

JOHNSON COUNTY LIBRARY

BOARD REPORT

JUNE 13, 2013

IF YOU REQUIRE ANY ACCOMMODATION (I.E. QUALIFIED INTERPRETER, HEARING ASSISTANCE, ETC) IN ORDER TO ATTEND THIS MEETING, PLEASE NOTIFY THE CENTRAL RESOURCE LIBRARY AT (913) 826-4600 NO LATER THAN 48 HOURS PRIOR TO THE SCHEDULED COMMENCEMENT OF THE MEETING.

AGENDA

JOHNSON COUNTY LIBRARY BOARD OF DIRECTORS
REGULAR MEETING, JUNE 13, 2013
CENTRAL RESOURCE LIBRARY
4:00 P.M.

- I. Call to Order
- II. Citizen Comments
- III. Remarks
 - A. Members of the Johnson County Library Board of Directors
 - B. Mitra Templin, Board Chair
 - C. Dave White, President, Friends of the Library
 - D. Susan Mong, Executive Director, Johnson County Library Foundation
 - E. Jason Osterhaus, Liaison, Board of County Commissioners
- IV. Reports
 - A. Board Counsel - Conflicts of Interest Policy and Disclosure Form.....26
 - B. County Librarian Report – Sean Casserley, County Librarian
 - 1. Mill Creek Storytimes – Bradley Debrick
 - 2. Board Retreat – July 10th, 8:30-4:00
 - 3. Cedar Roe update
 - 4. Strategic Facilities Master Plan update – Proposal and Direction
- V. Consent Agenda
 - A. Action Items:
 - 1. Minutes of May 15, 2013 Board meeting.....7
 - B. Information Items
 - 1. Summary of New and/or Renewed Contracts.....12
 - 2. Financial and Personnel
 - a) The County Librarian and the Administrative Manager certify those payment vouchers and personnel authorizations for April, 2013 were handled in accordance with library and County policy.
 - b) The April, 2013 Revenue and Expenditure reports produced from the County’s financial system reflect the Library’s revenues and expenditures
 - C. Gift Fund Report
 - 1. Treasurer’s Report.....14
 - 2. Summary of Gift Fund Receipts.....15
 - 3. Summary of Gift Fund Payments.....16

The County Librarian and the Administrative Manager certify

the Gift Fund receipts and disbursements were handled in accordance with Regulations 10-55-12 and 10-55-12A of the Library’s Administrative Policy Manual.

- VI. Old Business
 - A. Strategic Plan Update – Aubrey Seavey and Scott Sime

- VII. New Business
 - A. Conflicts of Interest Policy and Disclosure Form.....25
 - B. Budget Report to BOCC – June 20th 1:00 p.m. – 5:00 p.m.

- VIII. Document Signing

- IX. Adjournment

Business Transactions

List of For-Profit Business Relationships of the Director:

I have a material financial interest or act in a fiduciary, policy-making or executive managerial capacity in the following for-profit organization(s) (“Material Financial Interest” shall not include the ownership of shares in a publicly held corporation.):

Other Known For-Profit Conflicts:

One of my family members (spouse, parents and children) has a material financial interest or acts in a fiduciary, policy-making or executive managerial capacity in the following organization(s) that I currently know has or may be seeking a business relationship with the Library Board.

Organization

Person

Role

Date

Signature