

# Library

## ADMINISTRATIVE REGULATIONS

TAB: Administration

DOCUMENT NUMBER: 50-20-30

SECTION: Administrative Services

SUBJECT: TRAVEL

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### SUMMARY

This document states the Library Board's policy regarding travel on official business.

### Effective Date:

Reviewed

September 10, 2015  
October 10, 2018  
October 22, 2020  
October 13, 2022

### POLICY

a. The Johnson County Library adheres to the Travel Policy adopted by the Board of County Commissioners. The Library Board will approve the travel requests of the County Librarian in accordance with that policy. The Library Board does not approve the travel requests of other library employees.

October 13, 2022

**ARM 50-20-30 End**