

JOHNSON COUNTY LIBRARY

BOARD REPORT

AUGUST 8, 2013

IF YOU REQUIRE ANY ACCOMMODATION (I.E. QUALIFIED INTERPRETER, HEARING ASSISTANCE, ETC) IN ORDER TO ATTEND THIS MEETING, PLEASE NOTIFY THE CENTRAL RESOURCE LIBRARY AT (913) 826-4600 NO LATER THAN 48 HOURS PRIOR TO THE SCHEDULED COMMENCEMENT OF THE MEETING.

AGENDA

JOHNSON COUNTY LIBRARY BOARD OF DIRECTORS
REGULAR MEETING, AUGUST 8, 2013
CENTRAL RESOURCE LIBRARY
4:00 P.M.

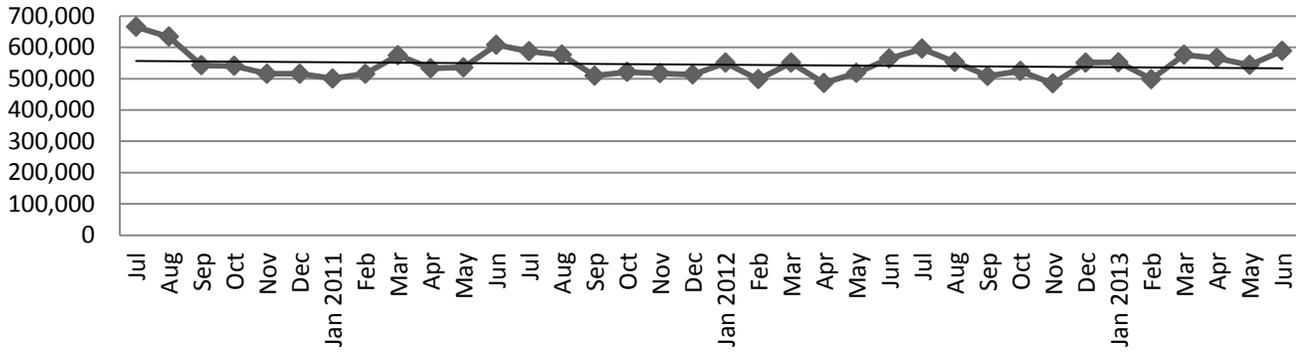
- I. Call to Order
- II. Citizen Comments
- III. Remarks
 - A. Members of the Johnson County Library Board of Directors
 - B. Mitra Templin, Board Chair
 - C. Dave White, President, Friends of the Library
 - D. Susan Mong, Executive Director, Johnson County Library Foundation
 - E. Jason Osterhaus, Liaison, Board of County Commissioners
- IV. Reports
 - A. Board Counsel
 - B. County Librarian Report – Sean Casserley, County Librarian
 - 1. Budget update
 - 2. Report on meeting with Mayor Marquardt and Mayor Ye
 - 3. Strategic plan update
 - 4. Strategic Facilities Master Plan market study report
- V. Consent Agenda
 - A. Action Items:
 - 1. Minutes of July 11, 2013 Board meeting.....7
 - B. Information Items
 - 1. Summary of New and/or Renewed Contracts.....13
 - 2. Financial and Personnel
 - a) The County Librarian and the Finance Director certify those payment vouchers and personnel authorizations for April, 2013 were handled in accordance with library and County policy.
 - b) The April, 2013 Revenue and Expenditure reports produced from the County’s financial system reflect the Library’s revenues and expenditures
 - C. Gift Fund Report
 - 1. Treasurer’s Report.....15
 - 2. Summary of Gift Fund Receipts.....16
 - 3. Summary of Gift Fund Payments.....17
 - The County Librarian and the Finance Director certify

the Gift Fund receipts and disbursements were handled in accordance with Regulations 10-55-12 and 10-55-12A of the Library's Administrative Policy Manual.

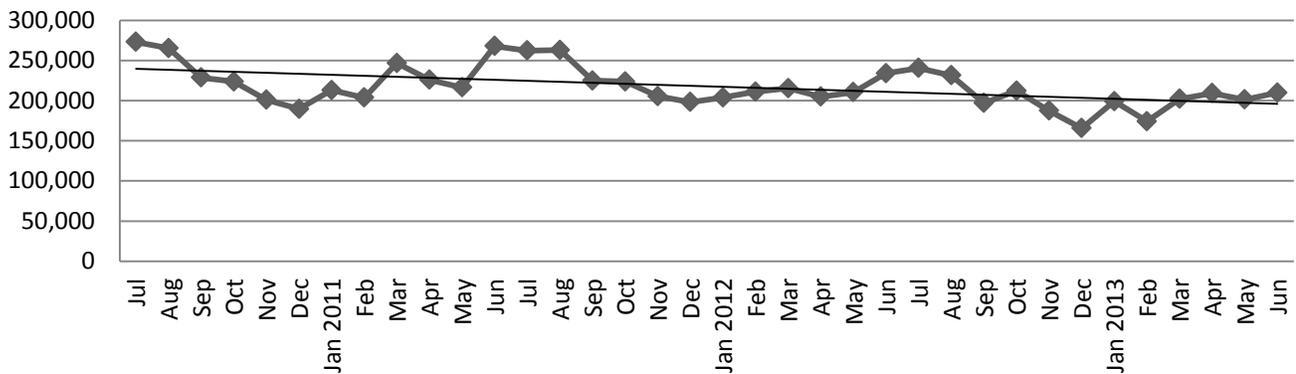
VI. Document Signing

VII. Adjournment

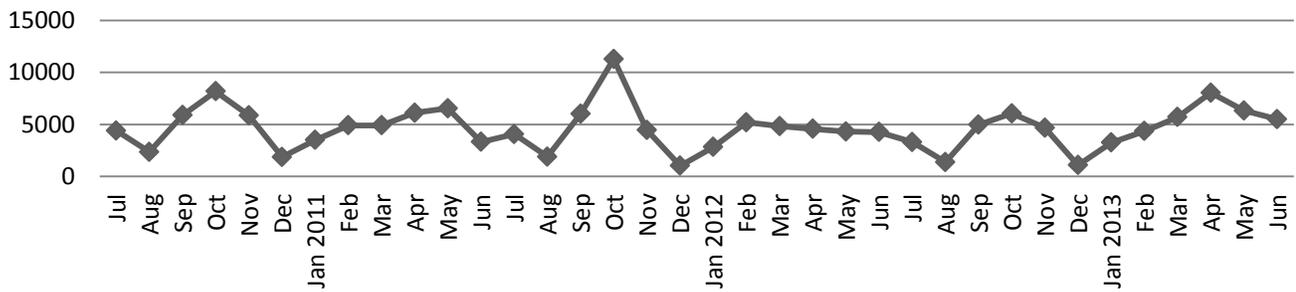
Systemwide Circulation



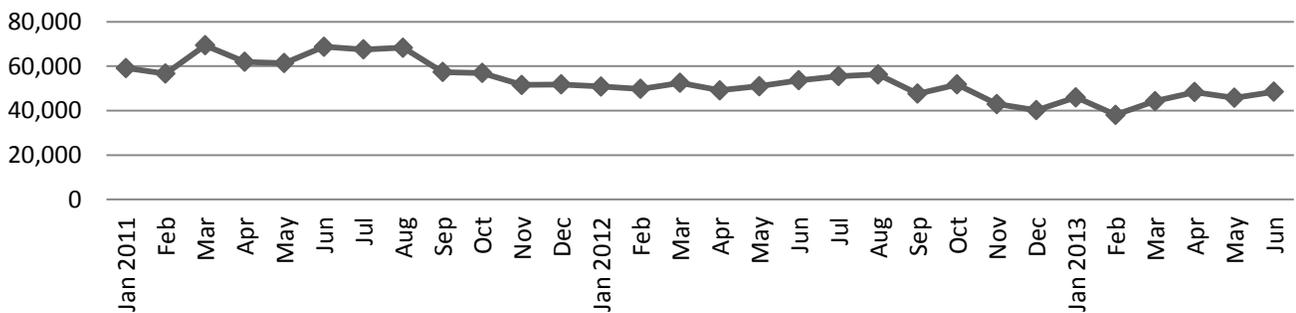
Systemwide Library Visits



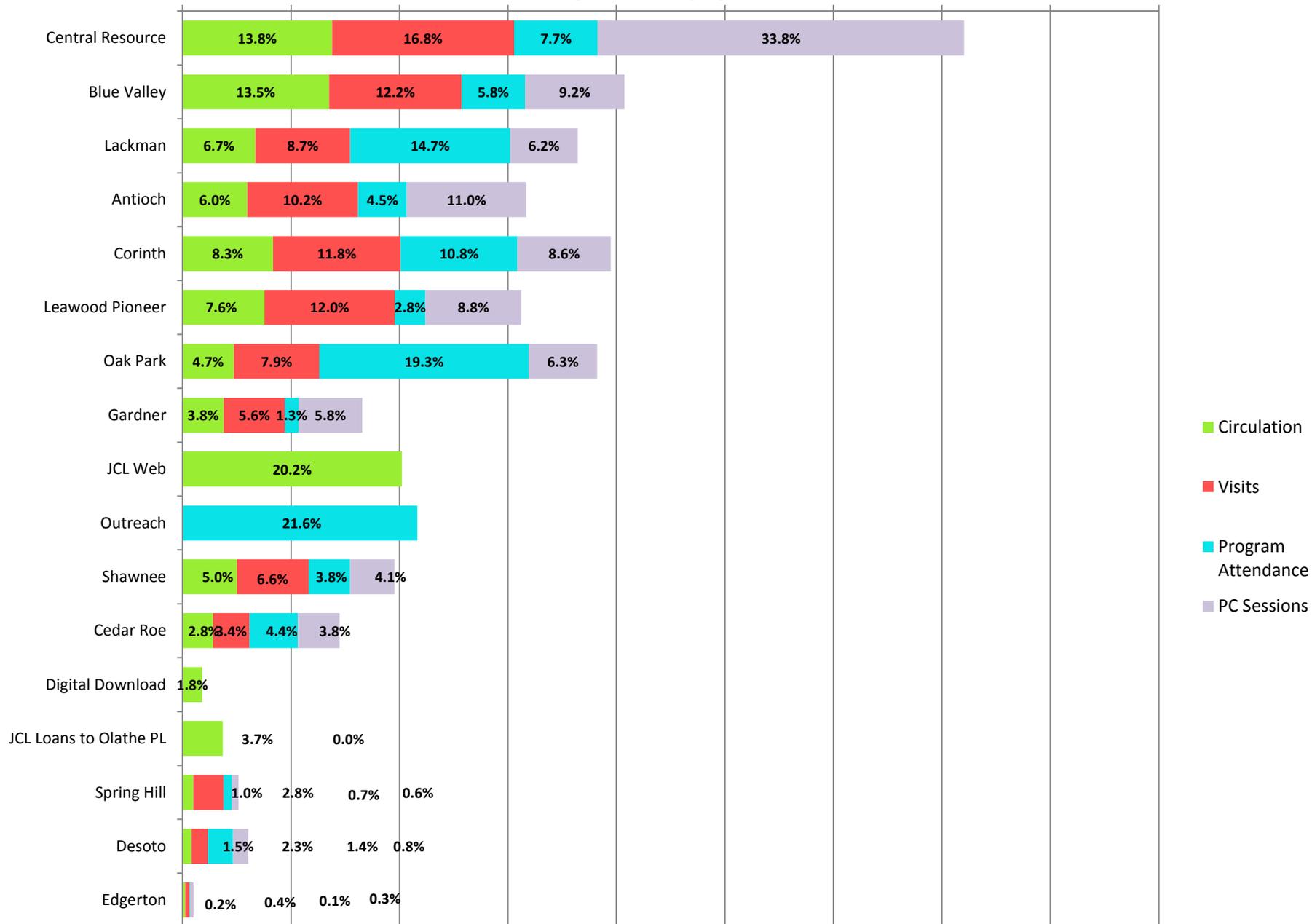
Systemwide Program Attendance



Systemwide PC Sessions



Johnson County Library Touch Points Percentage of Activity by Location -- JUNE 2013



Johnson County Library
OFFICIAL CIRCULATION BY LOCATION

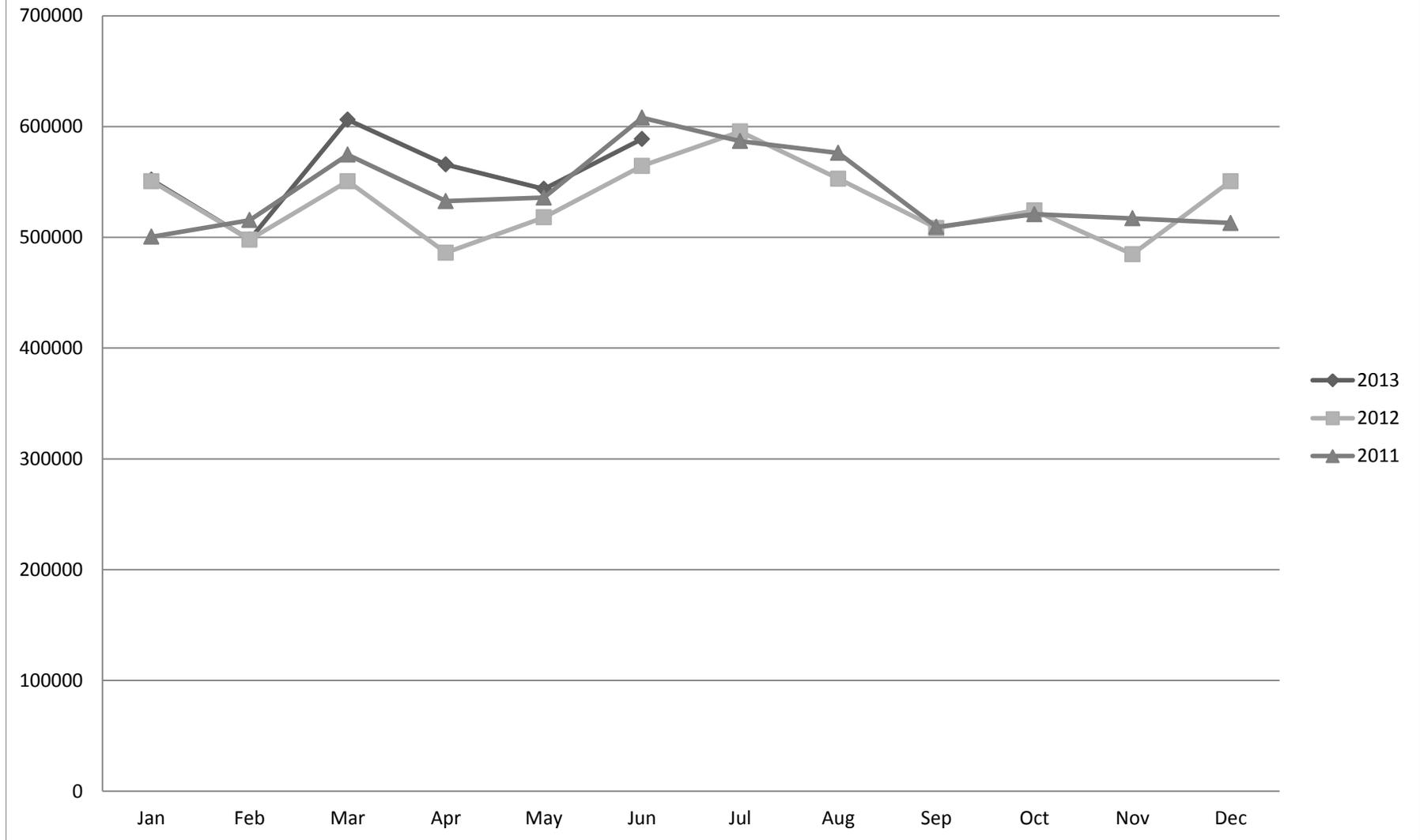
June 2013

Location	Official Circulation										
	Current Month 2013				Current Month 2012				Percentage Change 2012 to 2013		
	Month		Yr-to-Dt Circulation	Previous Twelve Months	Month		Yr-to-Dt Circulation	Previous Twelve Months	Month	Yr-to-Dt	Previous 12 mos.
	Number (inc. ILL)	Percent of System Total			Number (inc. ILL)	Percent of System Total					
Antioch	35,119	6.0%	189,028	379,453	33,077	5.8%	162,287	403,665	6.2%	16.5%	-6.0%
Blue Valley	79,584	13.5%	394,227	780,727	77,427	13.6%	311,370	797,188	2.8%	26.6%	-2.1%
Cedar Roe	16,479	2.8%	112,468	226,809	19,878	3.5%	113,264	277,272	-17.1%	-0.7%	-18.2%
Central Resource	81,176	13.8%	452,039	913,306	76,513	13.4%	397,714	1,023,047	6.1%	13.7%	-10.7%
Corinth	49,092	8.3%	267,189	523,379	49,153	8.6%	176,330	475,815	-0.1%	51.5%	10.0%
Desoto	4,848	0.8%	23,981	49,917	4,507	0.8%	22,372	57,884	7.6%	7.2%	-13.8%
Edgerton	1,451	0.2%	8,420	16,576	1,682	0.3%	6,934	19,442	-13.7%	21.4%	-14.7%
Gardner	22,379	3.8%	121,728	249,502	24,219	4.2%	89,265	242,828	-7.6%	36.4%	2.7%
Lackman	39,598	6.7%	223,643	443,069	42,483	7.4%	244,850	550,233	-6.8%	-8.7%	-19.5%
Leawood Pioneer	44,458	7.6%	232,855	471,286	45,538	8.0%	201,165	507,646	-2.4%	15.8%	-7.2%
Oak Park	27,838	4.7%	156,913	321,678	30,576	5.4%	144,362	376,420	-9.0%	8.7%	-14.5%
Shawnee	29,491	5.0%	152,885	302,892	30,226	5.3%	104,937	303,074	-2.4%	45.7%	-0.1%
Spring Hill	5,868	1.0%	35,693	69,110	5,349	0.9%	26,414	75,511	9.7%	35.1%	-8.5%
JCL Web Renewals	119,041	20.2%	783,308	1,494,528	110,195	19.3%	561,865	1,414,750	8.0%	39.4%	5.6%
Digital Downloads*	10,628	1.8%	46,427	46,427	n/a	n/a	n/a	n/a	n/a	n/a	n/a
JCL Loans to Olathe PL	21,795	3.7%	123,368	252,202	19,878	3.5%	96,056	226,220	9.6%	28.4%	11.5%
JCL Branch Total	356,205	60.5%	1,919,030	3,834,398	364,115	63.8%	1,603,550	4,086,977	-2.2%	19.7%	-6.2%
JCL Brances and Central	437,381	74.3%	2,371,069	4,747,704	434,463	76.1%	2,001,264	5,110,024	0.7%	18.5%	-7.1%
JCL SYSTEM TOTAL	588,845	100.0%	3,324,172	6,540,861	570,701	100.0%	2,659,185	6,750,994	3.2%	25.0%	-3.1%

Average Circulation per Capita		
	2013	2012
Current Month	16.4	16.2
Year-to-Date	7.7	6.3
Service Area Population	431,000	422,500

*This is a new category of cirulation. It currently includes Axis360 ebook checkouts and Freegal track downloads.

Johnson County Library Three-Year Trend in Circulation



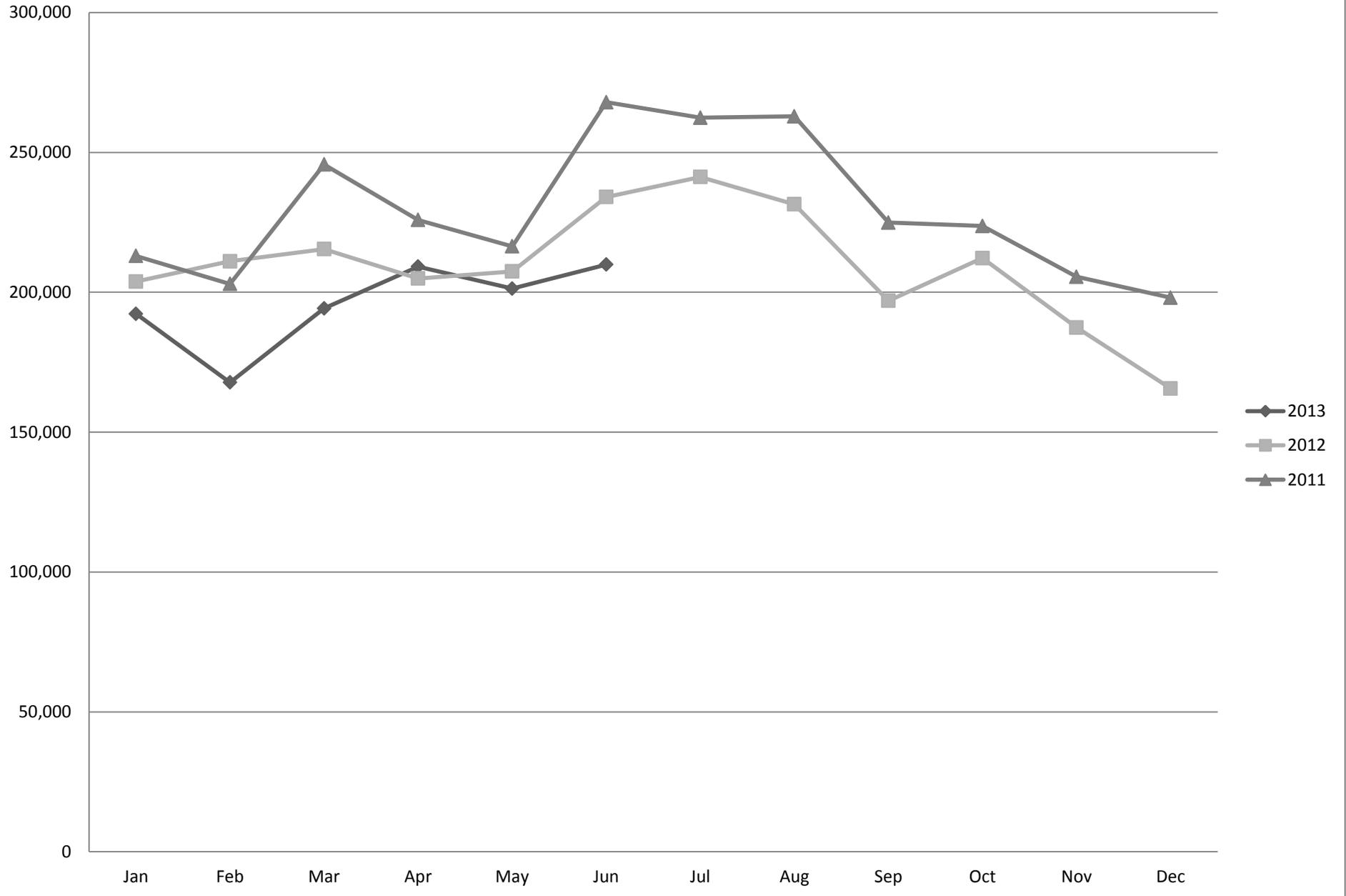
Johnson County Library
USER VISITS

June 2013

Location	Current Month 2013								Current Month 2012				Percent Change 2012 to 2013		
	Total Visits	% of Total Visits	Yr-to-Dt Visits	Previous Twelve Months	Visits per Hr		Circulations per Visit		Total Visits	% of Total Visits	Yr-to-Dt Visits	Previous Twelve Months	For Month	For Yr-to-Dt	Previous 12 Months
					Hours Open	Visits per Hour	Circulation	Circ per Visit							
Antioch	21,459	10.2%	119,447	246,969	247	87	31,496	1.5	22,511	9.6%	123,478	251,000	-4.7%	-3.3%	-1.6%
Blue Valley	25,634	12.2%	151,283	314,293	247	104	63,425	2.5	30,103	12.9%	158,071	321,080	-14.8%	-4.3%	-2.1%
Cedar Roe	7,100	3.4%	50,525	120,400	183	39	19,864	2.8	9,202	3.9%	55,280	125,155	-22.8%	-8.6%	-3.8%
Central Resource	35,225	16.8%	225,213	449,120	268	131	77,129	2.2	45,579	19.5%	240,628	464,536	-22.7%	-6.4%	-3.3%
Corinth	24,718	11.8%	129,814	285,714	247	100	44,338	1.8	24,034	10.3%	129,898	285,798	2.8%	-0.1%	0.0%
DeSoto	3,176	1.5%	16,872	36,098	150	21	3,790	1.2	2,868	1.2%	16,945	36,172	10.7%	-0.4%	-0.2%
Edgerton	848	0.4%	3,550	10,753	107	8	1,683	2.0	691	0.3%	4,327	11,530	22.7%	-18.0%	-6.7%
Gardner	11,825	5.6%	59,888	136,926	231	51	19,848	1.7	12,579	5.4%	69,745	146,783	-6.0%	-14.1%	-6.7%
Lackman	18,329	8.7%	118,373	263,170	231	79	38,014	2.1	20,206	8.6%	127,257	272,054	-9.3%	-7.0%	-3.3%
Leawood Pioneer	25,256	12.0%	129,410	295,104	231	109	38,183	1.5	28,741	12.3%	150,247	315,941	-12.1%	-13.9%	-6.6%
Oak Park	16,570	7.9%	98,639	215,389	231	72	26,788	1.6	16,593	7.1%	104,561	221,310	-0.1%	-5.7%	-2.7%
Shawnee	13,878	6.6%	66,792	140,580	231	60	25,017	1.8	15,341	6.6%	71,201	144,988	-9.5%	-6.2%	-3.0%
Spring Hill	5,880	2.8%	25,748	58,452	142	41	6,112	1.0	5,602	2.4%	27,979	60,683	4.9%	-8.0%	-3.7%
Branch Total	174,674	83.2%	970,342	2,123,849	2,478	70	318,558	1.8	188,471	80.5%	1,038,988	2,192,494	-7.3%	-6.6%	-3.1%
SYSTEM TOTAL	209,899	100.0%	1,195,555	2,572,969	2,746	76	395,687	1.9	234,049	100%	1,279,616	2,657,030	-10.3%	-6.6%	-3.2%

	2013	2012
Average Visits per Capita for Current Month:	5.8	6.6
Average Visits per Capita for Year-to-Date:	2.8	3.0
Service Area Population:	431,000	422,500

Johnson County Library Three-Year Trend in Library Visits



**MINUTES JOHNSON COUNTY LIBRARY BOARD
REGULAR MEETING
THURSDAY,
July 11, 2013
4:00 p.m.
Central Resource Library**

BOARD: Mitra Templin, Nancy Hupp, Emmanuel Obi, Pam Robinson, Amy Amos Ruo, Neil Shortlidge, and Carol Snyder.

BOARD ATTORNEY: Fred Logan, present.

BOCC: Not Present

FRIENDS OF THE LIBRARY: Dave White

STAFF: Sean Casserley, Barbara Brand, Marsha Bennett, Robin Davin, Ruthie DeRoo, Monica Duffield, Ashley Ficke, Suzanne Ford, Kim Gile, Bobbie Grossi, Mike Heffernan, John Helling, Michelle Holden, Melody Kinnamon, Jennifer Mahnken, Susan Mong, Kasey Riley, Kristen Holdman-Ross, Kari Sime, Louisa Whitfield-Smith, Tricia Suellentrop, Angelica Reiff, Maggie Vallazza, Jeff Walker, Carolyn Weeks, Ron Zluticky

GUESTS: Jim Haley, Joel Marquardt, Sandra Sanchez, Susan Sander, Georgia Sizemore, John Ye

Board Chairman Mitra Templin convened the meeting at 4:02 p.m. Ms. Templin asked for citizen comments requesting that citizens state their name, not discuss items on the current agenda and keep comments to a length of 5 minutes.

Citizen comments: Joel Marquardt, Mayor of Roeland Park, KS addressed the Board. Mayor Marquardt stated that it has been nice meeting the Board and Sean to learn about the plans for the library system.

Mayor Marquardt expressed that large libraries have their place, as do smaller libraries. He believes that consolidated systems can provide for better efficiencies and that what is best for one community may not be what is best for another.

He stated his understanding that the 2009 facilities master plan is being revisited with a new plan for the library system to be presented to the BOCC by the end of the year. With the understanding that the 2009 may not be used, Mayor Marquardt expressed his disagreement with many of the plan's findings.

The 2009 report graded the Cedar Roe library facility an F for various reasons including not being up to codes. Mayor Marquardt said that the building is attractive on the inside and would not need to be brought up to codes unless more than half of the space is

modified. In his opinion the building does not need to be brought up to codes as he believes the building to be within existing building codes.

Mayor Marquardt spoke with local contractors and architects to estimate cost of including a sprinkler system and shared the estimate with the Board as being \$2.00/2.25 per square foot or possibly \$50,000 total. In addition, he shared a plan on expanding the mezzanine area, renovating the restrooms to be ADA compliant, bringing the HVAC up to date and expanding parking on site.

In summary, Mayor Marquardt is concerned that the 2009 building study is not accurate and the building has a lot of potential. It would be most cost effective to update the Cedar Roe building.

BOARD OF DIRECTORS COMMENTS

Pam Robinson offered her appreciation for the Board Retreat. She complimented the facilitator, Joan Frye Williams, who listened to the conversation and helped form ideas. She thanked everyone who participated.

Emmanuel Obi stated he thought the retreat was excellent and he looks forward to the excellence that will come from the work that was completed.

Mitra Templin announced that the annual Board retreat was held on July 10th. She stated, “As a board, we discussed the future of services that the Johnson County library will offer, looking at new perspectives and updated our planning criteria. Enough has changed over the last 5 years in Johnson County with technology and land use that the need has risen to revisit and clarify our vision.” Ms. Templin expressed that the retreat was an excellent and very productive working session. Thank you to everyone involved.

Nancy Hupp agreed that the retreat was time very well spent.

Neil Shortlidge echoed the comments on the retreat. Mr. Shortlidge represented the Board by attending the ALA conference in Chicago. He thanked both Marsha Bennett and Susan Mong for their assistance in guiding the Foundation, Friends and Trustees through the conference. Mr. Shortlidge commented that he would like to see more programming at ALA specifically for Trustees and shared a handout he received from one of the sessions entitled *12 Golden Rules for Board Members*. He encouraged Board members to attend ALA in the future.

FRIENDS OF THE LIBRARY

Dave White reported for the Friends of the Library. The Friends Board has approved a proposal by the KC Star to include a promotion for the Friend’s Book Store via a Deal Saver Coupon. Three hundred coupons will be available for sale whereby a coupon holder will get \$20 worth of books from the Friends’ bookstores for \$10 paid up front.

Various tracking mechanisms are in place to determine if sales are boosted. The Friends Board and the Star will split revenue equally.

Internet sales for the year are ahead of expectations, although bookstore revenue is slightly behind.

The final numbers for the Sizzlin' Summer Book Sale are in and 80% of stock was sold for a total of \$77,500.

The Friends had an event on June 25th to celebrate the success of the book sale, as well as welcome Ron Zluticky, Volunteer Manager.

Three Friends' Board members joined Marsha Bennett and Susan Mong at the Annual ALA conference in Chicago. Highlights included a panel on Advocacy and a session on the Fiduciary aspects of the Friends for which Marsha Bennett sat on the panel.

Top Internet Items sold in May-June:

Ronin Warrior – Complete Collection (Books 1 & 2) DVD set: \$279.95

Hardy Boys Series – Books 1 through 57 for \$249.95

International orders went to Australia, France, Japan, Germany and Canada

JOHNSON COUNTY LIBRARY FOUNDATION

Susan Mong, Executive Director of the Foundation reported that today is the official close of nominations for the Pinnacle Awards. The Pinnacle Awards recognize excellence in The Arts, Advocacy and Public Engagement, Business and Entrepreneurship and Literacy and Education.

Award winners will be selected by committee next week.

Ms. Mong announced that Hen House will be a presenting sponsor for the Pinnacle Awards this year, and is providing \$10,000.

A grant from the R.A. Long Foundation has been awarded. The grant is for \$3,000 and will support the Homework Help program. Through the efforts of staff member, Debbie Frizzell, a Wal-Mart grant has been secured that will support the Incarcerated Services program.

A grant has been submitted to the Hall Family Foundation to support tutor.com and a grant has been submitted to the PNC Foundation associated with Midland Loan to help support the 6 by 6 program.

Ms. Mong presented the Board with a Save the Date card for the Pinnacle awards and an invitation to the Tri Board event. The Tri Board event will be held next month,

Wednesday, August 7th. There will be an opportunity to tour the Monticello site and Mill Creek Activity center prior to the dinner. Please RSVP to Michaela Scruggs.

A public notice will be released announcing the Tri Board meeting.

Susan presented a JCL branded mug and water bottle that will be available through the Foundation for a suggested donation of \$40. Ms. Mong thanked Sean Casserley and Kasey Riley for their assistance.

Ms. Mong thanked the Foundation Board for giving her the opportunity to attend the ALA conference. It was a wonderful experience.

BOARD COUNSEL REPORT

No Report

COUNTY LIBRARIAN REPORT

Strategic plan update – Using the data gathered from the community meetings, staff meetings and MindMixer the administrative team has determined that the principles of convenience, education, and community building will be the portfolio items in the strategic plan. The goals for the strategic plan will be developed by our Managers at the next All Managers meeting.

ULC Award - Louisa Whitfield-Smith announced to the Board that JCL has been awarded a ULC top innovation award in Civic Engagement for the Community Conversation about Sandy Hook program.

The program was developed in a 3 week time frame and was the first in the nation to address this topic.

More than 50 staff members worked on the program. Ms. Whitfield-Smith acknowledged and thanked Melody Kinnamon, Marty Johannes, Aubrey Seavey, Scott Sime, Kim Gile, Caitlin Taggert, Angel Dew and Tricia Suellentrop for their work.

Ms. Whitfield Smith thanked Kasey Riley and the marketing team who were able to promote and provide program materials in a very short amount of time, as well as the Library Administration for their encouragement and support.

The program was funded by the Foundation through the Lauffer Civic Engagement Fund.

Financial Director -

Mr. Casserley introduced Jeff Walker, Finance Director, who began his new role with the Library July 1st. Mr. Walker is currently participating in our New Employee Orientation program.

eBook/Zinio update – Zinio, the emagazine application is up and running. Mr. Casserley encouraged Board members to try the service and thanked staff for the tremendous job they have done in supporting new services.

Mr. Casserley reported that in the month of June there were 6200 downloads of eBooks, an increase of 1000 a month. 90% of eBooks in our collection have circulated which is an impressive number due to the hard work of the Collection Development department.

Budget Report –

Nancy Hupp and Sean Casserley presented the budget to the BOCC last month. The budget has been approved by the BOCC this year and we will be able to begin the Monticello project and the renovations at Central. Mr. Casserley detailed the CIP process explaining what has been approved and where it will be applied.

County projections as far as revenue show an increase in the next few years that will reflect in our operations budget.

Cedar Roe Community Meeting-

Mr. Casserley thanked Mayor Joel Marquardt and the citizens advocacy group for the invitation to attend a community meeting to discuss the Cedar Roe library. There was an enthusiastic turn out and it was a great meeting to talk about how important libraries are to communities, as well as the challenges of providing services to a county-wide system.

CONSENT AGENDA

MOTION: Amy Amos Ruo

SECONDED: Neil Shortlidge

MOTION CARRIED UNANIMOUSLY

OLD BUSINESS

Hillcrest Update – Mr. Casserley provided an update to the memorandum of understanding with Hillcrest Transitional Housing. The Board previously approved the MOU; however before it was signed the Director of Hillcrest left the organization. Hillcrest is going through a hiring process and the MOU is now on hold.

Concealed Carry Update –

Board Counsel Fred Logan reported that the letters requesting a six month exemption of Concealed Carry have been sent. Ms. Templin confirmed that the Board has received a letter of acceptance from the Attorney General.

Mr. Logan advised that the Board will be guided by the County's response. It may be cost prohibitive to put security measures at every public entrance. If nothing happens, as of January 1st the library policy will change to allow concealed carry permit holders.

Mr. Casserley noted that the County has placed signage on all public entrances to notify the public that we are currently exempt from concealed carry.

ADJOURNMENT

MOTION: Carol Snyder moved to adjourn the meeting

SECONDED: Amy Amos Ruo

MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 4:45 p.m.

DATE _____

SECRETARY _____

Neil Shortlidge

CHAIRMAN _____

Mitra Templin

SIGNED _____

Sean Casserley, County Librarian

JOHNSON COUNTY LIBRARY

SUMMARY OF NEW AND/OR
RENEWED CONTRACTS
June 2013

VENDOR	DESCRIPTION	AMOUNT
Standard and Poor	NetAdvantage license renewal	\$ 27,570.90
Springshare	LibAnswers - online knowledgebase solution	\$ 1,899.00
Oakridge Investments	Warehouse space	\$ 1,459.00
ThyssenKrupp Elevator	Phone installation in CR and CO elevators	\$ 2,054.00
	Total	\$ 32,982.90

SIGNED:



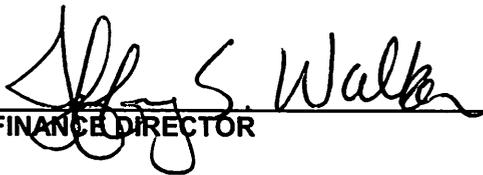
ALYSON S. WALKER
FINANCE DIRECTOR

JOHNSON COUNTY LIBRARY

SUMMARY OF CHANGE ORDERS FOR CONSTRUCTION PROJECTS

06/01/13

CONTRACTOR	PROJECT/C.O. #	AMOUNT	ORIGINAL CONTRACT	TOTAL CONTRACT
None				



FINANCE DIRECTOR

**JOHNSON COUNTY LIBRARY
GIFT FUND
TREASURER'S REPORT**
Period: JUN-2013

		Receipts	Payments	Balance
	Opening cash balance			\$167,397.42
	Add Receipts	\$93.64		
	Less Payments		\$0.00	
	Ending Cash balance			\$167,491.06
	Less Liabilities		\$77,126.00	
	Unobligated cash balance			\$90,365.06

APPROVED: _____

TREASURER: _____

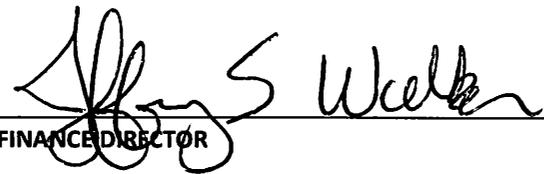
JOHNSON COUNTY LIBRARY

SUMMARY OF GIFT FUND RECEIPTS

01-June-2013 To 30-June-2013

Donor	Description	Comments	Amount
		TOTAL	\$0.00

SIGNED



FINANCE DIRECTOR

JOHNSON COUNTY LIBRARY

SUMMARY OF GIFT FUND PAYMENTS
June, 2013

VENDOR	DESCRIPTION	AMOUNT
		\$ -
	TOTAL	<u>\$ -</u>

SIGNED: 
FINANCE DIRECTOR

JOHNSON COUNTY LIBRARY REVENUE REPORT

June 2013

50% of Year Lapsed

REVENUE ALL FUNDS AS OF 6/30/13	2013 Year to Date	2013 Budget	% Budget Year to Date	% Received Last Year
Ad Valorem	\$19,066,356.28	\$19,276,854	99%	98%
Ad Valorem Delinquent	\$298,818.89	\$416,911	72%	131%
Motor Vehicle	\$1,022,487.50	\$2,004,318	51%	45%
Library Generated - Copying/Printing	\$46,209.70	\$85,000	54%	53%
Library Generated - Overdues / Fees	\$346,979.77	\$750,000	46%	43%
Sale of Library Books	\$25,000.00	\$50,000	50%	50%
Misc Other	\$6,963.66	\$25,890	27%	22%
Library Generated - Other Charges	\$58,390.27	\$271,500	22%	10%
Investment	\$27,813.45	\$79,673	35%	26%
Unencumbered Balance Forward	\$0.00	\$405,978	0%	250%
Recreational Vehicle Tax	\$2,907.91	\$8,754	33%	36%
Heavy Trucks Tax	\$9,041.85	\$8,695	104%	105%
Rental Excise Tax	\$12,430.55	\$22,200	56%	58%
State and Federal Grants	\$1,875.00	\$230,000	1%	94%
Transfers	\$0.00	\$0	0%	0%
TOTAL REVENUE	\$20,925,274.83	\$23,635,773	89%	99%

JOHNSON COUNTY LIBRARY: Summary of Expenditures

June 2013

50% of Year Lapsed

OPERATING FUND	2013	2013	% Program	% Expended
Programs	Year to Date	Budget	Expended	Last Year
Collection Development	\$1,615,075.55	\$3,222,372	50%	46%
Administrative Services	\$890,202.58	\$2,131,640	42%	42%
Branch Services	\$1,787,829.17	\$3,705,665	48%	46%
Technical Services	\$322,719.16	\$808,812	40%	41%
Systemwide Services	\$1,350,513.96	\$2,970,642	45%	40%
Central	\$1,832,772.55	\$3,956,189	46%	42%
Facilities	\$1,087,095.27	\$1,639,012	66%	42%
Information Technology	\$1,036,257.93	\$2,021,685	51%	43%
Risk Management Charges	\$47,532.50	\$95,065	50%	50%
Library General Tax Increment	\$0.00	\$124,178	0%	0%
Grants *	\$3,600.42	\$230,000	2%	7%
Transfer to Capital Projects	\$0.00	\$411,250	0%	0%
Interfund Transfers	\$0.00	\$0	0%	0%
Total Operating	\$9,973,599.09	\$21,316,510	47%	41%

* Includes expenditures for 2013 calendar year only. The life of the grant may cover more than one year.

SPECIAL USE FUND	2013	2013	% Budget	% Expended
Programs	Year to Date	Budget	Expended	Last Year
General Maintenance	\$20,672.75	\$0	0%	0%
Capital Equipment	\$62,032.66	\$192,564	32%	66%
Transfer to Debt Payment	\$97,754.23	\$1,970,395	5%	10%
Transfer to Capital Projects	\$140,000.00	\$140,000	100%	0%
Library Building Tax Increment	\$107,906.25	\$16,304	662%	0%
Total Special Use	\$428,365.89	\$2,319,263	18%	14%

TOTAL EXPENDITURES	\$10,401,964.98	\$23,635,773	44%	38%
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ALL FUNDS	2013	2013	% Categories	% Expended
Categories	Year to Date	Budget	Expended	Last Year
Salaries and Benefits	\$6,243,417.85	\$13,868,681	45%	43%
Contractual Services	\$1,800,222.31	\$2,731,841	66%	49%
Supplies	\$1,464,978.73	\$3,847,083	38%	36%
Capital - Operating	\$0.00	\$8,412	0%	67%
Risk Management Charges	\$47,532.50	\$95,065	50%	50%
Library General Tax Increment	\$0.00	\$124,178	0%	0%
Capital / Maintenance / Repair	\$82,705.41	\$192,564	43%	66%
Interfund Transfers	\$411,250.00	\$0	0%	0%
Transfer to Debt Payment	\$97,754.23	\$1,970,395	5%	10%
Transfer to Capital Projects	\$0.00	\$551,250	0%	0%
Library Building Tax Increment	\$0.00	\$16,304	0%	0%
Grants	\$3,600.42	\$230,000	2%	7%

TOTAL EXPENDITURES	\$10,151,461.45	\$23,635,773	43%	38%
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JOHNSON COUNTY LIBRARY

GRANTS MONTHLY REPORT

GRANTS*						
Expenditures through 6/30/13	Source	Received	Expend By	Expenditures	Grant Award	
6X6 Activity Kits	State	Sep-12	Dec-13	\$560.67	\$5,000.00	
2011 Alcohol Tax Fund	Local	Jan-11	Mar-12	\$7,371.79	\$9,500.00	
2012 Alcohol Tax Fund	Local	Jan-12	Mar-13	\$0.00	\$8,000.00	
TOTAL				\$7,932.46	\$22,500.00	

*Includes all expenditures and revenues over the life of the grant. (Includes multiple years due to the grants crossing fiscal years).

Deferred Maintenance Account

REVENUE	TO DATE	BUDGET
2008 Operating Fund Transfer	\$520,000	\$520,000
2010 Special Use Fund Transfer	\$551,250	\$551,250
Total Revenue	\$1,071,250	\$1,071,250

EXPENDITURES	TO DATE	BUDGET REMAINING
Antioch Chiller	\$11,371.56	
Antioch Security System Upgrade	\$31,058.60	
Antioch Interior Renovations	\$8,263.42	
Antioch-Carpet	\$5,400.00	
Blue Valley HVAC Consulting	\$4,510.00	
Blue Valley Return Fan Project	\$5,980.66	
Blue Valley Carpet Repair	\$2,100.00	
Blue Valley Circulation Area Renovation	\$6,516.21	
Blue Valley Sorter Wall	\$4,450.00	
Blue Valley Security Camera Upgrade	\$15,488.04	
Cedar Roe Security System Upgrade	\$8,517.32	
Corinth Door Replacement	\$4,601.75	
Corinth Framing Project	\$9,000.00	
Corinth Card Entry Addition	\$1,488.00	
Corinth Wireless Intrusion System/Cameras	\$5,010.80	
Corinth Sidewalk Replacement	\$9,195.00	
Corinth Fire System Installation	\$25,125.00	
Corinth Upgraded Controls System	\$13,832.30	
Corinth Trash Receptacle Enclosure	\$10,950.00	
Corinth Retaining Wall	\$3,450.00	
Corinth Condensing Unit	\$27,709.14	
Corinth Asphalt Patching	\$10,000.00	
Corinth Generator Replacement	\$17,000.00	
CRL Sidewalk Replacement	\$13,650.00	
CRL Sign Refurbishment	\$2,771.61	
CRL Front Entrance - Architectural	\$14,780.30	
CRL Front Entrance Remodel	\$214,428.20	
CRL Roof Repair	\$204.34	
CRL - Youth Services Carpet Replacement	\$57,533.00	
CRL - Circulation Area Renovations	\$1,850.00	
CRL - Renovations	\$19,562.50	
CRL Security Upgrade	\$23,743.66	
Cedar Roe - City Commercial Permit	\$80.50	
Gardner Security System Improvements	\$11,296.32	
Desoto Security System Improvements	\$1,998.00	
Lackman Exterior Lights & Drive Repair	\$10,009.00	
Lackman Door Repair	\$5,905.00	
Lackman Security System Upgrade	\$26,381.56	
Leawood Repair & Paint	\$2,429.04	
Spring Hill Sidewalk Repairs	\$12,405.00	
Spring Hill Security System Improvements	\$1,998.00	
Spring Hill furnishings	\$5,253.89	
SSB-Card Entry System	\$3,488.80	
Furniture Replacement	\$136,843.30	
Oak Park HVAC - Engineering	\$29,488.55	
Oak Park HVAC Upgrade	\$146,830.00	
Oak Park Security System Upgrade	\$24,189.00	
Oak Park Entrance Walls	\$2,900.00	
Self-Check Machine Cabinet	\$12,272.82	
Shawnee Wall Construction& Book Drop	\$12,684.00	
Shawnee Security Camera Upgrade	\$3,184.00	
Shawnee Interior-Exterior Door Controls	\$11,977.00	
Miscellaneous Equipment	\$17,649.96	
TOTAL EXPENDITURES	\$1,068,805.15	\$2,444.85

Monticello Land Acquisition

REVENUE	TO DATE	BUDGET
Library Fund Transfer	\$100,000	\$100,000
Bond Sale Proceeds	\$710,000	\$710,000
TOTAL REVENUE	\$810,000	\$810,000

EXPENDITURES	TO DATE	BUDGET REMAINING
Earnest Money for Land Purchase	\$50,000.00	
Land Purchase	\$713,778.64	
Engineering	\$7,015.00	
Site Survey	\$1,900.00	\$37,306.36
TOTAL EXPENDITURES	\$772,693.64	\$37,306.36

Scheduled Replacement Account

REVENUE	TO DATE	BUDGET
2011 Operating Fund Transfer	\$360,175	\$360,175
2012 Operating/SU Fund Transfer	\$642,934	\$642,934
2013 Operating/SU Fund Transfer	\$551,250	\$551,250
Total Revenue	\$1,554,359	\$1,554,359
EXPENDITURES	TO DATE	REMAINING
Concrete Work - Antioch	\$28,900.00	
Concrete Work - Blue Valley	\$43,800.00	
Furnishings and Equipment	\$118,568.34	
Vehicle Replacement	\$64,838.71	
Shawnee Roof Replacement	\$11,997.70	
Painting - CRL	\$55,976.00	
CRL Parking Lot Improvements	\$82,951.00	
Monticello Vending Solution Design	\$9,482.50	
Site Improvements - AN & CRL	\$5,101.50	
Drainage Repairs - Corinth	\$4,730.00	
Window Replacement - CRL	\$12,124.24	
Carpet/Tile Replacement - Blue Valley	\$6,433.00	
Parking lot Maintenance - Cedar Roe	\$13,240.00	
Door Replacement - Blue Valley	\$24,000.00	
Copier Replacement - Creative Services	\$11,415.00	
Parking Lot Repair - Gardner	\$4,063.03	
Parking Lot Repair - Antioch	\$33,180.00	
Remove bookcases/Painting - CO Meeting & R	\$4,325.00	
Painting - Oak Park	\$2,810.00	
Painting/Furnishings Gardner	\$5,909.26	
Carmack Room Blinds	\$6,994.00	
Office Remodel - Leawood	\$7,236.50	
Security System Upgrade - Blue Valley	\$8,138.00	
Window Blind Replacement - Oak Park	\$1,956.68	
HVAC Improvements - Antioch	\$108,235.97	
Concrete Repairs - Shawnee	\$30,625.00	
Handicap Ramp / landscape- Gardner	\$5,222.00	
Office Remodel - Blue Valley	\$2,950.00	
Computer Tables - Corinth	\$7,349.58	
Security Camera Installation - Cedar Roe	\$17,365.00	
Roof Repairs - Corinth	\$39,483.20	
Stack Moving for Carpet Replacement - CRL	\$8,370.00	
Emergency Lighting Control Cabinet - CRL	\$18,057.00	
JCL Logo Etching - Blue Valley	\$8,700.00	
Carpet Replacement - AN & SSB furnishings	\$21,818.85	
Carpet Replacement - Shawnee	\$48,312.25	
Leawood Sorter Installation	\$54,167.13	
Retaining Walls - Corinth	\$13,825.00	
HVAC Improvements - Corinth	\$13,800.00	
HVAC Improvements - Shawnee	\$15,285.00	
Edgerton Environmental Sampling	\$712.80	
Security System Improvement - Lackman	\$898.00	
Entryway Handrail Repair - Corinth	\$250.00	
Fence Repair - Antioch	\$3,700.00	
Rear Entry Modifications - Antioch	\$1,375.00	
Electrical Upgrades/Furnishings - Lackman	\$11,817.16	
Circulation Area Remodel - Shawnee	\$11,250.00	
Remodel BV	\$12,650.00	
Security Improvements DE	\$3,198.00	
Security Improvements ED	\$3,198.00	
Security Improvements SH	\$3,198.00	
Carpet/Furnishing CO	\$7,910.95	
Architectural Services - CRL	\$9,286.25	
TOTAL EXPENDITURES	\$1,051,180.60	\$503,178.40

Expenditure of Friends of the JCL Donations 2013

MAY 2013 Report

<i>Expenditure Details</i>	<i>Payee</i>	<i>MAY</i>	<i>MAY YTD</i>
Volunteer Recognition		922.00	3,160.00
Advertising/Promotion		750.00	3,118.60
Collection Materials		7,000.00	7,000.00
Professional Development/Staff Recognition		0.00	4,488.16
Technology/Recruitment Consulting & Expenses		0.00	0.00
Card Services		4,740.10	4,740.10
Summer Reading Club/Elementia		0.00	0.00
Other Library Programming		0.00	2,932.35
MidAmerica Regional Council		3,000.00	3,000.00
Miscellaneous		4,147.98	4,147.98
Total Expenditures		\$ 20,560.08	\$ 32,587.19

Johnson County Library
Board of Directors
Calendar of Events
AUGUST 2013

August 3, 2013	Board Builders Workshop
August 8, 2013	Community Matters: The Trayvon Martin and George Zimmerman Case
August 7, 2013	JCL Tri-Board Mix and Mingle
August 8, 2013	Library Board Meeting
August 12, 2013	Some Dis-Assembly Required
August 17, 2013	Central Teen Anime Club
August 17, 2013	YAAC: Young Adult Advisory Council
August 18, 2013	Book Launch Party: <i>The Perfect Couple</i>
August 20, 2013	Thomas Zvi Wilson Reading Series