations, noting recent repayments and anticipated borrowing for the Corinth Library replacement. He concluded with an overview of payroll spending, outlining growth in salaries, healthcare, and retirement contributions.

In response to a question from Ms. Dietz regarding the trend of payroll expenses being concerning, Mr. Vratny shared that current staffing levels and expenses appeared sustainable, and the library is prepared to adjust by holding or eliminating vacant positions if revenue conditions required.

COMPREHENSIVE LIBRARY MASTER PLAN

Megan Levitt, Project Coordinator, and Scott Sime, Project and Events Manager, presented on the Comprehensive Library Master Plan, these reports are included in the April Board Report.

Spring Hill and De Soto

Megan Levitt, Project Coordinator, provided updates on the Spring Hill and De Soto renovation projects.

Ms. Levitt reported on progress for the Spring Hill and De Soto projects, noting significant construction and installation milestones. At Spring Hill, parking lot work had been completed, interior lighting, walls, and carpeting were in place, and a new dormer window was added to enhance natural light. At De Soto, the project had reached substantial completion following the initial punch-list walk, with shelving installed and books already on the shelves. She highlighted features in the children's areas at both sites, including themed carpeting and an interactive glass-covered marker board wall. Ms. Levitt outlined upcoming tasks such as technology installation, mural and poem installations, and other owner activities. She confirmed that De Soto staff training and patron communications were underway in preparation for the April 23rd reopening, and that Spring Hill was preparing for site turnover ahead of its June 3rd reopening.

Overall Timeline

Scott Sime, Project and Events Manager, reported on the Capital Improvement Plan (CIP) timeline and Capital Replacement Plan (CRP) 2026 timeline are included in the April Board Report.

Mr. Sime reported that the capital project timelines remained unchanged from the previous month. He noted that Cedar Roe was temporarily closed for building improvements focused on restroom and plumbing work, with reopening still expected in June. Leawood remained open while courtyard construction continued, and Shawnee also stayed open during roof improvement work.

Comprehensive Library Master Plan Refresh Update

Scott Sime, Project and Events Manager, Comprehensive Library Master Plan Refresh Update, are included in the April Board Report.

Mr. Sime provided a brief update on the Comprehensive Library Master Plan refresh, noting that weekly coordination with the consultant continued as they gathered existing data and reviewed the initial draft work plan. He explained that revisions were underway and that planning had begun for public and staff engagement, which was expected to take place in late summer or early fall.

UPDATES – Tricia Suellentrop, County Librarian

Ms. Tricia Suellentrop, County Librarian, reported to the Board.

County Librarian Suellentrop introduced an update on poetry installations tied to recent building renovations, noting that the library had previously commissioned local poets for new facilities and chose this time to invite teen poets through the Elementia literary magazine. Working with the theme of legacy, two teen poems were selected, and poet Brooke Zerbs was invited to read her piece. Brooke described how her teachers encouraged her writing and how a World War II film inspired her poem "Liza, Dear Liza," which she then read to the Board. Board members and attendees

commended her talent and creativity, and County Librarian Suellentrop expressed appreciation for Brooke’s courage and for the educators and family who supported her. County Librarian Suellentrop announced that Brooke’s poem, along with one by Candace Dilks, would be permanently installed in the renovated libraries.

Corinth Replacement Update

County Librarian Suellentrop reported that there were no new developments on the Corinth replacement project.

Museum Passes

County Librarian Suellentrop highlighted a new collaboration with Parks and Recreation and the Johnson County Museum to offer patrons five free individual museum passes per week at each library location, totaling 70 weekly and potentially 3,500 annually. Distribution could be adjusted during the pilot based on demand and passes initially required an in-person pickup. Ms. Suellentrop noted the program’s alignment with both museum and library goals to reduce barriers and expand access, as well as its connection to World Cup community engagement efforts extending into 2027.

Ms. Suellentrop then recognized outgoing Board Chair Jeffrey Mendoza for leadership and service, reflecting on key accomplishments during the tenure, including major building projects and county committee work, and presented traditional parting gifts—a bouquet containing a gavel and a selected book, “Lead Like a Marine,” with a commemorative bookplate.

CONSENT AGENDA

I. Consent Agenda

A. Action Items:

1. Minutes of the March 12, 2026 Regular Library Board meeting

B. Information Items

1. Financial and Personnel

a) The County Librarian and the Finance Director certify those payment vouchers and personnel authorizations for February 2026 were handled in accordance with library and County policy.

b) The February 2026 Revenue and Expenditure reports produced from the County’s financial system reflect the Library’s revenues and expenditures

C. Gift Fund Report

1. Treasurer’s Report

Motion: Ms. Kilgore moved the Library Board of Directors to approve the consent agenda.

Second: Mr. McAllister seconded this motion.

Motion was approved unanimously.

II. Old Business

A. Action item: FY 2027 Library Budget Proposal

Dave Vratny, Finance Director, presented the Fiscal Year 2027 Library Budget briefing sheet.

In response to a question from Mr. Sims regarding TIF (Tax Incentive Financing), Mr. Vratny explained properties that are on the tax rolls have taxes collected and as part of agreements their funding get recaptured by the TIF districts. Commissioner Brewer further explained that when a district is approved for TIF funding it is typically on land where nothing is built, as things change on the land then that changes the value and produce more property taxes. The tax assessment is based on the land condition before the development happened. Mr. Vratny confirmed that is accurate.

In response to a question from Mr. Sims regarding the Dark Store Theory, Mr. Vratny shared that the appraiser had ruled in our favor and this has been resolved at this time.

Board Chair Medoza expressed his thanks to the Budget Committee Members.

Motion: Ms. Huff moved to approve the County Librarian's Recommended FY 2027 Revenue and Expenditure Budget of \$62,255,294.

Second: Ms. Kilgore seconded this motion.

Motion approved unanimously.

III. New Business

A. Action Item: Election of Library Board Officers

Jeffrey Mendoza, Library Board Chair, presented the slate of Library Board Officers briefing sheet.

Motion: Ms. Kilgore moved the Library Board of Directors to elect the recommended slate of officers for the 2026-2027 term.

Chair: David Sims

Vice-Chair/Secretary: Charles McAllister

Treasurer: Jennifer Hrabe

Second: Ms. Dietz seconded this motion.

Motion was approved by Mendoza, Sims, Dietz, Hrabe, Kilgore, and McAllister. Motion was opposed by Huff.

Motion passes by a vote of 6 to 1.

- B. Information Item: Consideration of Memorandum of Understanding between Johnson County Library and Johnson County Election Office

Christian Madrigal, Regional Manager, and Adam Wathen, Associate Director for Branch Services, presented the MOU between Johnson County Library and Johnson County Elections Office briefing sheet.

- C. Information Item: Consideration of Contract with SirsiDynix
Michelle Beesley, IT Manager, presented the contract with SirsiDynix briefing sheet.

In response to a question from Mr. Sims, Mr. Logan clarified that while the agreement resembles a series of five one-year contracts, it is returning for consideration due to updated estimates and scope-of-service changes.

In response to a question from Ms. Dietz regarding pricing benefits of multi-year contract, Ms. Beesley explained that the longer-term structure incorporates provisions related to the Kansas Cash Basis rule and includes varying rate-increase limits across line items.

Mr. Sims noted that Olathe reimburses approximately 27% of the cost, meaning the full amount is not borne solely by the Library.

Board Chair Mendoza expressed appreciation as he prepared to conclude the meeting, introducing Dr. Amanda Vega-Mavec as his successor on the Board and noting the Board's good fortune in having Amanda step into the role. Mr. Mendoza extended sincere gratitude to Patti, Tricia, Andy, the administrative team, and all library staff for their daily service to Johnson County Library and the broader community. Mr. Mendoza reflected on the honor of contributing to the organization over the past four years and shared heartfelt appreciation for the opportunity to serve.

ADJOURNMENT

Motion: Ms. Kilgore moved that the Library Board of Directors adjourn.

Second: Ms. Dietz seconded this motion.

Motion approved unanimously.

Meeting adjourned at 5:19 p.m.

SECRETARY _____
David Sims

CHAIR _____
Jeffrey Mendoza

SIGNED _____
Tricia Suellentrop, County Librarian

**MINUTES JOHNSON COUNTY LIBRARY BOARD AND
BOARD OF COUNTY COMMISSISONER
JOINT MEETING**

April 11, 2024

at Central Resource Library

6:00 p.m.

LIBRARY BOARD: Kelly Kilgore, David Sims, Jodie Dietz, Jeffrey Mendoza, Jenny Hrabe, Chrysalyn Huff, and Charles McAllister

BOARD OF COUNTY COMMISSIONERS: Board Chairman Kelley, Commissioner Jeff Meyers, Commissioner Shirley Allenbrand, Commissioner Janeé Hanzlick, and Commissioner Julie Brewer
Commissioner Michael Ashcraft

ABSENT: Commissioner Becky Fast

STAFF: Penny Postoak Ferguson, Darron Lieker, Aaron Otto, Tricia Suellentrop, Adam Wathen, Ben Sunds, David Vratny, Shelley O'Brien, Scott Sime, Peg Trent, Matt Dedeke, Tami Thomas and Patti Kangethe

Board of County Commissioners Chair Kelly called the meeting to order at 6:10 p.m.

I. Welcome/Introductions:

Mike Kelly, Chairman, Board of County Commissioners
Jeffrey Mendoza, Chair, Library Board of Directors
Introduction of Commissioners, Board Members, and other attendees.

Mike Kelly, Chairman of the Board of County Commissioners welcomed and opened the meeting. He introduced the Board of County Commissioners. Jeffrey Mendoza, Chair of the Library Board welcomed everyone to Central Resource Library and expressed his hope everyone will visit all the Library branches. He then Introduced the Library Board Members.

**II. Overview and Background for the Extended Access Services Concept
a. Pilot project at Spring Hill**

County Librarian Tricia Suellentrop, presented on the overview and background for the extended Access Services, this report is included in the 2026 April Joint Board Report.

Ms. Suellentrop explained that Extended Access was developed to expand hours at smaller branches, in partnership with DTI and Risk Management, and funded outside the CIP. The pilot allowed registered adult patrons to enter the Spring Hill branch during unstaffed hours and use key self-service features, supported by existing multi-layered security.

During the presentation, Commissioner Hanzlick referenced historical photos of examples of self-service libraries in Spring Hill and Roeland Park, which staff confirmed. Commissioner Brewer

and others acknowledged the thoughtful design of the pilot, including its ability to add morning and evening access.

Ms. Suellentrop highlighted that the pilot nearly doubled the branch's available hours, aligned Spring Hill's schedule with larger branches, and reflected public interest in broader access. She also noted that priorities from the Spring Hill and De Soto studies informed the work and that De Soto could be considered in the future if the pilot succeeded. Staff planned periodic check-ins with the Library Board, acknowledged that patron adoption might take time, and confirmed that risks were thoroughly evaluated and access would be limited to registered adults. Ongoing community partnerships and engagement in Spring Hill were emphasized as part of implementation.

In response to a question from Chairman Kelly, Ms. Suellentrop noted that Extended Access did not significantly increase liability insurance costs because existing security measures—such as cameras and controlled access—were already in place. In response to a question from Commissioner Ashcraft regarding volunteers being available during Extended Access hours, Ms. Suellentrop explained that Friends volunteers would not assist patrons during the pilot, though users could still contact staff by phone or email as needed. Chair Mendoza mentioned the Book-a-Librarian service and Ms. Suellentrop described the service could be available to patrons at Spring Hill and confirmed that an emergency phone would be available inside the building. In response to a question from Chair Kelly about evaluation, she stated that the Library would review usage data at six months and again after a full year to understand patterns across seasons and bring those reports back to the Library Board. In response to a question from Commissioner Brewer, Ms. Suellentrop confirmed that the Spring Hill Police Department has been informed of extended hours and that the Library's security specialist is coordinating directly with the police chief; she added that emergency responders would have access to the building through a Knox Box. In response to comments from Ms. Dietz, Ms. Suellentrop affirmed that gathering community feedback was an intentional part of the pilot and that the Library aimed to build strong local relationships as the service launched.

III. Corinth Replacement Update

Adam Wathen, Associate Director of Branch Services, presented on the overview and background for the extended Access Services, this report is included in the 2026 April Joint Board Report.

Mr. Wathen provided an overview of the Corinth Library replacement effort, noting that the project had been prioritized since 2011 and formally included in the 2015 Comprehensive Library Master Plan (CLMP). A 2019 feasibility study with Prairie Village showed public support for a new, modern branch, though that work paused during the pandemic. Collaboration resumed in 2022 through the Harmon Park study until the City ended the effort in 2024. In 2025, the Library Board directed continued site exploration, including an unsuccessful YMCA bid and review of multiple alternatives, while approving project funding in the County's 2026 budget. He explained that replacement was necessary due to the building's poor condition, insufficient space, outdated layout, limited accessibility, and ongoing maintenance challenges. Site evaluations revealed significant constraints at the current location, prompting consideration of new options, including the Prairie Village Municipal Campus. He noted that funding would follow the Library's established CIP model using reserves and bonding and highlighted the organization's long record of on-time, on-budget capital projects. Remaining decisions included site approval, potential BOCC ratification, and subsequent architectural and construction actions before the project could proceed.

During discussion, Commissioners and attendees examined workforce housing, co-location, service distribution, and partnership options for the Corinth Library. In response to a question from Commissioner Hanzlick about incorporating workforce housing, Mr. Wathen said it had not been considered and had only recently entered discussion. In response to a question from Chair Kelly regarding co-locating on county or city campuses and referenced LAND policy, Mr. Wathen affirmed a preference for co-location and noted the Library Board's ownership of the current property. In response to a question from Commissioner Ashcraft regarding service in the northeast, clustering, and optimal placement, Mr. Wathen described a countywide, regional service model guided by the CLMP, amenity needs (including a large meeting room lost after Antioch's sale), and continued service for the Corinth service area. Commissioner Allenbrand and Library Board Member Ms. Huff urged developer outreach and BOCC support with Prairie Village. Commissioner Brewer shared that she had previously highlighted "putting assets to work" and the adopted LAND Policy with the Library Board, as the liaison to the board. In response to a request for a status update from Commissioner Chairman Kelly, Mr. Wathen reported concurrent site evaluations and a City-proposed co-location under test fits are currently underway.

IV. Comprehensive Library Master Plan (CLMP) Refresh Update

- a. Progress to Date and Scope
- b. Future Milestones and timeline

Scott Sime, Project and Events Manager, presented on the Comprehensive Library Master Plan (CLMP) Refresh Update, this report is included in the 2026 April Joint Board Report.

Mr. Sime provided an overview of the CLMP Refresh, noting that the original 2015 plan had guided major improvements in facilities, staffing models, technology, and infrastructure over the past decade. He explained that changing community expectations, new service needs, and lessons from the pandemic made it the right time to renew the plan's long-term vision. The refreshed CLMP would extend the Library's planning horizon by 30 years, supported by broad engagement with staff, partners, and the public. He summarized the project's structure, including Core, Steering, and Sanctioning Teams, and outlined the phased process with consultant BerryDunn, covering environmental scanning, engagement, assessment, and development of the updated plan. He shared that groundwork in 2025 established internal teams and initiated data collection, and that early 2026 work focused on providing extensive system data and preparing for engagement expected to begin later in the summer.

Mr. Sime shared the tagline for engagement: "Our Next Chapter Starts with You!"

In response to a question from Commissioner Ashcraft regarding the length of time buildings are typically debted, Mr. Sime shared that the Library usually debts projects for 20 years.

Commissioner Allenbrand expressed her support on doing the refresh of this study now, with the growth taking place in De Soto and Gardner.

V. Intellectual Freedom in the Library

Adam Wathen, Associate Director of Branch Services, presented on the Intellectual Freedom in the Library, this report is included in the 2026 April Joint Board Report.

Mr. Wathen explained that Johnson County Library's commitment to intellectual freedom was grounded in its mission to provide unrestricted access to ideas, information, and experiences. He noted that the Library's policies ensured open access for all patrons, placed responsibility for minors' selections with parents, and applied these principles across collections, digital resources, meeting rooms, and free-speech areas. He highlighted the Library Bill of Rights and Freedom to Read statements, which directed the Library to represent diverse viewpoints, resist censorship, protect privacy, and remain nonpartisan. He also described the statutory framework that maintained the Library Board's independent authority over collections while preserving checks and balances with the county. Finally, he emphasized that while access was the priority, the Library limited use only when patron behavior disrupted others, applying suspensions carefully to maintain a safe and open environment for community engagement.

The discussion focused on clarifying public access to library rooms and ensuring consistent handling of free-speech activity.

In response to Commissioner Brewer, Mr. Wathen acknowledged that some patrons misunderstood meeting rooms as private "safe spaces" rather than public spaces and stated that the Library had been working on ways to improve how this was communicated. In response to Library Board Member Ms. Hrabe, Mr. Wathen confirmed that some larger rooms were not public meeting rooms and agreed that differences among room types could have more clarification. In response to Chair Kelly, Mr. Wathen explained that the Library communicated room designations through signage and online reservation language and confirmed that future building planning included evaluating the appropriate mix of public and nonpublic spaces. Library Board Member Ms. Kilgore's suggestion that reservation language could more clearly state that groups could not refuse public entry when using public meeting rooms. Library Board Member Ms. Dietz called for continued work toward greater clarity and consistency in room classifications and communication. In response to Commissioners Chairman Kelly's questions about future space planning, Mr. Wathen shared that regional managers were assessing which rooms are designated as meeting rooms and how meeting rooms were used. Commissioner Brewer expressed that she did not feel that the general public understood the distinction between meeting rooms and other room types and supported exploring clearer naming conventions.

In response to Commissioner Chairman Kelly's questions regarding free-speech zones, Mr. Wathen explained that staff were receiving training—including scenario practice related to First Amendment auditors. Mr. Wathen also noted ongoing coordination with the Sheriff's Office to clarify trespass procedures and strengthen policy language. Chairman Kelly offered and requested clarity on how the BOCC can continue to support the Library in this work, Mr. Wathen emphasized promoting the Library as a space for everyone and ensuring staff felt backed by leadership and Human Resources when enforcing policies.

In response to Commissioner Brewer's concerns about multiple police jurisdictions and varying responses, Mr. Wathen noted that the Library maintains relationships across jurisdictions and relied on standard guidelines and trespass documentation for consistency. In response to Library Board Member Huff question regarding formal Police liaisons in each city, Mr. Wathen noted that while the Library did not have formal liaisons in each city, its security manager-maintained relationships across jurisdictions and that policing partnerships could be incorporated into future City MOUs.

VI. Amenities Generally Found at County Wide Facilities

Board of County Commissioner, Chairman Kelly, led a discussion on coordinating countywide amenities and the emerging LAND policy, noting opportunities to align development—including affordable housing—when county or Library sites undergo major reinvestment. In response to a question from Commissioner Brewer regarding if Library assess could be included in a countywide inventory, County Librarian Tricia Suellentrop indicating this could be explored operationally and incorporated into the CLMP Refresh. Commissioner Huff emphasized that the Library Board would need further discussion, given its caution around land ownership.

Commission Chair Kelly also encouraged future alignment on sustainability initiatives, referencing EV-charging grant opportunities that the Library did not take advantage of.

VII. Questions and Discussion

Commissioner Hanzlick highlighted the difficult budget year and asked that the Library remain mindful of broader county fiscal pressures despite its independent authority.

Commissioners Brewer and Allenbrand expressed appreciation for the Library’s budgeting efforts, noting a lower budget this year than last year, and ongoing service growth.

Commissioner Hanzlick mentioned that the book return at Oak Park needs attention.

ADJOURNED

Meeting adjourned at 7:40 p.m.

SECRETARY _____
David Sims

CHAIR _____
Jeffrey Mendoza

SIGNED _____
Tricia Suellentrop, County Librarian

To: Library Board of Directors
From: Tricia Suellentrop, County Librarian
Date: May 14, 2026
Re: Memorandum of Understanding with Elections

Issue: Partnership with Johnson County Elections

Suggested Motion: *This item is on consent; an individual motion will only be needed if pulled from consent.*

I move the Library Board of Directors approves the Memorandum of understanding between JCL and Elections for the years 2026 and 2027.

Background: Johnson County Library (JCL) and Johnson County Elections (JCE) first entered into a formal Memorandum of Understanding (MOU) in 2022. This agreement continues to support a longstanding partnership between JCL and JCE to utilize libraries as election spaces, training spaces, and ballot drop box locations

In 2025 the agreement was streamlined to include a Service Level Agreement (SLA), allowing for greater flexibility in operational details such as use of specific meeting rooms, points of contact, and schedules for election setup. We intend to work with JCE to increase ballot box locations

We intend to renew for two years to avoid Federal Election year for JCE.

Analysis: No issues have arisen in the use of Library spaces by JCE. Our library buildings remain a strong choice for polling places because we easily provide access to technology and accessibility requirements.

The amount of library staff time required to support this MOU is minimal. Hosting ballot boxes has no negative impact on staff workload.

Funding Overview: Not applicable

Alternatives: Partner on an informal basis for 2026-2027 calendar year. Completely discontinue the partnership. Continue an annual MOU cycle.

Recommendation: To approve the memorandum of understanding with Johnson County Election Office.

Purchasing Review: Not applicable

Budget Review: Not applicable

Legal Review: Reviewed by Counsel

2026-2027 Memorandum of Understanding Johnson County Library & Johnson County Election Office

Purpose of Memorandum of Understanding

The purpose of this Memorandum of Understanding is to outline the partnership between Johnson County Library (JCL) and the Johnson County Election Office (JCE) for the years of 2026-2027.

Responsibilities of Johnson County Library

COMMUNICATION

- A. Branch Operations Manager of the Elections Service Line and Regional Librarian will serve as the primary contact for Johnson County Library to the Johnson County Election Office.
- B. JCL will print all voting related materials for free - including, but not limited to voter registration forms, advance voting applications, and candidate research.
- C. JCL will consult the needs of JCE when planning future buildings, however accommodation cannot be guaranteed.
- D. JCL will give notice to JCE if building renovations, upgrades, or construction affects the availability of ballot boxes or in-person voting.

BALLOT DROP BOXES

- A. Johnson County Library will continue to provide space outside of the following branches for ballot drop boxes, as outlined in the service level agreement.
- B. Ballot drop boxes will remain in place post-Election and will be covered by JCE with canvas covers.
- C. JCE will give JCL minimum 10 days notice prior to the opening of drop boxes.
- D. JCL will provide security cameras aimed at the drop boxes and access to security footage to Sheriff in accordance with arm 60-10-30
- E. Written requests for video surveillance footage of ballot drop boxes may be made to JCL via the Physical Security Specialist in accordance with arm 60-10-30. JCE will open and close ballot drop boxes at the beginning and end of advance voting.
- F. JCE will collect ballots daily.
- G. Ballot drop boxes will be maintained by JCE via County Facilities

Responsibilities of Johnson County Election Office

COMMUNICATION

- A. The Election Manager – Polling Places and Logistics will serve as the primary contact(s) for the Johnson County Election Office to the Johnson County Library.
- B. JCE will send reminders via mail to JCL Managers at polling locations per the SLA.
- C. JCE will provide digital copies of any relevant flyers to JCL prior to an election.
- D. JCE will give JCL minimum 10 days notice prior to the opening of drop boxes.

POLLING SITES

- A. In the event of a special election JCE may request Library meeting rooms to serve as polling places depending on availability, upon written request to the Branch Operations Manager of the Election Service Line

Service Level Agreement

JCL and JCE agree to establish a service level agreement (SLA) that will be referenced in a separate document and agreed to by both JCL and JCE which outlines the responsibilities shared by both parties.

Compliance with Laws

- A. Both parties agree that use of the Premises is subject to all applicable federal, state, and local laws, regulations, codes, ordinances, and guidelines.
- B. Americans with Disabilities Act: the Facility acknowledges that the Election Office's use of the Premises is subject to the ADA and state and local laws regarding disabilities. The Facility will not prohibit appropriate access and agrees that the Election Office may provide temporary alterations.
- C. Electioneering is prohibited.
 - i. No campaign, candidate, or issue-related signs or materials will be posted or visible to voters during poll hours.
 - ii. All staff, visitors, and voters who are present during voting hours must comply with state electioneering laws. Electioneering laws prohibit, among other things, wearing hats, buttons clothes that advocate for or against a candidate or question on the ballot.
 - iii. Those areas of Library practice governed by intellectual freedom principles are not subject electioneering.

Signs

- A. The Facility agrees that the Election Office may remove any signs which, in its estimation, violate federal or state election laws, including any signs which may constitute electioneering.
- B. Candidate or ballot question signs placed within 250 feet from a voter entrance will be removed by Johnson County election workers. The Facility also agrees that it will remove, or allow the Election Office staff to remove, any signs from its premises that are visible to the public and that pertain to voting issues beginning the Friday prior to the election, until the day following Election Day.

Duties of the Parties

- A. The Facility will:
 - i. Assure that all voting equipment and supplies will be kept in a secure, limited-access or agreed-upon location, both prior to the election and after the polls are open for voting, and will provide the Election Office with access to secure its equipment and supplies from the time they are delivered to the Facility through the end of election day.
 - ii. Make the Facility available in clean and secure condition and maintain such for the duration of the conduct of the elections and this Agreement.
 - iii. Assure that the Election Office and the public will have uninterrupted access to the Premises for voting purposes on Election Day. Due to the nature and requirements of a polling place, the Facility will not cause any interruption to the elections during the term of this Agreement. This includes, but is not limited to, closure, practice drills, construction, remodeling, or cleaning on the Premises or any area that would affect access to the Premises, including parking. PROVIDED, however, the safety of the occupants is of the utmost importance, and in case of emergency, the parties will work together to assure the safety of the occupants.
 - iv. Maintain electrical, water, and general utilities.
 - v. Provide shelter for voters and election workers in case of severe weather.
- B. The Election Office will:
 - i. At the conclusion of the Agreement, return the Premises to as good condition as received, ordinary and reasonable wear and tear excepted; and
 - ii. Pay for damages to the furnishings or other property caused by the Election Office or its guests or invitees.

No Assignment; Limit of use

The Election Office will use the Facility and Premises only for the purpose of conducting an election.

Cancellation

Due to publication requirements for poll sites, the Election Office must be able to rely on the use of the Facility without schedule change or cancellations. The Election Office must receive any request for cancellation of use of the Facility no less than one-hundred twenty (120) days prior to the scheduled use of the Facility.

In the event of an emergency closure, JCL will make a reasonable effort to promptly notify and maintain communication with the Elections Office, coordinating as needed to ensure continuity, situational awareness, and timely decision-making.

Venue and Jurisdiction

The parties agree that jurisdiction and venue for any legal matter arising out of this Agreement shall be in the District Court of Johnson County, Kansas.

Tricia Suellentrop
County Librarian

Connie Schmidt
Election Commissioner

Signature

Signature

Johnson County Library

Johnson County Election Office

David Sims
Chair

Signature

Board of Directors of the Johnson County
Library

To: Library Board of Directors
From: Tricia Suellentrop
Date: May 14, 2026
Re: SirsiDynix Software Renewal

Issue: Annual renewal of the integrated library system software as a service with SirsiDynix in an amount not to exceed \$357,560.39.

Suggested Motion: *This item is on consent; an individual motion will only be needed if pulled from consent.*
I move to approve the spending authority for the second-year renewal of the SirsiDynix agreement for \$357,560.39 in 2026.

Background: SirsiDynix provides the Library's Integrated Library System (ILS) software - the core service that enables many day-to-day functions in the Library. The ILS maintains records for all items in the collection, all patron cardholders, and all account activity performed. Patrons interact with the ILS whenever they use the web catalog, self-check machines, and automated sorters. Library staff interact with the system through the Workflows client application to manage the entire lifecycle of an item in the collection. A new five-year agreement was approved by the Library Board in December 2024, covering 2025 – 2029. In May 2025, the Library moved to software as a service (SaaS) model.

Analysis: The Library is under a five-year agreement with SirsiDynix, starting in January 2025, keeping our costs at a 2.9% annual rate of increase for some services and 4% annual rate of increase for other services. New added services will have separate agreements with SirsiDynix with varying yearly rates of increase. The costs in this year's renewal invoice fit this standard though the dates have changed due to the move to SaaS. This year's invoice reflects a change to the renewal date based on the migration to SaaS. There are line items in the invoice that reflect a catch-up due to the move from the previous January – December term to the new June – May term. This results in a slightly higher cost in 2026. The rate of increase is anticipated to normalize with the renewal in June 2027.

The Johnson County Library Board of Directors is required to approve all library purchases of \$150,000 or more. Pursuant to K.S.A. 12-1225b (b), the Library Board and County Librarian must comply with purchasing policies established by the BOCC.

Funding Overview: JCL IT 2026-2029 operating budget takes into account the costs for SirsiDynix services and the agreed upon rate of increases. Olathe Library is billed for their portion of this renewal through the Interlocal Agreement.

Alternatives: Find another solution for JCL's and OPL's integrated library system. Remove services (line items in the invoice) from the existing agreement with SirsiDynix.

Recommendation: JCL staff recommends approval of this spending authority for years 2026. JCL staff anticipates pursuing renewal of this agreement for the Library's integrated library system in 2027, for years 2027-2029.

Budget Review: The County Librarian and the Finance Director have reviewed and approve this expenditure and planned expenditures.

Legal Review: This has been reviewed and certified by legal counsel.

Attachment: Renewal quote from SirsiDynix can be found for review by the Library Board in the Board portal. Quote is not included with the Library Board packet for security purposes to safeguard the Library's information technology systems.

**JOHNSON COUNTY LIBRARY
GIFT FUND
TREASURER'S REPORT**
Period: MAR-2026

		Receipts	Payments	Balance
	Opening cash balance			\$153,958.20
	Add Receipts	\$310.20		
	Less Payments		\$5,948.50	
	Ending Cash balance			\$148,319.90
	Less Liabilities		\$1,818.03	
	Unobligated cash balance			\$146,501.87

APPROVED: _____

DATE: _____

To: Johnson County Library Board of Directors
From: Tricia Suellentrop
Date: May 14, 2026
Re: BiblioCommons Renewal with Multi-Year Agreement (For Information)

Issue: The annual renewal of the BiblioCommons agreement in an amount not to exceed \$208,505.78.

Suggested Motion: *This topic is being presented as an informational item this month.*

I move that the Johnson County Library Board of Directors approves the BiblioCommons Order Form #00004840 and spending authority for the contract in the amount of \$208,505.78 in 2026, subject to an annual 4% price increase for 2027 and 2028, with an optional extension under the same terms for 2029 and 2030.

Background: BiblioCommons offers several services used to create the patron's online experience interacting with the Library's (JCL's) collection and services.

- BiblioCore is the web catalog that allows exploration of JCL and Olathe Public Library (OPL) physical and online collections, including:
 - place holds and add materials to personal "shelves"
 - manage account and renew, pay fees
 - write and read community reviews
 - explore published reviews from respected sources like Publishers Weekly and Booklist
 - find staff recommendations and make one's own lists
 - seamlessly authenticate to the Library's subscription resources like research databases
 - connect to collections at Kansas City Public Library and Mid-Continent Public Library in search results
- BiblioEvents is the online calendar of events where patrons discover and register for upcoming events.
- BiblioApps provides convenient mobile-friendly access to JCL's catalog on a variety of devices.
- BiblioCloudRecords create a dynamic connection to the Library's OverDrive/Libby digital collection that updates holdings automatically in the catalog, eliminating JCL staff processing time.
- BiblioWeb is the content management system for the public website.
- New this year, JCL is also adding BiblioLanguages as an add-on to the web catalog, BiblioCore, for language translations.

The BiblioCommons Library Subscription Master Agreement was renewed in 2025. The Library Subscription Master Agreement governs this renewal under the Order Form.

Due to the critical nature of the above services, which are core to patrons' experience, we have requested a three year contract to lock in pricing for the next three years, with available renewal clauses for years four and five. This agreement locks in a 4% annual riser; the increase in price between 2025 and 2026 was 4.6%.

Analysis: Johnson County Library and Olathe Public Library have their own instances of the web catalog allowing specific branding and administration tools. Some lines on the BiblioCommons invoice will be partially funded by OPL through the Interlocal Agreement. The renewal is paid by JCL then reimbursed at the agreed upon rate.

	JCL and OPL shared	JCL Only	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031
June Renewal							
BiblioWeb		X	\$ 82,361.60	\$85,656.06	\$89,082.30	\$92,645.59	\$96,351.41
BiblioCore	X		\$ 75,958.60	\$82,116.94	\$85,401.62	\$88,817.68	\$92,370.39
BiblioLanguages (catalog translations)		X	\$ 15,166.47	\$15,773.13	\$16,404.06	\$17,060.22	\$17,742.63
BiblioApps		X	\$ 15,166.47	\$15,773.13	\$16,404.06	\$17,060.22	\$17,742.63
BiblioCloudRecords - OverDrive	X		\$ 11,843.79	\$12,317.54	\$12,810.24	\$13,322.65	\$13,855.56
Augmented Content (LibraryThing)	X		\$ 4,568.85	\$4,751.60	\$4,941.66	\$5,139.33	\$5,344.90
Annual Renewal Cost			\$208,505.78	\$216,388.40	\$225,043.94	\$234,045.69	\$243,407.52

Funding Overview: These renewals of existing services are paid from the Operating Fund, and applicable JCL departments have budgeted accordingly for 2026-2027.

Alternatives: Authorize the contract for only one year; not authorize the spend on specific services; seek replacement solutions for web catalog and other online services.

Recommendation: Staff recommends the approval of the BiblioCommons renewal for a three year period.

Purchasing Review: The Johnson County Library Board of Directors is required to approve all library purchases of \$150,000 or more. Pursuant to K.S.A. 12-1225b (b), the Library Board and County Librarian must comply with purchasing policies established by the BOCC.

Budget Review: The renewal costs with the addition of BiblioLanguages are included in the 2026 budget.

Legal Review: The Library Subscription Master Agreement and Order Form have been reviewed and certified by legal counsel.

Schedule 'A' – Multi-Year Order Form #00004840

Page 1 of 4



Johnson County Library

9875 W. 87 St.
Overland Park, Kansas
66214

Date: March 25, 2026

Valid Until: Jun 25, 2026

Subscription Term: Jun 7, 2026 – Jun 6, 2029

Combined (Johnson County + Olathe) Population Served: 609,863
Johnson County Population Served: 468,573
Population Source: Census

Contact: Colleen Fox
Email: colleen.fox@bibliocommons.com

Subscription

	Annual Subscription Fee (USD)	One-Time Implementation Fee (USD)
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BiblioCore

	\$78,958.60	\$0.00
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An online catalog that is the foundation of patrons' experiences with the library. Includes e-content integration and pre-populated award winners and bestsellers listings. Cover art is recommended, but not included.

See Schedule "A-1."

<https://www.bibliocommons.com/schedule-a1-bibliocore>

Rate: \$0.1294694/pop. or \$19,950 minimum

BiblioWeb (Johnson County Only)

	\$82,361.60	\$0.00
--	-------------	--------

A fully-hosted integrated content management system and webpage builder. Includes theming, training, support, and upgrades. Also includes a subscription to BiblioEvents. See Schedules "A-4" and "A-6."

<https://www.bibliocommons.com/schedule-a4-biblioweb>

Rate: \$0.17577113/pop. or \$40,000 minimum.

BiblioApps (Johnson County Only)

	\$15,166.47	\$0.00
--	-------------	--------

Mobile app for iPhone and Android that gives patrons quick and easy access to borrowing, content discovery, and personal record-keeping on the go. Includes iPhone app, and Android app.

See Schedule "A-2."

<https://www.bibliocommons.com/schedule-a2-biblioapps>

Rate: 25% of Core, \$6,091.66 minimum, one-time implementation fee of \$4,375

BiblioLanguages All Languages (Johnson County Only)

	\$15,166.47	\$440.00
--	-------------	----------

Applied to BiblioCore catalog, help pages, and BiblioApps. Available languages: Spanish, French, Russian, Simplified Chinese, Traditional Chinese, Vietnamese, Filipino, Korean, and Japanese.

Rate: 25% of Core, \$5,460.05 min.

Quote for Johnson County Library (KS) – March 25, 2026
Contact: Colleen Fox Email: colleen.fox@bibliocommons.com

BiblioCommons Corp. 5060 Spectrum Way, Suite 100, Mississauga, ON L4W 5N5 Canada +1 647 436 6381 info@BiblioCommons.com



BiblioCloudRecords

\$11,843.79

\$0.00

OverDrive

Automatically displays eContent holdings in the catalog without maintenance of MARC records. Provided as a BiblioCore enhancement for the library's OverDrive or Hoopla subscription(s). Holdings are exposed via the library's API key.

Rate: 15% of Core, minimum \$5,815.43. Implementation fee of \$700.

Augmented Content - Library Thing Recommendations

\$4,568.85

\$0.00

Adds automated recommendations to the catalog on the Title Record Page, the Library Dashboard, and While You Wait.

Rate: \$0.007492/pop. or \$1,279.25 minimum

Sub-Total	\$208,065.78	\$440.00
Subscription Fees		\$208,065.78
Total Due This Year, payable on the date hereof		\$208,505.78



Multi-Year Pricing	Year 1* (2026-2027)	Year 2 (2027-2028)	Year 3 (2028-2029)	Year 4 (2029-2030)	Year 5 (2030-2031)
BiblioCore	\$78,958.60	\$82,116.94	\$85,401.62	\$88,817.68	\$92,370.39
BiblioWeb	\$82,361.60	\$85,656.06	\$89,082.30	\$92,645.59	\$96,351.41
BiblioApps	\$15,166.47	\$15,773.13	\$16,404.06	\$17,060.22	\$17,742.63
BiblioLanguages All Languages	\$15,166.47	\$15,773.13	\$16,404.06	\$17,060.22	\$17,742.63
BiblioCloudRecords	\$11,843.79	\$12,317.54	\$12,810.24	\$13,322.65	\$13,855.56
Augmented Content - Library Thing Recommendations	\$4,568.85	\$4,751.60	\$4,941.66	\$5,139.33	\$5,344.90
Total Fees	\$208,065.78	\$216,388.40	\$225,043.94	\$234,045.69	\$243,407.52

* One-time implementation fees are not included in year 1 pricing.

** Pricing assumes a 5-year contract with a riser of 4.00% for years 2 through 5. Years 4 and 5 are optional.

Terms

- This Order Form supplements the Library Subscription Master Agreement (“Agreement”) dated June 7, 2016 and is incorporated therein by reference. Capitalized terms not defined herein will have the meanings set forth in the Agreement. In the event of a conflict between this Order Form and the Agreement, the Order Form will govern.
- The Parties acknowledge and confirm that the Services set out in this Order Form will be provided in addition to any services that Subscriber has also purchased with other Order Form(s). Attached or linked Service descriptions, if any, will be incorporated by reference herein.
- Annual Subscription Fees cover hosting, support, and upgrades. Subscription Fees are reviewed annually.
- Implementation fees are *one-time charges* for standard configuration of service and standard subscription agreement. Implementation of services is conducted remotely.
- If significant modifications to legal terms are required, including change of legal venue, additional fees may be required.
- All fees payable by Subscriber are exclusive of taxes.
- The fees for each year of the term will be paid upon commencement of the applicable then-current year of the Agreement term. BiblioCommons will invoice Subscriber in advance at the beginning of the then-current year, with annual pricing described in the Order Form, which will be due on a Net 30 basis upon receipt of invoice.
- This Agreement and any renewal thereof, is subject to the provisions of the Kansas Cash Basis Law, K.S.A. 10-1101 et seq., as amended (the “Cash Basis Law”). By virtue of this Cash Basis Law, Subscriber is obligated only to pay periodic payments as contemplated herein as may lawfully be made from funds budgeted and appropriated for that purpose during the Subscriber’s current budget year (i.e., January 1 to December 31) or from funds made available from any lawfully operated revenue producing source. Notwithstanding anything to the contrary, Subscriber shall have no obligation under this Agreement that would cause Subscriber to violate the Cash Basis Law, however, Subscriber shall remain obligated for all payments and obligations lawfully accrued prior to a failure of appropriation.
- Subscriber may terminate the Agreement in years 4 and 5 of the term by providing written notice to BiblioCommons not less than 90 days before the end of the then-current year of the term.

Quote for Johnson County Library (KS) – March 25, 2026
 Contact: Colleen Fox Email: colleen.fox@bibliocommons.com



IN WITNESS WHEREOF the parties hereto have caused this Order Form to be duly executed by their proper authorized officers.

Johnson County Library (KS)

BiblioCommons Corp.

Signature

Signature

Name

Name

Title

Title

Date

Date

BiblioCommons Contract Review_____

To: Library Board of Directors

From: Tricia Suellentrop, County Librarian

Date: May 14, 2026

Re: Johnson County Library Foundation and Johnson County Library Memorandum of Understanding (For Information)

Issue: 2026/2027 Foundation and Library MOU

Suggested Motion: *This topic is being presented as an informational item this month.*

Background: The Johnson County Library and Johnson County Library Foundation have edited the MOU to represent the current partnership and updated legal language.

Analysis: The updated MOU is in alignment with current practices by both organizations.

Funding Overview: n/a

Alternatives: The Library Board could recommend additional changes.

Recommendation: This is for information only at this time. The Library Board will vote on the action at the June Board meeting.

Purchasing Review: n/a

Budget Review: n/a

Legal Review: Legal reviewed the current document and made suggested updates.

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING (the Agreement) is made and entered into as of this **11 day of June, 2026 and ends on December 31, 2027**, by and between the BOARD OF DIRECTORS OF THE JOHNSON COUNTY LIBRARY (“the Library”) and the JOHNSON COUNTY LIBRARY FOUNDATION BOARD OF DIRECTORS (“the Foundation”), a Kansas non-profit corporation exempt from taxation pursuant to Internal Revenue Code section 501(c)(3), both parties of Overland Park, Kansas.

Recitals

A. The Foundation was formed in 1996 to “establish an endowment that would be used for the benefit of the collections and programs of the Johnson County Library, and to engage in other activities that assist the Johnson County Library in fulfilling its mission of serving the residents of Johnson County.”

B. Consistent with its stated mission, the Foundation provides financial support through its operations for the benefit of the Library.

C. The Library has provided and will, subject to adequate funding approved by the board of county commissioners, continue to provide assistance to the Foundation to facilitate its operation and the fulfillment of its stated mission.

D. On November 18, 2009, the Library and Foundation entered into a Memorandum of Understanding to describe the manner in which they would collaborate and provide assistance to one another for the benefit of the Library.

E. The Library and Foundation now wish to renew the Memorandum of Understanding, as amended herein.

Agreements

NOW, THEREFORE, the Library and the Foundation agree as follows, subject to the continued approval of sufficient funding for these purposes by the Library, subject to the budgetary authority of the Board of County Commissioners of Johnson County, Kansas:

I. OPERATIONS

1.0 Office space. The Library will furnish office space at the Central Resource Library sufficient to operate the Foundation or at an alternative Library location mutually agreeable to the parties. The Foundation will comply with Library policies in its usage of such space.

2.0 Computer usage; office equipment; Foundation website. The Library will furnish the Foundation computers, basic IT services, telephones and reasonable usage of office equipment, such as copiers office supplies and fax machines.

3.0 Assistance in maintenance of fundraising records. The Library will buy software to manage Foundation donor database.

4.0 Marketing and volunteer activities. The Library marketing staff and volunteer coordinator will assist the Foundation with marketing and volunteer support, as needed.

5.0 Personnel. The Library will hire an Executive Director on behalf of the Foundation. The County Librarian will make such hire, after careful consideration of the recommendations of the Foundation's Executive Committee, and in accordance with the policies and procedures of the Human Resources department of Johnson County government. The parties acknowledge that the Foundation's Executive Director will be a county employee subject to the policies of the county's Human Resources department, including those pertaining to compensation. In accordance with county policy, the County Librarian will supervise the Executive Director, who shall direct the operations of the Foundation in consultation with the Foundation's board of directors. The Library will assume the staffing costs for any additional staffing needs. JCLF staff reimbursement is reflected in section 15.0.

6.0 Charges to Foundation. In recognition of the support provided to the Library by the Foundation, the Library will not charge the Foundation rent for the office space it provides pursuant to section 1.0 or for the services described in sections 2.0 through 5.0 of this Agreement. The Foundation will be responsible for operating expenses relating to fundraising activities, including the costs of postage, large copy jobs, and consumable office supplies used in those activities, including pens, presentation folders, notebooks, card stock, and printing costs.

II. FOUNDATION RESPONSIBILITIES

7.0 Foundation Board of Directors. In compliance with its bylaws, the Foundation will recruit sufficient Board members to conduct its activities and to fulfill the organization's mission.

8.0 Compliance with legal and regulatory requirements. The Foundation will engage in an annual audit and prepare necessary government reports at its own expense, including Form 990 and a Kansas Annual Report. The Board will comply with the Foundation's articles of organization, bylaws, and applicable federal and state laws and regulations. The Executive Director will consult with the County Librarian on all matters pertaining to such compliance.

III. FUNDRAISING AND GRANTMAKING

9.0 Restricted, unrestricted and endowment gifts made to the Foundation; gifts made to the Library. All restricted and unrestricted gifts made by donors to the Foundation and all gifts made to the Foundation's endowment by donors will be retained and managed by the Foundation. Subject to the Foundation's written Gift Acceptance Policy, the following provisions shall apply to gifts made to the Library:

9.0.1 Library's statutory obligations with respect to gifts made to the Library. Pursuant to K.S.A. 12-1225(h) and 12-1225b(a), the Board of Directors of the Library has the following powers and duties with respect to gifts made to the library:

(h) to receive and accept any gift or donation to the library and administer the same in accordance with provisions thereof. If no provisions are specified, the board shall have the power to hold, invest or reinvest the gift and any dividends, interest, rent or income derived from the gift in the manner the board deems will best serve the interests of the library;

9.0.2 Restricted gifts made to the Library. In those instances in which a donor has made a gift or donation to the Library subject to restrictions or specified conditions, the Library shall administer the same in accordance with such restrictions or conditions. It may implement such restrictions or conditions by placing the gift with the Foundation in accordance with section 10.0 of this Memorandum of Understanding.

9.0.3 Unrestricted gifts made to the Library. In those instances in which a donor has made an unrestricted gift to the Library, meaning a gift on which the donor has imposed no conditions or restrictions as to use, the provisions of this subsection 9.0.3 shall apply. The Board of Directors of the Library has determined that it will best serve the interests of the Library for unrestricted gifts in an amount exceeding \$500 to be held, invested and reinvested by the Foundation, subject to appropriate safeguards and agreements to be put into place by the County Librarian and the Foundation's Executive Director, or, in the absence of an Executive Director, the Foundation's President. The Library agrees to notify the Foundation, through its Executive Director, or, in the absence of an Executive Director, the Foundation's President, when it has received and accepted an unrestricted gift in an amount exceeding \$500. The parties agree that the County Librarian and the Foundation's Executive Director, or, in the absence of an Executive Director, the Foundation's President, are authorized to implement safeguards and agreements with respect to the placement of such gifts with the Foundation. Without limiting such safeguards and agreements that might be implemented, the parties acknowledge that the same might address concerns related to receipt and refunding agreements imposed by trustees, unforeseen tax liability, and auditing requirements.

10.0 Restricted gifts. All gifts restricted for a specific library service will be initially authorized by the County Librarian, subject to Library Board of Directors approval when required under Library policies, and then accepted by the Foundation. The Foundation agrees to administer such gifts in accordance with the restrictions imposed by the donor or donors.

11.0 Management of funds for benefit of Library. The Foundation Board of Directors and Executive Director will manage the proceeds of the Foundation, ensuring that all funds not needed for operating expenses and budgeted appropriations are used to further the mission of the Foundation in support of the Library.

12.0 Grant requests. Any grant request for unrestricted Foundation funds by the Library shall be presented in writing by the County Librarian to the Foundation. The Foundation will process the request following the Foundation's procedure for grant requests, with the Foundation Board of Directors having full authority to accept or deny the grant request.

13.0 Annual disbursement to the Library. The Foundation has raised, and shall continue to raise, funds for the endowment to supplement the Library’s collection needs. The Foundation Board will on an annual basis approve a disbursement from its Invested Funds (hereinafter defined) to the Library for collection development **equal to a 24-month average of the 3.75% of the corpus of Invested Funds**, except in those years in which the Foundation Board specifically finds that the endowment assets have sufficiently declined in value to render such a disbursement imprudent. As used herein, the term “Invested Funds” shall mean the Foundation’s endowment fund restricted to supporting the Library collection and any other Foundation funds which are designated as “Invested Funds” by the Foundation board.

14.0 [Intentionally deleted.]

15.0 Reimbursement of Executive Director Salary to the Library. The JCL Foundation agrees to reimburse the Library 75% of the salary of the Executive Director annually.

IV. OPERATIONAL AND PROCEDURAL PROVISIONS PERTAINING TO LIBRARY NAMING AND SPONSORSHIP OPPORTUNITIES

16.0 The Board of Directors of the Johnson County Library has adopted ARM section 10-56-97, “Naming and Sponsorship Policy; Working with the Johnson County Library Foundation.” The provisions in this section IV describe agreements with respect to operations and procedures on naming (“Naming”) and (“Sponsorship”) under that policy.

16.01 Sponsorships of Facility/Facilities, as defined in ARM section 10-56-97, may be recognized by signage placed in or near the area/room in the Library or by recognition on a donor plaque as approved by the County Librarian.

16.02 Program (“Program”) Sponsorship may be recognized in Program promotional materials as approved by the County Librarian. Recognition of Facility/Facilities Naming will be defined in the donor agreement, shall be reviewed and approved by the County Librarian for submission to the Library Board, and shall be implemented only upon the approval of the Library Board pursuant to ARM 10-56-97.

16.03 The Foundation in consultation with the County Librarian, will work with design consultants to ensure that appropriate signage is created to recognize each donor’s contribution. The signage designs will be templates that correspond to giving levels for consistency.

16.04 Each Naming or Sponsorship will be finalized through a written agreement signed by the donor and the Foundation Executive Director. The agreement may include pledged gifts with terms of payment not to extend beyond 5 years. The donation will include the cost of the signage.

16.05 Donor signage will be installed after the first payment of the pledged amount. Failure to honor the full pledge within the agreed time frame may result in changes to the method of recognition including removal of the donor’s name.

16.06 The Foundation may host private unveiling receptions for naming or sponsorships of \$50,000 or more.

16.07 The Foundation reserves the right to refuse to offer Naming or Sponsorship opportunities to individuals, organizations, or business entities for any reason including, but not limited to, the fact that the individual, organization, or business entity is engaged in promoting alcohol, tobacco, violence, or discrimination of any kind.

16.08 The Foundation reserves the right to remove any name from Facility/Facilities or Program(s) if a person, organization, or business entity engages in inappropriate behavior as set forth in the donor agreement and/or as determined by the Library Board.

16.09 A contribution or donation for a Naming or Sponsorship opportunity of a Facility does not entitle any donor to select the décor of the room or area. Sponsorship of a Program does not entitle the donor to have input on, or determine, the content of the Program.

V. MISCELLANEOUS PROVISIONS

17.0 Biannual review and amendment of Agreement. The Library and Foundation agree that this Agreement will be reviewed on **biannual (2 year)** basis. This Agreement may be amended by a writing signed by the parties. This Agreement and any renewal thereof, is subject to the provisions of the Kansas Cash Basis Law, K.S.A. 10-1101 et seq., as amended (the “Act”). By virtue of this Act, the Library is obligated only to pay periodic payments as contemplated herein as may lawfully be made from funds budgeted and appropriated for that purpose during the Library’s current budget year (i.e., January 1 to December 31) or from funds made available from any lawfully operated revenue producing source.

18.0 Termination of Agreement. This Agreement will expire on December 31, 2027, and may be renewed for successive terms upon written agreement of the parties. This Agreement may be terminated by either party on thirty days prior written notice, in which event the parties may negotiate a new Memorandum of Understanding consistent with the missions of the Library and the Foundation.

19.0 Governing law. This Agreement shall be governed by Kansas law.

In witness whereof, the parties have hereunto set their hands:

BOARD OF DIRECTORS OF THE
JOHNSON COUNTY LIBRARY

BOARD OF DIRECTORS OF THE
JOHNSON COUNTY LIBRARY
FOUNDATION

By: _____
David Sims, Chair

By: _____
Lisa Larson Bunnell, President

To: Johnson County Library Board of Directors

From: Tricia Suellentrop

Date: May 14, 2026

Re: Update ARM 10-50-10 Bylaws of the Board of Directors (For Information)

Issue: Consideration to approve revisions to Administrative Regulation Manual (ARM) policy.

Suggested Motion: *This topic is being presented as an informational item this month.*

I move that the Johnson County Library Board of Directors approve revisions to Administrative Regulation Manual 10-50-10.

Background: Each year library staff review one third of our policies or Administrative Regulations Manual (ARMs). The following ARM, ARM 10-50-10 Bylaws of the Board of Directors has been reviewed based on and are being shared with you for information today. Highlighted below are the changes staff is recommending.

Updates are being proposed to the Standing Committees, Personnel Committee, Vice Chair Duties, and Executive Session sections following guidance from the Library Board Personnel Committee. Since updates to the Kansas Open Meeting Act (KOMA) in July 2025, holding Personnel Committee meetings that enter executive session to discuss non-elected personnel matters for privacy protection has become more complicated. As a result of these KOMA changes, the Personnel Committee has requested that its duties, including the Personnel Review of the County Librarian, be carried out by the full Library Board under the leadership of the Vice Chair.

These changes will be incorporated through bylaw revisions.

Analysis: Members of a working management team in consultation with various stakeholders, reviewed several policies this year. The following ARM does have changes.

10-50-10 Bylaws of the Board of Directors: Updates to Standing Committees, Personnel Committee, Vice Chair Duties, and Executive Session sections based on direction of the Library Board Personnel Committee.

Funding Overview: No costs were affected.

Alternatives: Suggest any other changes you wish to see to these policies or not approve our recommendations.

Recommendation: Adopt revisions to ARM 10-50-10 at the June Library Board meeting.

Budget Review: None needed.

Legal Review: This policy has been reviewed and certified by legal counsel.

ADMINISTRATIVE REGULATIONS

TAB: Governance

DOCUMENT NUMBER: ARM 10-50-10

SECTION: Library Board of Directors

SUBJECT: BYLAWS OF THE BOARD OF DIRECTORS

SUMMARY

This document consists of the bylaws of the Board of Directors of the Johnson County Library, as amended. The bylaws are the rules adopted by the library board for management of its internal affairs.

Review Date:

- August 2, 2016
- November 8, 2018
- October 22, 2020
- October 13, 2022
- February 8, 2024
- August 8, 2024
- September 11, 2025
- January 8, 2026
- June 11, 2026

MEETINGS

I. MEETINGS

Regular Meetings

- a. The Board shall conduct a regular meeting at least one time each month at such time and place as it shall determine. The Board may make such determination by the adoption of an annual calendar setting forth the usual date, time and place of such regular monthly meeting. Notice of regular meetings of the Board shall be posted on the Library website, and provided in writing a reasonable time in advance of the meeting to persons or organizations that request such notice pursuant to KOMA, as defined herein in Section I.f.
- b. The Board will accept public comments at each monthly regular Board meeting, which is an opportunity for publics to speak directly to the Board on matters pertaining to the Library. Speakers are given an opportunity of two minutes to speak and are requested to provide their name and city of residence. Public must provide their address for the record if that person seeks further engagement or follow-up by the Library on an item addressed in their public comment. Public may speak in person or may submit a written comment. To speak in person, the person must indicate their attendance before the meeting starts on a public comment sign-in sheet located in the meeting room. Additionally, Public are encouraged to communicate with Library staff before the meeting date about their intention to give public comment or speak on an item that appears on the agenda.

Written comments will be made part of the record with no obligation to be read aloud at the meeting. Public comments will last no more than 30 minutes in total, unless otherwise provided by a vote of the majority of the Board. The Board Chair will determine the follow-up needed to public comments, if any, in consultation with the County Librarian.

- c. The decision to recite or stand for the Pledge of Allegiance is at the sole discretion of each individual Library Board Member, library staff member, and meeting attendee. No individual shall face any form of retribution or adverse action for their decision in this matter, in full protection of their First Amendment rights.
 - d. The date, place, or time of a particular meeting may be changed by the affirmative vote of a majority of the directors present and voting at the regular meeting prior to the meeting affected.
- Changes
- e. Special meetings may be called by the chair or upon written request of a majority of the Directors. Written notice stating the date, place and time of any such special meeting and the purpose for which the same is called shall, unless waived, be given to each Director at least five days in advance of such meeting, and no business other than that stated in the notice shall be transacted at such meeting. Notices of such special meetings shall be given in the same manner as notices of regular Board meetings; provided, however, that notices to Directors may be given by U.S. mail, telephone, facsimile, or electronic mail.
- Special Meetings
- f. The Board and its subcommittees and subordinate groups shall comply with the Kansas Open Meetings Act, K.S.A. 75-4317 et seq. (KOMA) in conducting meetings open to the public, except as otherwise provided under KOMA.
- Kansas Open Meetings Act
- g. In the event of controversy in matters relating to the conduct of business at Board meetings, the rules of order contained in the most recent version of Robert's Rules of Order, shall govern the Board in its deliberations in all cases to which they are applicable except when such rules are in conflict with these bylaws.
- Parliamentary Rules
- h. The rules of order, other than such rules as may be prescribed by statute, may be suspended at any time by the consent of a majority of the Directors present at any meeting.
- Suspension of Rules of Order Rules
- i. An agenda for each regular meeting of the Board shall be prepared by the County Librarian preceding such meeting. Directors who wish to have items included on the agenda for a regular meeting shall submit such items to the County Librarian at least one week prior to such meeting. The County Librarian shall place on the agenda
- Agendas and Information Provided to the Board

for a regular meeting under Old or New Business (whichever is appropriate) any item requested by a Director. The chair, with the consent of the Director proposing consideration of the item or the consent of the Board, may defer discussion on an agenda item to a future Board meeting. The agenda shall be delivered to each member in advance of a regular Board meeting. If necessary, changes may be made to the agenda and the revised agenda distributed at the beginning of the meeting. The agenda should list every significant item that will be discussed. Directors are encouraged to participate in every agenda item by asking questions, providing information, expressing opinions and voting on all issues presented for action. No later than Friday preceding a regular meeting of the Board, each Director should receive, at the Director's address as designated by the Director, a packet of information relating to the next Board meeting containing the following:

1. An agenda
2. Minutes of previous Board meeting
3. Minutes of committees, if any
4. Information on all consent items
Recommendations and proposed resolutions with supporting information and reports
5. Discussion items with information and reports

Library revenue and expense information with budget comparisons and with narrative describing important changes and major variations, County Librarian report on important developments in the Library.

Executive
Session

- j. The Board may recess into executive session for justifications under KOMA ~~and the Personnel Committee may recess into executive session for consideration of personnel matters as justified under KOMA~~ and provided herein upon a formal motion seconded and carried by a simple majority during a meeting consisting of a quorum of the Board. The complete motion for executive session will include (a) statement of the subject to be discussed, (b) justification for the executive session under KOMA, and (c) the time and place the open meeting will resume, all of which shall be recorded in the minutes.

OFFICERS AND DUTIES
Officers

II. OFFICERS AND DUTIES

- a. The officers of the board shall be a chair, a vice chair/secretary and treasurer, elected from among its members at the regular April meeting of the board. Officers serve a one-year term without the option of serving in the same officer position for a second consecutive one-year term.

- Nominations
- b. A nominating committee shall be appointed by the chair during the regular February Board meeting or no later than the regular March Board meeting. A pre-nomination survey to assess board member interest in serving as board officers will be completed prior to the appointment of said committee. The nominating committee will consist of the outgoing chair and two board members, preferably those not seeking officer positions. The committee shall present its recommended slate of officers not later than two weeks prior to the regular April Board meeting.
- Terms of Office
- c. Officers shall serve a term of one-year commencing immediately upon election and until their successors are duly elected, unless the officer's term as a Director shall terminate earlier. The Vice Chair / Secretary shall automatically assume the Chair position, unless vice chair is unable to serve for any reason whatsoever. Officers serve a one-year term without the option of serving in the same officer position for a second consecutive one-year term.
- Chair's Duties
- d. The chair shall preside at all meetings, appoint all committees, subject to the approval of the Board, authorize calls for any special meetings, and generally perform the duties of a presiding officer and those duties specified for the chair in the bylaws.
- Vice Chair/
Secretary's Duties
- e. The vice chair, in the absence of the chair from a Board meeting, shall conduct the meeting and perform any necessary additional functions authorized by a majority of those present. The vice chair shall serve as secretary and sign all minutes prepared by the clerk of the Board. The vice chair ~~heads-leads~~ the annual performance evaluation process of the County Librarian by the Board, and works with and serves on the Personnel Committee.
- Treasurer's Duties
- f. The duties of the treasurer are set forth in K.S.A. 12-1226, but the treasurer may be assisted by staff in performing those duties.
- Attendance
- g. This Board expects that Directors regularly and consistently attend Board meetings to ensure the continuity of Library activities by having a quorum at Board meetings. Four absences from regular Board meetings during a 12-month period by a Director is cause for the Board chair to informally communicate such Director's attendance record to the Director's appointing member of the Board of County Commissioners. Provided, however, the Board acknowledges (a) the Board of County Commissioners adopted Resolution No. 106-81, which states that the unexcused absence of an appointed Board member from three (3) consecutive meetings of that Board will be construed as a resignation from the Board, at

which time the chair will give notice to the Board of County Commissioners, and (b) the authority for appointment or removal of the Directors resides with the Board of County Commissioners in accordance with K.S.A 12-1222.

Vacancies

- h. Vacancies on the Board shall be filled by appointment for the unexpired term in accordance with K.S.A. 12-1222. The chair shall notify the Board of County Commissioners whenever a Board vacancy occurs. Vacancies in a Board officer position shall be filled by election at the Board meeting next succeeding the occurrence of the vacancy.

COMMITTEES

III. COMMITTEES

Standing and Special Committees

Standing and special committees, as appropriate, consisting of Board and non-Board members, may be appointed by the chair with the approval of the Board, for the study and investigation of designated matters, or in connection with any of the Board's powers and duties set forth in K.S.A. 12-1223 or 12-1225. Committees shall consist of three or fewer Directors. Provided, however, the Personnel Committee shall consist of four Board members for the sole purpose of a Board quorum for taking formal action to recess into executive session in accordance with KOMA, K.S.A. 75-4319(b)(1), as amended, and to adjourn.

Advisory Status

In all cases, Board committees shall be advisory in nature and may not take any action that binds the Board or serves as an action in lieu of action by the Board. Any intentional or unintentional action by a committee on behalf of the Board shall be null and void. Committees may make recommendations or provide advice to the Board on designated matters.

Notice

Written notice stating the date, place and time of any such committee meeting and the purpose for which the same is called shall, unless waived, be given to each Director a reasonable time in advance of such meeting, and no business other than that stated in the notice shall be transacted at such meeting. Further, notices of committee meetings shall be given to the public in the same manner as notices of regular Board meetings; provided, however, that notices to participating Directors may be given by U.S. mail, telephone, facsimile, or electronic mail. Committees do not accept public comment. Instead, public comments are taken by the Board at regular meetings, as provided herein. Committees may conduct meetings in-person or by remote teleconference as provided under KOMA.

Standing Committees

The Board has ~~two~~one standing committees, which ~~are is~~ governed by these Bylaws, as well as ~~provided~~ by other Board policy in the Administrative Regulation Manual, as follows: Library Budget Review Committee, as more particularly described in ARM 10-70-10~~;~~; ~~and~~

~~Personnel Committee, as more particularly described in Article V herein.~~

QUORUM

IV. QUORUM

Formula

A quorum for the transaction of business shall consist of four members of the Board.

COUNTY LIBRARIAN

V. LIBRARIAN

County Librarian's Duties

The County Librarian is the executive officer of the Library and shall have sole charge of administration of the Library under the direction and review of the Board. The County Librarian shall be held responsible for the care of the buildings and equipment, for the direction of the Staff, for the efficiency of the Library's service to the public, and for the operation of the Library under the financial conditions set forth in the annual budget. The County Librarian shall attend all Board meetings, except for excused absences or those discussing the appointment or salary of the County Librarian.

Personnel ~~Committee~~Review

Pursuant to its authority under K.S.A 12-1225a, the Board employs the County Librarian and undertakes periodic review of County Librarian performance for that purpose. Accordingly, the Board ~~established the Personnel Committee as a standing Board committee to~~shall consider performance criteria and other general matters related to review of the County Librarian's employment ~~for recommendation and advisement to the Board. The Personnel Committee shall consist of four Directors, including the Vice-Chair, which is a quorum of the Board. The Board authorizes the Personnel Committee to take formal action as a quorum of the Board for the sole purpose of recessing into executive session as permitted under KOMA and adjourning the meeting.~~The ~~Personnel Committee~~Library Board shall recess into executive session if specific matters pertaining to County Librarian performance are being discussed, in accordance with KOMA. ~~The Personnel Committee shall issue minutes of each meeting, but excluding those matters closed in executive session, for consideration by the Board.~~

ORDER OF BUSINESS

VI. ORDER OF BUSINESS

The Board shall generally follow Robert's Rules of Order for the order of business with adjustments as needed.

AMENDMENT OF BYLAWS

Criteria for
Amendment of
Bylaws

VII. AMENDMENT OF BYLAWS

These bylaws may be amended by four (4) or more Directors present at any meeting of the Board, provided that the proposed amendment is presented and recommended for adoption by vote of not less than three Directors at the immediately preceding regular meeting of the Board after written notice that contains (1) the present wording of the provision being amended, (2) the proposed amendment, and (3) the rationale for the proposed amendment.

| ~~January 08~~ June 11, 2026

ARM 10-50-10

End

APPENDIX

Order of Business

In general, regular Board meetings shall have the following order of business:

- I. Call to Order – quorum determination
 - a. Pledge of Allegiance
- II. Public Comments
- III. Remarks
 - a. Library Board of Directors
 - b. Johnson County Development Department
 - c. Board of County Commissioner Liaison
- IV. Reports
 - a. Board Counsel
 - b. County Librarian
- V. Consent Agenda
 - a. Action Items
 - b. Information Items
 - c. Gift Fund Report
- VI. Old Business
- VII. New Business
- VIII. Adjournment

ADMINISTRATIVE REGULATIONS

TAB: Governance

DOCUMENT NUMBER: ARM 10-50-10

SECTION: Library Board of Directors

SUBJECT: BYLAWS OF THE BOARD OF DIRECTORS

SUMMARY

This document consists of the bylaws of the Board of Directors of the Johnson County Library, as amended. The bylaws are the rules adopted by the library board for management of its internal affairs.

Review Date:

August 2, 2016
November 8, 2018
October 22, 2020
October 13, 2022
February 8, 2024
August 8, 2024
September 11, 2025
January 8, 2026
June 11, 2026

MEETINGS

I. MEETINGS

Regular Meetings

- a. The Board shall conduct a regular meeting at least one time each month at such time and place as it shall determine. The Board may make such determination by the adoption of an annual calendar setting forth the usual date, time and place of such regular monthly meeting. Notice of regular meetings of the Board shall be posted on the Library website, and provided in writing a reasonable time in advance of the meeting to persons or organizations that request such notice pursuant to KOMA, as defined herein in Section I.f.
- b. The Board will accept public comments at each monthly regular Board meeting, which is an opportunity for publics to speak directly to the Board on matters pertaining to the Library. Speakers are given an opportunity of two minutes to speak and are requested to provide their name and city of residence. Public must provide their address for the record if that person seeks further engagement or follow-up by the Library on an item addressed in their public comment. Public may speak in person or may submit a written comment. To speak in person, the person must indicate their attendance before the meeting starts on a public comment sign-in sheet located in the meeting room. Additionally, Public are encouraged to communicate with Library staff before the meeting date about their intention to give public comment or speak on an item that appears on the agenda. Written comments will be made part of the record with no obligation to be read aloud at the meeting. Public comments will last no more than 30

minutes in total, unless otherwise provided by a vote of the majority of the Board. The Board Chair will determine the follow-up needed to public comments, if any, in consultation with the County Librarian.

- c. The decision to recite or stand for the Pledge of Allegiance is at the sole discretion of each individual Library Board Member, library staff member, and meeting attendee. No individual shall face any form of retribution or adverse action for their decision in this matter, in full protection of their First Amendment rights.
 - d. The date, place, or time of a particular meeting may be changed by the affirmative vote of a majority of the directors present and voting at the regular meeting prior to the meeting affected.
 - e. Special meetings may be called by the chair or upon written request of a majority of the Directors. Written notice stating the date, place and time of any such special meeting and the purpose for which the same is called shall, unless waived, be given to each Director at least five days in advance of such meeting, and no business other than that stated in the notice shall be transacted at such meeting. Notices of such special meetings shall be given in the same manner as notices of regular Board meetings; provided, however, that notices to Directors may be given by U.S. mail, telephone, facsimile, or electronic mail.
 - f. The Board and its subcommittees and subordinate groups shall comply with the Kansas Open Meetings Act, K.S.A. 75-4317 et seq. (KOMA) in conducting meetings open to the public, except as otherwise provided under KOMA.
 - g. In the event of controversy in matters relating to the conduct of business at Board meetings, the rules of order contained in the most recent version of Robert's Rules of Order, shall govern the Board in its deliberations in all cases to which they are applicable except when such rules are in conflict with these bylaws.
 - h. The rules of order, other than such rules as may be prescribed by statute, may be suspended at any time by the consent of a majority of the Directors present at any meeting.
 - i. An agenda for each regular meeting of the Board shall be prepared by the County Librarian preceding such meeting. Directors who wish to have items included on the agenda for a regular meeting shall submit such items to the County Librarian at least one week prior to such meeting. The County Librarian shall place on the agenda for a regular meeting under Old or New Business (whichever is appropriate) any item requested by a Director. The chair, with the consent of the Director proposing consideration of the item or the consent of the Board, may defer discussion on an agenda item to a future Board meeting. The
- Changes
- Special Meetings
- Kansas Open Meetings Act
- Parliamentary Rules
- Suspension of Rules of Order Rules
- Agendas and Information Provided to the Board

agenda shall be delivered to each member in advance of a regular Board meeting. If necessary, changes may be made to the agenda and the revised agenda distributed at the beginning of the meeting. The agenda should list every significant item that will be discussed. Directors are encouraged to participate in every agenda item by asking questions, providing information, expressing opinions and voting on all issues presented for action. No later than Friday preceding a regular meeting of the Board, each Director should receive, at the Director's address as designated by the Director, a packet of information relating to the next Board meeting containing the following:

1. An agenda
2. Minutes of previous Board meeting
3. Minutes of committees, if any
4. Information on all consent items
Recommendations and proposed resolutions with supporting information and reports
5. Discussion items with information and reports

Library revenue and expense information with budget comparisons and with narrative describing important changes and major variations, County Librarian report on important developments in the Library.

Executive
Session

- j. The Board may recess into executive session for justifications under KOMA and provided herein upon a formal motion seconded and carried by a simple majority during a meeting consisting of a quorum of the Board. The complete motion for executive session will include (a) statement of the subject to be discussed, (b) justification for the executive session under KOMA, and (c) the time and place the open meeting will resume, all of which shall be recorded in the minutes.

OFFICERS AND DUTIES

Officers

II. OFFICERS AND DUTIES

- a. The officers of the board shall be a chair, a vice chair/secretary and treasurer, elected from among its members at the regular April meeting of the board. Officers serve a one-year term without the option of serving in the same officer position for a second consecutive one-year term.
- b. A nominating committee shall be appointed by the chair during the regular February Board meeting or no later than the regular March Board meeting. A pre-nomination survey to assess board member interest in serving as board officers will be completed prior to the appointment of said committee. The nominating committee will consist of the outgoing chair and two board members, preferably those not seeking officer positions. The committee shall present its recommended slate of officers not later than two weeks prior to the regular April Board meeting.

Nominations

Terms of Office

- c. Officers shall serve a term of one-year commencing immediately upon election and until their successors are duly elected, unless the officer's term as a Director shall terminate earlier. The Vice Chair / Secretary shall automatically assume the Chair position, unless vice chair is unable to serve for any reason whatsoever. Officers serve a one-year term without the option of serving in the same officer position for a second consecutive one-year term.

Chair's Duties

- d. The chair shall preside at all meetings, appoint all committees, subject to the approval of the Board, authorize calls for any special meetings, and generally perform the duties of a presiding officer and those duties specified for the chair in the bylaws.

Vice Chair/
Secretary's Duties

- e. The vice chair, in the absence of the chair from a Board meeting, shall conduct the meeting and perform any necessary additional functions authorized by a majority of those present. The vice chair shall serve as secretary and sign all minutes prepared by the clerk of the Board. The vice chair leads the annual performance evaluation process of the County Librarian by the Board.

Treasurer's Duties

- f. The duties of the treasurer are set forth in K.S.A. 12-1226, but the treasurer may be assisted by staff in performing those duties.

Attendance

- g. This Board expects that Directors regularly and consistently attend Board meetings to ensure the continuity of Library activities by having a quorum at Board meetings. Four absences from regular Board meetings during a 12-month period by a Director is cause for the Board chair to informally communicate such Director's attendance record to the Director's appointing member of the Board of County Commissioners. Provided, however, the Board acknowledges (a) the Board of County Commissioners adopted Resolution No. 106-81, which states that the unexcused absence of an appointed Board member from three (3) consecutive meetings of that Board will be construed as a resignation from the Board, at which time the chair will give notice to the Board of County Commissioners, and (b) the authority for appointment or removal of the Directors resides with the Board of County Commissioners in accordance with K.S.A 12-1222.

Vacancies

- h. Vacancies on the Board shall be filled by appointment for the unexpired term in accordance with K.S.A. 12-1222. The chair shall notify the Board of County Commissioners whenever a Board vacancy occurs. Vacancies in a Board officer position shall be filled by election at the Board meeting next succeeding the occurrence of the vacancy.

COMMITTEES

Standing and Special Committees

III. COMMITTEES

Standing and special committees, as appropriate, consisting of Board and non-Board members, may be appointed by the chair with the approval of the Board, for the study and investigation of designated matters, or in connection with any of the Board's powers and duties set forth in K.S.A. 12-1223 or 12-1225. Committees shall consist of three or fewer Directors. Provided, however, the Personnel Committee shall consist of four Board members for the sole purpose of a Board quorum for taking formal action to recess into executive session in accordance with KOMA, K.S.A. 75-4319(b)(1), as amended, and to adjourn.

Advisory Status

In all cases, Board committees shall be advisory in nature and may not take any action that binds the Board or serves as an action in lieu of action by the Board. Any intentional or unintentional action by a committee on behalf of the Board shall be null and void. Committees may make recommendations or provide advice to the Board on designated matters.

Notice

Written notice stating the date, place and time of any such committee meeting and the purpose for which the same is called shall, unless waived, be given to each Director a reasonable time in advance of such meeting, and no business other than that stated in the notice shall be transacted at such meeting. Further, notices of committee meetings shall be given to the public in the same manner as notices of regular Board meetings; provided, however, that notices to participating Directors may be given by U.S. mail, telephone, facsimile, or electronic mail. Committees do not accept public comment. Instead, public comments are taken by the Board at regular meetings, as provided herein. Committees may conduct meetings in-person or by remote teleconference as provided under KOMA.

Standing Committees

The Board has one standing committee, which is governed by these Bylaws, as well as by other Board policy in the Administrative Regulation Manual, as follows: Library Budget Review Committee, as more particularly described in ARM 10-70-10.

QUORUM

IV. QUORUM

Formula

A quorum for the transaction of business shall consist of four members of the Board.

COUNTY LIBRARIAN

V. LIBRARIAN

County Librarian's Duties

The County Librarian is the executive officer of the Library and shall have sole charge of administration of the Library under the direction and review of the Board. The County Librarian shall be held responsible for the care of the buildings and

equipment, for the direction of the Staff, for the efficiency of the Library's service to the public, and for the operation of the Library under the financial conditions set forth in the annual budget. The County Librarian shall attend all Board meetings, except for excused absences or those discussing the appointment or salary of the County Librarian.

Personnel Review

Pursuant to its authority under K.S.A 12-1225a, the Board employs the County Librarian and undertakes periodic review of County Librarian performance for that purpose. Accordingly, the Board shall consider performance criteria and other general matters related to review of the County Librarian's employment . The Board shall recess into executive session if specific matters pertaining to County Librarian performance are being discussed, in accordance with KOMA.

ORDER OF BUSINESS

VI. ORDER OF BUSINESS

The Board shall generally follow Robert's Rules of Order for the order of business with adjustments as needed.

AMENDMENT OF BYLAWS

VII. AMENDMENT OF BYLAWS

Criteria for
Amendment of
Bylaws

These bylaws may be amended by four (4) or more Directors present at any meeting of the Board, provided that the proposed amendment is presented and recommended for adoption by vote of not less than three Directors at the immediately preceding regular meeting of the Board after written notice that contains (1) the present wording of the provision being amended, (2) the proposed amendment, and (3) the rationale for the proposed amendment.

June 11, 2026

ARM 10-50-10

End

APPENDIX

Order of Business

In general, regular Board meetings shall have the following order of business:

- I. Call to Order – quorum determination
 - a. Pledge of Allegiance
- II. Public Comments
- III. Remarks
 - a. Library Board of Directors
 - b. Johnson County Development Department
 - c. Board of County Commissioner Liaison
- IV. Reports
 - a. Board Counsel
 - b. County Librarian
- V. Consent Agenda
 - a. Action Items
 - b. Information Items
 - c. Gift Fund Report
- VI. Old Business
- VII. New Business
- VIII. Adjournment

To: Library Board of Directors

From: Tricia Suellentrop, County Librarian

Date: May 14, 2026

Re: Resolution JCL 2026-01 authorizing temporary access to exterior surveillance cameras for security purposes for 2026 FIFA World Cup preparedness (For Information)

Issue: Whether the Library Board should authorize the County Librarian to provide Johnson County Emergency Services, the Johnson County Sheriff's Office, and relevant municipal law enforcement partners (hereinafter "County Emergency Management") with temporary live access to specifically designated exterior surveillance cameras for public safety, emergency preparedness, and security-related purposes during the 2026 FIFA World Cup period.

Suggested Motion: *This topic is being presented as an informational item this month.*

I move that the Library Board of Directors authorize the County Librarian to share access to exterior surveillance camera footage with Johnson County Emergency Services, the Johnson County Sheriff's Office, and applicable municipal law enforcement partners for security purposes for 2026 FIFA World Cup preparedness from June 1, 2026, through July 31, 2026, in accordance with the 2026 Surveillance Camera Resolution.

Background: The 2026 FIFA World Cup will take place from June 11, 2026, through July 19, 2026, with multiple matches and related events held in the Kansas City metropolitan area. These events are expected to significantly increase population, traffic, and public gatherings. County Emergency Management is preparing for these impacts and has requested temporary live access to exterior Library surveillance cameras to assist with public safety efforts and emergency response.

The Library operates exterior surveillance cameras for patron safety and security purposes. ARM 60-10-30 governs the use and dissemination of surveillance footage. Library Board authorization is therefore requested to allow a limited, temporary exception for World Cup-related preparedness, not to extend beyond July 31, 2026.

Analysis: The proposed resolution allows the County Librarian to grant County Emergency Management temporary live access to designated exterior cameras. Access is limited to exterior areas, authorized personnel, and use for public safety and emergency preparedness during the World Cup period. The Library has historically collaborated with the County to support public safety and coordinated emergency response efforts.

The proposed Resolution supports coordination with County Emergency Management while maintaining appropriate safeguards to protect patron privacy. The authorization is time limited, does not extend to interior cameras, and includes basic Library oversight to ensure access is controlled and used as intended.

Funding Overview: Not applicable

Alternatives: Not share camera access by providing surveillance images and footage only in accordance with ARM 60-10-30, which requires a direct request to the County Librarian after an event has occurred as part of a criminal investigation or a valid court order or subpoena or other legal requirements, including Kansas Open Records Act.

Recommendation: Approve the Resolution authorizing the County Librarian to provide temporary, limited access to designated exterior surveillance cameras to County Emergency Management for World Cup-related public safety and emergency preparedness purposes in June and July 2026.

Purchasing Review: Not applicable

Budget Review: Not applicable

Legal Review: Reviewed by Counsel

RESOLUTION 2062-01 OF THE JOHNSON COUNTY LIBRARY BOARD OF DIRECTORS

2026 SURVEILLANCE CAMERA AUTHORIZATION

At a regular meeting of the Johnson County Library Board of Directors conducted on Thursday, May 14, 2026, there came before the Board for consideration the matter of adopting a Resolution to authorize the County Librarian to permit limited access to surveillance camera footage. The Johnson County Library Board of Directors, after full consideration, upon a motion duly made, seconded and carried, adopted the following Resolution to-wit:

WHEREAS, the Johnson County Library (“**Library**”) owns and operates exterior surveillance cameras on Library property for the purpose of promoting the safety and security of Library patrons, staff, facilities, and property; and

WHEREAS, the 2026 FIFA World Cup will take place from June 11, 2026, through July 19, 2026, with multiple matches and related events occurring in the Kansas City metropolitan area; and

WHEREAS, the FIFA World Cup is an extraordinary event expected to bring a substantial increase in visitors, traffic, public gatherings, and demand on public safety and emergency response resources throughout the region; and

WHEREAS, Johnson County Emergency Services, the Johnson County Sheriff’s Office, and relevant municipal law enforcement partners (hereinafter “**County Emergency Management**”) have requested temporary live access to certain exterior Library surveillance cameras for emergency preparedness, public safety response, and coordination during the FIFA World Cup period; and

WHEREAS, the Library Board recognizes the importance of supporting coordinated emergency preparedness efforts while continuing to protect patron privacy; and

WHEREAS, the Library’s surveillance camera policy, ARM 60-10-30, governs access, use, retention, and dissemination of surveillance images or footage, and the Library Board finds that a temporary, limited authorization is appropriate to address the enhanced security needs presented by this extraordinary event.

NOW, THEREFORE, BE IT RESOLVED BY THE JOHNSON COUNTY LIBRARY BOARD OF DIRECTORS, AS FOLLOWS:

1. **Temporary Access:** The Library Board authorizes the County Librarian to grant temporary live access to authorized personnel from County Emergency Management for exterior surveillance cameras on Library property for security, emergency preparedness, and public safety purposes related to the 2026 FIFA World Cup and associated regional impacts.

2. **Scope of Access:** This authorization is limited to exterior cameras located in public areas, including exterior entrances, parking areas, and other exterior public-facing areas of Library property. This authorization does not permit access to interior cameras or to any area where a person has a reasonable expectation of privacy.
3. **Use Limitations:** Access provided under this Resolution shall be used only for public safety, emergency preparedness, security response, and coordination of emergency services, in accordance with applicable law. Surveillance images or footage shall not be used for any other purpose.
4. **Privacy:** The Library remains committed to protecting patron privacy. Nothing in this Resolution amends the Library’s ordinary retention practices for surveillance images or footage as set forth in ARM 60-10-30, which remains effective, except as specifically authorized for the limited purposes described in this Resolution.
5. **Oversight:** The County Librarian, or the County Librarian’s designee, shall implement reasonable safeguards to monitor and document the access provided under this Resolution.
6. **Duration:** This authorization is temporary and begins June 1, 2026. The authority under this Resolution will automatically terminate on July 31, 2026, unless terminated earlier by the County Librarian or by further action of the Library Board.

ADOPTED BY the Johnson County Library Board of Directors this ___ day of _____, 2026.

APPROVED BY:

David Sims, Chair

Johnson County Library Board of Directors

ATTEST:

Patricia Suellentrop, County Librarian

To: Johnson County Library Board of Directors
From: Tricia Suellentrop, County Librarian
Date: May 14, 2026
Re: Leawood Library: Construction/Replacement Contract for Roof Top Units

Issue: Consider authorizing a contract with Carrier Corporation to replace mechanical equipment, Roof Top Units at Leawood Pioneer Library, in the amount of \$343,480.00

Suggested Motion: *This topic is being presented as an informational item this month.*
I move that the Library Board authorize a contract with Carrier Corporation to replace mechanical equipment, Roof Top Units at Leawood Pioneer Library, in the amount of \$343,480.00

Background: Facilities partners recommend the replacement of this equipment, along with related components that are nearing the end of their useful life. This replacement will improve system efficiency, enhance occupant comfort, and provide reliable service for years to come.

To deliver this work, Facilities has utilized the Region 14 Education Service Center (ESC) Omnia Partners Contract #159051 for HVAC and Building Control Systems, Equipment, Installation, and related services. This cooperative purchasing contract is administered by a governmental entity and provides access to prequalified contractors with competitively established pricing for public agencies.

Use of this contract is an approved procurement method by County Purchasing and is a standard approach utilized by both the Library and the County for construction and related projects.

Analysis: Library and Facilities staff identified this need through assessment data and recurring maintenance forecasts. Due to long equipment lead times, this contract is being brought forward in advance to ensure materials and equipment are delivered in time to complete the work prior to the winter season.

The scope of work will require a temporary closure of the branch. A detailed schedule and closure plan will be presented to the Board at a later date, once the timeline is more refined.

By contracting directly with the manufacturer, Facilities has secured highly competitive pricing, avoiding intermediary markups and reducing overall project costs.

Funding Overview: Funding for this work has been allocated in the approved 2026 CRP budget.

Alternatives: 1) Authorize the contract with Carrier Corporation
2) Do not authorize the contract.

Recommendation: Staff recommend the Library Board authorize a contract with Carrier Corporation to replace mechanical equipment, Roof Top Units at Leawood Pioneer Library, in the amount of \$343,480.00 using the Cooperative Contract #159051 for HVAC & Building Control Y Systems, Equipment, Installation and Related products & Services