

JOHNSON COUNTY LIBRARY

BOARD REPORT

MAY 15, 2013

IF YOU REQUIRE ANY ACCOMMODATION (I.E. QUALIFIED INTERPRETER, HEARING ASSISTANCE, ETC) IN ORDER TO ATTEND THIS MEETING, PLEASE NOTIFY THE CENTRAL RESOURCE LIBRARY AT (913) 826-4600 NO LATER THAN 48 HOURS PRIOR TO THE SCHEDULED COMMENCEMENT OF THE MEETING.

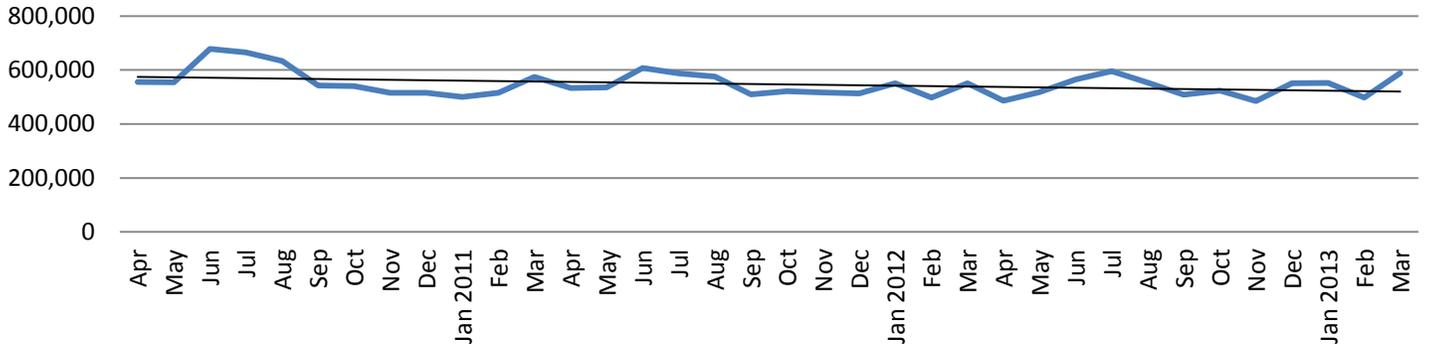
AGENDA

JOHNSON COUNTY LIBRARY BOARD OF DIRECTORS
REGULAR MEETING, MAY 15, 2013
CENTRAL RESOURCE LIBRARY
4:00 P.M.

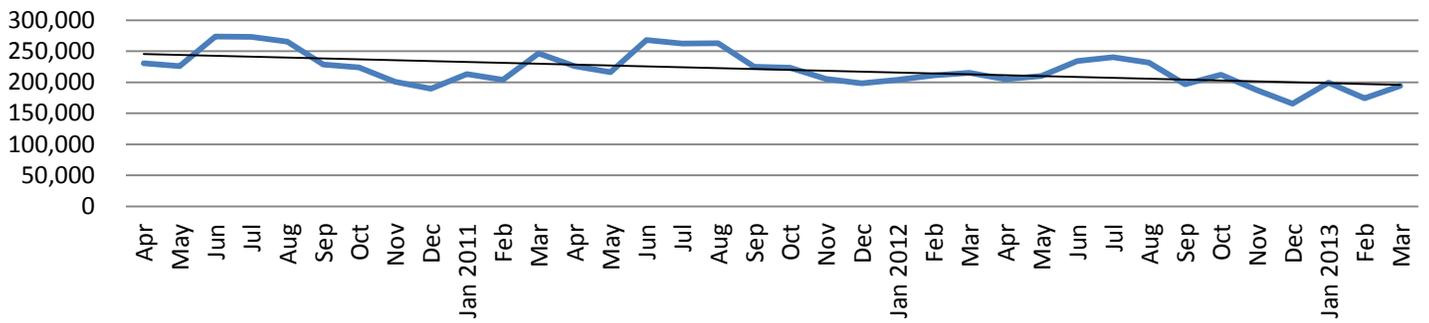
- I. Call to Order
- II. Citizen Comments
- III. Remarks
 - A. Members of the Johnson County Library Board of Directors
 - B. Mitra Templin, Board Chair
 - 1. Library Board Orientation Schedule.....7
 - 2. Library Board Mentor assignments
 - C. Dave White, President, Friends of the Library
 - D. Susan Mong, Executive Director, Johnson County Library Foundation
 - 1. Grant Award from the Hispanic Development Fund – Check Presentation
 - E. Jason Osterhaus, Liaison, Board of County Commissioners
- IV. Reports
 - A. County Librarian Report - Sean Casserley, County Librarian
 - 1. Strategic Plan Update (MindMixer, Community Meetings)
 - 2. Board Retreat (Joan Fry Williams)
 - 3. Finance Director Update
 - 4. Tri-Board Meeting reminder
- V. Consent Agenda
 - A. Action Items:
 - 1. Minutes of April 17, 2013 Board meeting.....8
 - B. Information Items
 - 1. Summary of New and/or Renewed Contracts.....15
 - 2. Financial and Personnel
 - a) The County Librarian and the Administrative Manager certify those payment vouchers and personnel authorizations for March, 2013 were handled in accordance with library and County policy.
 - b) The March, 2013 Revenue and Expenditure reports produced from the County’s financial system reflect the Library’s revenues and expenditures.

C.	Gift Fund Report	
1.	Treasurer’s Report.....	16
2.	Summary of Gift Fund Receipts.....	17
3.	Summary of Gift Fund Payments.....	18
	The County Librarian and the Administrative Manager certify the Gift Fund receipts and disbursements were handled in accordance with Regulations 10-55-12 and 10-55-12A of the Library’s Administrative Policy Manual.	
VI.	Old Business	
A.	Consider Adjustment to Future Meeting Dates.....	26
VII.	New Business	
A.	Discuss Orange Boy Contract (available for review on Board Portal)	
B.	Consider Approval of Roofing Contract for the Central Resource Library.....	28
VIII.	Document Signing	
IX.	Adjournment	

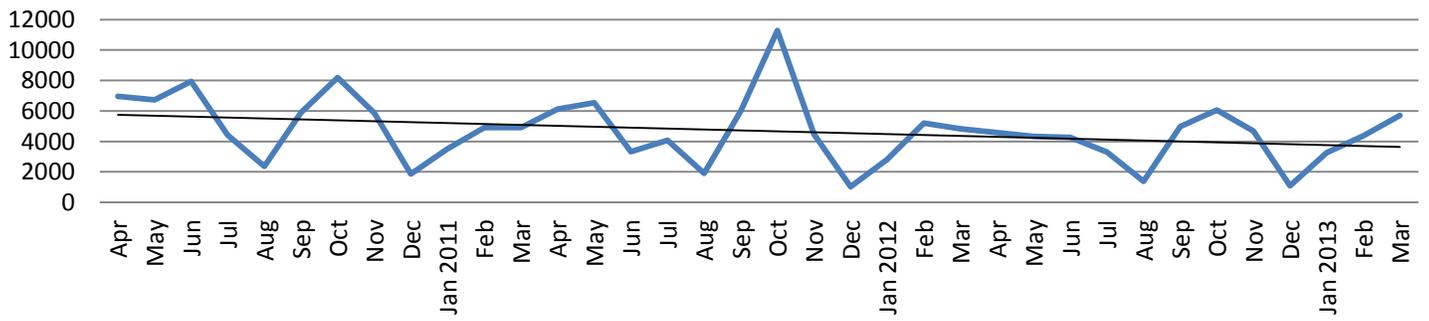
Systemwide Circulation



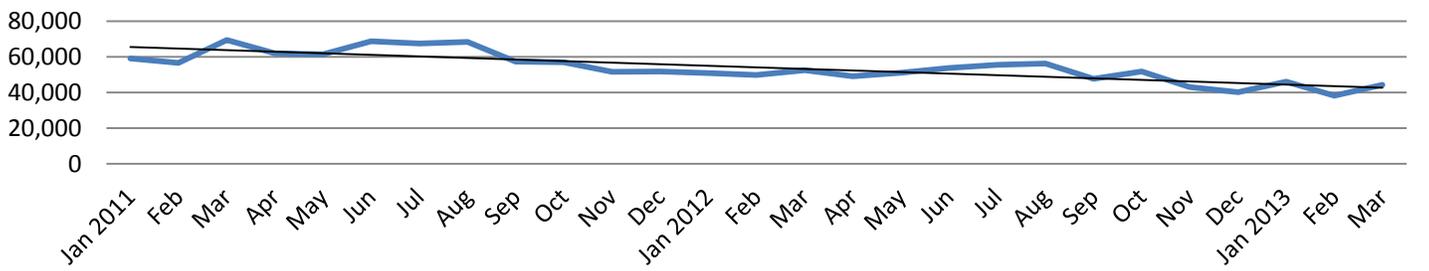
Systemwide Visits



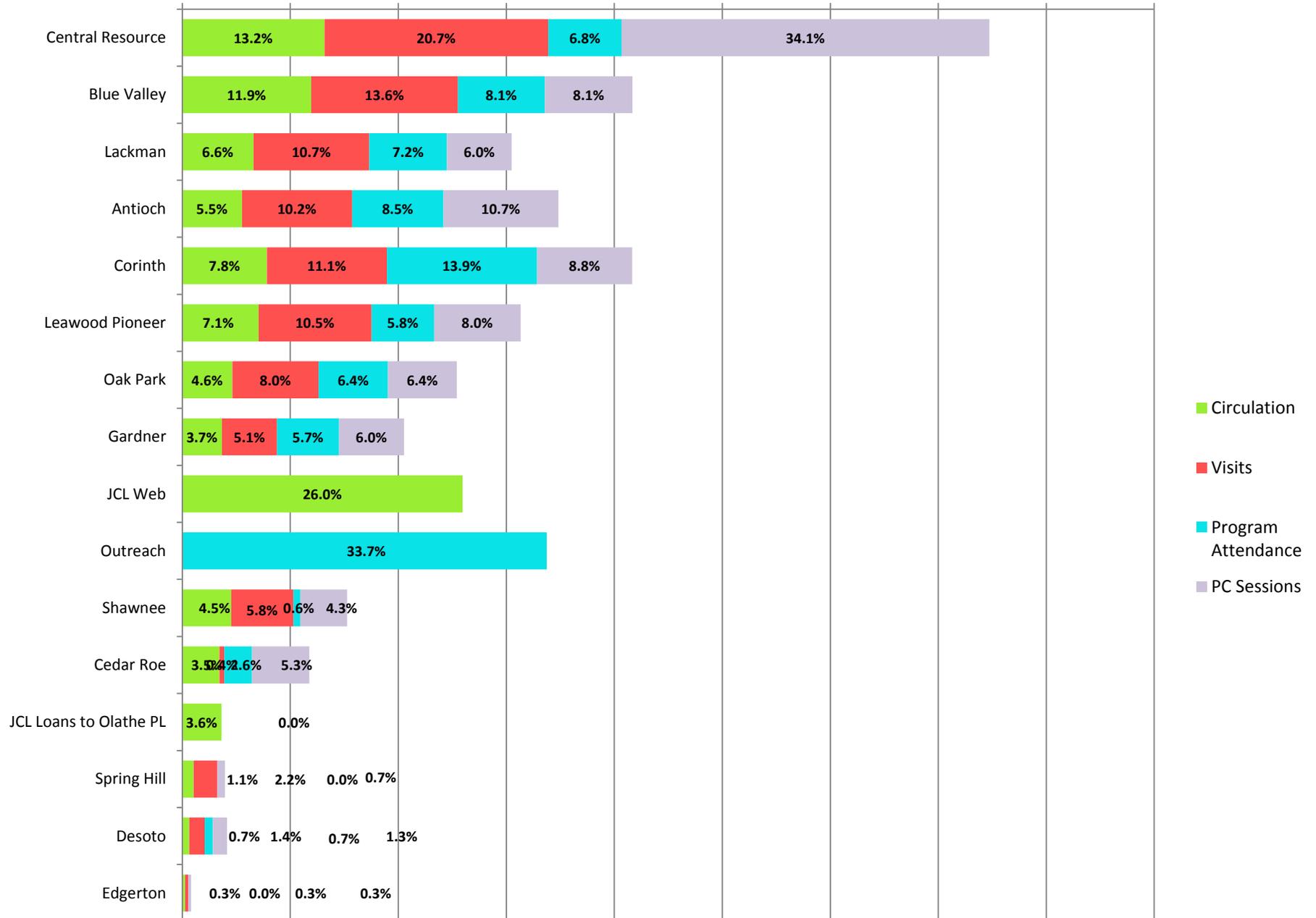
Systemwide Program Attendance



Systemwide PC Sessions



Johnson County Library Touch Points Percentage of Activity by Location -- March 2013



Johnson County Library
OFFICIAL CIRCULATION BY LOCATION

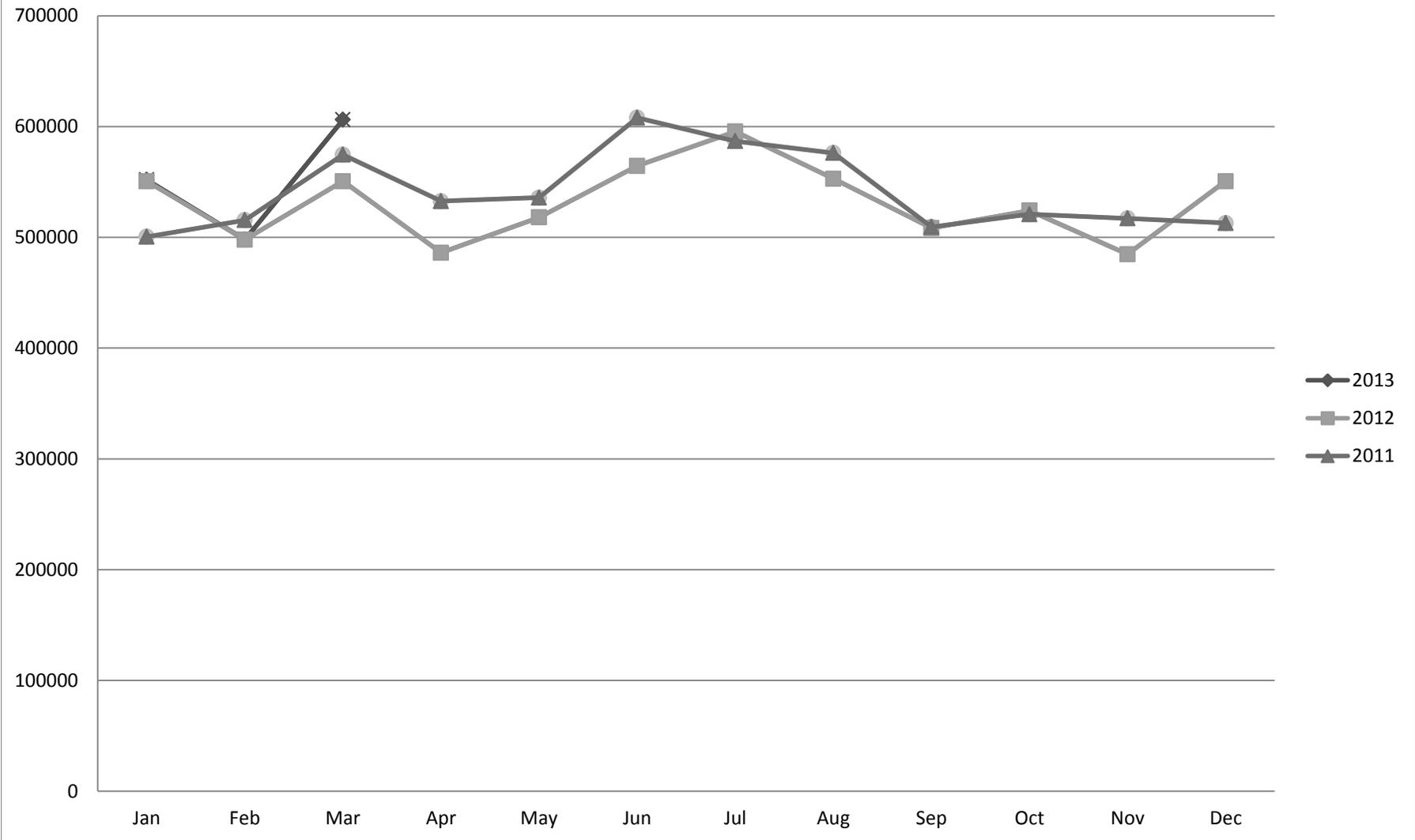
March 2013

Location	Official Circulation										
	Current Month 2013				Current Month 2012				Percentage Change 2012 to 2013		
	Month		Yr-to-Dt Circulation	Previous Twelve Months	Month		Yr-to-Dt Circulation	Previous Twelve Months	Month	Yr-to-Dt	Previous 12 mos.
	Number (inc. ILL)	Percent of System Total			Number (inc. ILL)	Percent of System Total					
Antioch	32,532	5.4%	91,686	372,271	31,607	5.7%	90,698	395,029	2.9%	1.1%	-5.8%
Blue Valley	70,265	11.6%	188,378	772,537	62,125	11.3%	186,481	780,683	13.1%	1.0%	-1.0%
Cedar Roe	20,315	3.4%	55,543	228,406	19,969	3.6%	57,781	263,200	1.7%	-3.9%	-13.2%
Central Resource	77,500	12.8%	219,966	888,176	71,004	12.9%	231,729	952,677	9.1%	-5.1%	-6.8%
Corinth	46,110	7.6%	130,921	517,234	41,022	7.5%	116,568	434,326	12.4%	12.3%	19.1%
Desoto	3,847	0.6%	11,284	50,681	5,196	0.9%	14,047	58,821	-26.0%	-19.7%	-13.8%
Edgerton	1,594	0.3%	4,006	16,365	1,524	0.3%	4,385	17,993	4.6%	-8.6%	-9.0%
Gardner	21,658	3.6%	60,005	251,638	21,210	3.9%	58,483	247,389	2.1%	2.6%	1.7%
Lackman	38,790	6.4%	110,267	445,738	37,442	6.8%	109,464	484,516	3.6%	0.7%	-8.0%
Leawood Pioneer	41,565	6.9%	113,470	474,184	40,916	7.4%	119,470	496,499	1.6%	-5.0%	-4.5%
Oak Park	27,282	4.5%	76,998	321,903	27,018	4.9%	80,012	335,359	1.0%	-3.8%	-4.0%
Shawnee	26,618	4.4%	73,919	303,287	25,377	4.6%	70,124	299,573	4.9%	5.4%	1.2%
Spring Hill	6,225	1.0%	17,187	65,379	5,710	1.0%	19,849	70,876	9.0%	-13.4%	-7.8%
JCL Web Renewals	152,747	25.2%	423,325	1,466,863	139,554	25.3%	371,328	1,391,515	9.5%	14.0%	5.4%
Digital Downloads*	17,809	2.9%	17,809	17,809	n/a	n/a	n/a	n/a	n/a	n/a	n/a
JCL Loans to Olathe PL	21,339	3.5%	61,397	249,062	20,916	3.8%	68,803	270,828	2.0%	-10.8%	-8.0%
JCL Branch Total	336,801	55.6%	933,664	3,819,623	319,116	58.0%	927,362	3,884,264	5.5%	0.7%	-1.7%
JCL Brances and Central	414,301	68.3%	1,153,630	4,707,799	390,120	70.9%	1,159,091	4,836,941	6.2%	-0.5%	-2.7%
JCL SYSTEM TOTAL	606,196	100.0%	1,656,161	6,441,533	550,590	100.0%	1,599,222	6,499,284	10.1%	3.6%	-0.9%

Average Circulation per Capita		
	2013	2012
Current Month	17.2	14.1
Year-to-Date	3.9	3.8
Service Area Population	422,500	422,500

*This is a new category of circulation. It currently includes Axis360 ebook checkouts and Freegal track downloads.

Johnson County Library Three-Year Trend in Systemwide Cirulation



Johnson County Library

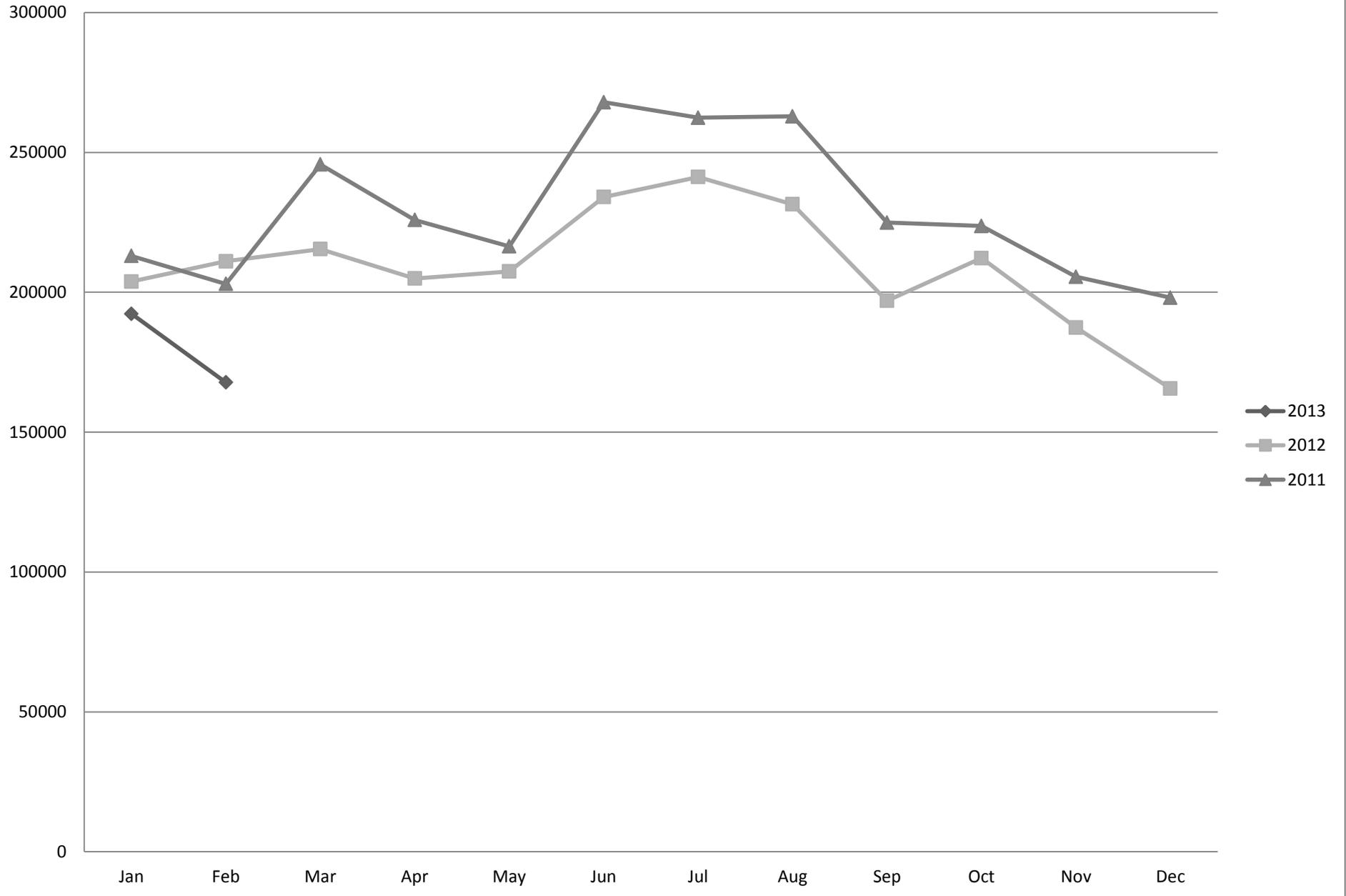
USER VISITS

March 2013

Location	Current Month 2013								Current Month 2012				Percent Change 2012 to 2013		
	Total Visits	% of Total Visits	Yr-to-Dt Visits	Previous Twelve Months	Visits per Hr		Circulations per Visit		Total Visits	% of Total Visits	Yr-to-Dt Visits	Previous Twelve Months	For Month	For Yr-to-Dt	Previous 12 Months
					Hours Open	Visits per Hour	Circulation	Circ per Visit							
Antioch	19,800	10.2%	57,086	246,108	247	80	32,532	1.6	18,921	9.3%	60,784	249,807	4.6%	-6.1%	-1.5%
Blue Valley	26,371	13.6%	73,133	325,303	247	107	70,265	2.7	23,935	11.7%	75,771	327,940	10.2%	-3.5%	-0.8%
Cedar Roe	8,601	4.4%	16,359	122,565	183	47	20,315	2.4	8,767	4.3%	28,130	134,335	-1.9%	-41.8%	-8.8%
Central Resource	40,234	20.7%	109,277	451,342	268	150	77,500	1.9	37,659	18.5%	119,270	461,335	6.8%	-8.4%	-2.2%
Corinth	21,575	11.1%	61,944	296,945	247	87	46,110	2.1	20,560	10.1%	63,794	298,794	4.9%	-2.9%	-0.6%
DeSoto	2,778	1.4%	8,081	36,836	150	19	3,847	1.4	2,964	1.5%	8,721	37,477	-6.3%	-7.3%	-1.7%
Edgerton	529	0.3%	1,619	13,275	107	5	1,594	3.0	493	0.2%	1,813	13,469	7.3%	-10.7%	-1.4%
Gardner	9,919	5.1%	25,827	144,000	231	43	21,658	2.2	10,379	5.1%	32,601	150,774	-4.4%	-20.8%	-4.5%
Lackman	20,832	10.7%	60,000	279,734	231	90	38,790	1.9	20,907	10.3%	65,336	285,070	-0.4%	-8.2%	-1.9%
Leawood Pioneer	20,330	10.5%	61,841	314,266	231	88	41,565	2.0	25,020	12.3%	72,326	324,750	-18.7%	-14.5%	-3.2%
Oak Park	15,518	8.0%	51,038	221,000	231	67	27,282	1.8	20,034	9.8%	57,490	227,453	-22.5%	-11.2%	-2.8%
Shawnee	11,217	5.8%	29,905	141,918	231	49	26,618	2.4	10,038	4.9%	32,399	144,412	11.8%	-7.7%	-1.7%
Spring Hill	4,242	2.2%	11,293	61,631	142	30	6,225	1.5	4,154	2.0%	11,899	62,237	2.1%	-5.1%	-1.0%
Branch Total	153,983	79.3%	458,126	2,203,580	2,478	62	336,801	2.2	166,170	81.5%	511,063	2,256,517	-7.3%	-10.4%	-2.3%
SYSTEM TOTAL	194,217	100.0%	567,403	2,654,922	2,746	71	498,042	2.6	203,829	100%	630,332	2,717,852	-4.7%	-10.0%	-2.3%

	2013	2012	2011
Average Visits per Capita for Current Month:	5.5	6.0	5.8
Average Visits per Capita for Year-to- Date:	5.4	5.9	5.9
Service Area Populatio	422,500	422,500	422,500

Johnson County Library Three-Year Trend in System Visits



LIBRARY BOARD ORIENTATION SCHEDULE

Orientation Sessions	Lead Facilitator	Staff	Date/Time
General Issues BOCC/JCL Organization Financial/Budget Foundation/Friends Current Issues Tour CRL	Sean Casserley	Tricia Suellentrop	May 15 th 2:30 - 4
Library Tour Gardner, Spring Hill Edgerton, Blue Valley	Sean Casserley	Jennifer Mahnken	May 31 st 2-5
Library Tour Leawood, Corinth, Lackman	Sean Casserley	Tricia Suellentrop	June 7 th 2-5
Library Collection Policy Technical Services Library Technology Services LIT and Web Content	Carolyn Weeks	Adam Wathen Jason Barnes Matt Sapp Sean	June 13 th 2:30 - 4
Legal Orientation	Fred Logan	Sean Casserley	July 11 th 3 - 4
Library Tour Oak Park, Antioch, Cedar Roe, Shawnee	Sean Casserley	John Helling	July 26 th 2-5
Alternate date if needed			August 2 nd

**MINUTES JOHNSON COUNTY LIBRARY BOARD
REGULAR MEETING
Wednesday,
April 17, 2013
4:00 p.m.
Central Resource Library**

BOARD: Mitra Templin, Nancy Hupp, Emmanuel Obi, Neil Shortlidge, Cathy Nugent, Charley Vogt Absent: Carol Snyder

BOARD ATTORNEY: Not Present

BOCC: Commissioner Jason Osterhaus, Liaison

FRIENDS OF THE LIBRARY: Vickie Trott

STAFF: Sean Casserley, Tricia Suellentrop, Robin Davin, Matt Sapp, John Helling, Susan Mong, Michelle Beesley, Dean Allman, Dave Carson, Jennifer Mahnken, Scott Stone, Barbara Brand, Adam Wathen, Kacey Riley, Kim Gile, Mike Heffernan, Diane Haner, Kristen Ross, Michelle Olsen, Michaela Scruggs

GUESTS: Eric Wade, Jason Haney, Jania Haney, Jade Haney, Joy Haney, Krista Gordon and Family, Melina Peshoff, Eleanor Glenn, Becca Pruett, Mike Nolan, Kristen Albert, James Albert

Board Chairman Mitra Templin convened the meeting at 4:00 p.m. Ms. Templin asked for citizen comments. There were none.

BOARD OF DIRECTORS COMMENTS

Nancy Hupp remarked that she received positive feedback from a person she nominated to attend the strategic planning meeting for community leaders. The community member said the first session was fantastic; that she was impressed with the Library's commitment to forward thinking and strategic planning.

Charley Vogt introduced Bill and Marilyn Jahnke who operate a Bookmobile through the non-profit organization Hands to Hearts. Their mission is to provide books to inner city children to expose them to books and literacy. Charley thanked them for sharing their vision and for their work within the community.

Mitra Templin presented exiting Board member Cathy Nugent, with a framed certificate to recognize her service on the Library Board from 2009 to 2013. She was also given a book, *Lean In: Women, Work, and the Will to Lead* by Sheryl Sandberg. The book includes a nameplate and will go into the Library's collection.

Mitra Templin presented exiting Board member Charley Vogt, with a framed certificate to recognize his service on the Library Board from 2005 to 2013. She also presented him with *Washington: The Indispensable Man* by James Thomas Flexner, which includes a nameplate and will be included in the collection.

Cathy Nugent thanked everyone. She stated that she has had a wonderful time being part of the Library Board and is proud to have been part of the decision making through turbulent times. Her hope is that future boards will look back and understand the push to the Libraries of the Future and consolidation.

Charley Vogt distributed a document of final thoughts to staff and the Board. He stated that Libraries are in his blood, and being part of the Library Board was his way of giving back. He thanked his employer, Country Club Bank. Mr. Vogt stated his biggest regret is that the Monticello branch has not been built. He added that it has been a pleasure and praised the staff for their great work. He also addressed members of the Leadership program encouraging them to continue on the leadership path.

Mitra Templin encouraged those in attendance to view the changes to the library including the Makerspace and new paint.

Nancy Hupp gave the Board nomination report. Mitra Templin has been nominated to serve a second year as Board Chairman. Nancy Hupp has been nominated as Vice Chair. Neil Shortlidge has been nominated as Secretary. Emmanuel Obi has been nominated as Treasurer.

Mitra Templin opened discussion about moving the Library Board monthly meeting to the second Thursday of the Month. Although recently moved to the third Wednesday of the month, the library Board Attorney has a conflict on the third Wednesday.

The Board discussed the need for Mr. Logan's presence due to his expert knowledge of the library and legislative issues, agreeing the meeting should be moved.

FRIENDS OF THE LIBRARY

Vickie Trott reported for the Friends of the Library. Lindsay Mohn is a new Friends of the Library Board member, they hope to have a full slate by the end of next month.

Dave White, President of Friends of the Library, recently participated on a panel for the Library's Leadership Lunch and Learn program. This was an opportunity to share leadership tips and discuss risk-taking and decision making with the Leadership group.

The Friends' Board was represented by Kathy McGinley and Dave White at the Library Strategic planning meeting for community leaders.

The Sizzlin' Summer Book Sale will be held at Metcalf South from June 4th through June 8th. The annual Volunteer Appreciation Luncheon will take place on Friday, April 19th.

The Friends' Board approved the continuation of providing Book Sale Vouchers of \$100 to ten small libraries in the NEKLS system to help them acquire books for their patrons.

Vickie Trott and Marsha Bennett presented the winners of the Bookmark Design contest. The ten winning bookmarks were selected from over 600 entries. Winners received a cash prize, gift certificates to the Friends of the Library book stores, and a commemorative poster of the bookmarks.

Winners from each category are listed below :

- Preschool-Kindergarten: **Ethan Youono**, 6, Olathe, KS
- Grades 1-2: **Eleanor Glenn**, 7, Overland Park, KS
- Grades 3-4: **Tristen Bogart**, 8, DeSoto, KS; **Joy Haney**, 8, Gardner, KS
- Grades 5-6: **Melina Peshoff**, 11, Leawood, KS; **Than Than Nguyen**, 11, Overland Park, KS;
- Grades 7-8: **Jamey Albert**, 13, Leawood, KS; **Allison Stewart**, 13, Lenexa, KS
- Grades 9-12: **Camille O'Leary**, 16, Mission, KS
- Adults, ages 18 and up: **Krista Gordon**, Leawood, KS

JOHNSON COUNTY LIBRARY FOUNDATION

Susan Mong thanked Charley Vogt and Cathy Nugent for their service.

The Foundation's Executive Committee has decided to move the goal to fully fund the Executive Director salary by 2014 to 2015. This will allow room in the budget for an administrative assistant 10 hours a week. The Board of Directors agreed that the strategy was a good idea.

Ms. Mong invited Board Members to a Donor Appreciation open house in May.

Pinnacle Award nominations are open. Ms. Mong stated that the four categories are the arts, advocacy and public engagement, business and entrepreneurship and literacy and education. The award ceremony will be Thursday, October 17th.

A Tri-Board event has been scheduled for August 7th from 5:30 to 7:00, with the goal of the Friends, Foundation and Board of Directors to get to know one another and share plans. Ms. Mong asked the Board their preferred dinner format, and the Board suggested hors d'oeuvres.

Mr. Vogt expressed his appreciation for receiving a hand-written note from Ms. Mong in gratitude for a donation made to the Foundation. He challenged Board members to bring a prospective donor to the Donor Recognition event.

BOARD OF COUNTY COMMISSIONER REPORT

Commissioner Osterhaus thanked both Charley Vogt and Cathy Nugent for their work on the Library Board. He stated that they have served with distinction and honor. Commissioner Osterhaus also congratulated the Book Mark award winners.

COUNTY LIBRARIAN REPORT

Sean Casserley reported that he recently met with the CIP committee to discuss the first phase of Monticello, the Central Resource Library, the Shawnee library expansion, the replacement of Corinth, the possibility of merging Antioch and Cedar Roe, a permanent branch at Monticello and an OSHA mandated Arc Flash Hazard analysis. Mr. Casserley stated that it was a productive meeting where many insightful questions were asked.

The 2014 Budget has been submitted and eight unfilled positions will not be filled until the fourth quarter to provide extra room in the budget.

The Library is planning on providing a new online magazine service called Zinio that will provide access to approximately 200 magazines that can be downloaded onto an e-reader device.

Mr. Casserley thanked Cathy Nugent and Charley Vogt for their work on the Board and for welcoming him to the community.

CONSENT AGENDA

MOTION: Cathy Nugent moved to approve the consent agenda.

SECONDED: Charley Vogt

MOTION CARRIED UNANIMOUSLY

OLD BUSINESS

John Helling spoke about renewing the memorandum of understanding with Headstart of Shawnee Mission. The only change to the current MOU is the date.

JCL entered into an agreement with HSSM in 2012 for the provision of on-site library services at Head Start. To date the partnership has been successful. JCL has received positive feedback from HSSM staff, students, and parents regarding the library's presence. From August 2012 to March of 2013, Bradley Debrick, Youth Services outreach librarian, has been able to reach 498 kids through the Headstart partnership.

Charley Vogt stated that his rotary club had toured Headstart, and he was impressed with their work.

MOTION: Charley Vogt moved to approve the renewal of the MOU with Headstart of Shawnee Mission.

SECONDED: Cathy Nugent

MOTION CARRIED UNANIMOUSLY

John Helling introduced a Memorandum of Understanding with the Sheriff of Johnson County for a shared presence in the Edgerton Community Library.

The Edgerton Community Library has had several incidents in the recent past where staff members have been approached by unsavory individuals and made to feel unsafe. Due to staffing constraints, the library is unable to staff the Edgerton library with more than one staff member for the majority of the branch's open hours.

The Sheriff's Department is currently experiencing a need in Edgerton as well. Building a small enclosed space at the Edgerton branch of the Johnson County Library works to alleviate both of these problems. The library will have the presence of Sheriff's deputies and the Sheriff's deputies will have a space in which to work.

John Helling noted that both the City of Edgerton and the Sheriff's Department have been great partners to work with.

The Board asked what type of wall will be built. Mr. Helling responded that the type of wall has not been determined, that if approved the decision will be made later.

Mrs. Hupp asked if Sheriff's Department personnel would be in the building during non-library hours.

Mr. Helling responded that they would, and they would have keycards to provide them with access to the building.

MOTION: Charley Vogt moved to adopt the MOU with the Sheriff's Department.

SECONDED: Cathy Nugent

MOTION CARRIED UNANIMOUSLY

NEW BUSINESS

Lackman/Lenexa – Presentation by Eric Wade

Eric Wade gave a presentation on the Lenexa City Center project that would be a mixed-use urban development on 87th Street Parkway and Renner Boulevard, west of I-435.

The purpose of the City Center is to create a place people want to go that would include urban, residential, retail and office space. It would also contain a civic component. The mission statement of the City Center and the Johnson County Library align, and the City of Lenexa is approaching the board to ask if there is interest in moving the Lackman branch from its current location to the City Center.

Mr. Wade stated that Lenexa is committed to the project and hopes the Library has an interest to move forward. He recommended following the next steps:

1. Speaking in small groups for a more direct conversation and feedback.
2. Establish a preliminary project budget and begin discussion
3. Report findings and recommended action to each respective governing body
4. Engage the services of a design team to begin preliminary plans in anticipation of construction in late 2014

The Board asked many questions regarding other organizations and businesses that will be at the Lenexa City Center location. They also expressed a desire for more information regarding the demographics that would be served by the Lenexa City Center.

Mr. Wade agreed to send the demographic information the following week.

Ms. Templin asked if there was consensus among the Board to proceed with discussion. The Board agreed to proceed with discussions.

Antioch/Cedar Roe

The plan for the Antioch and Cedar Roe branches has been to combine the branches and move them to another facility. Sean Casserley, Neil Shortlidge and Mitra Templin met in a sub-committee to discuss ideal solutions for Antioch and Cedar Roe.

Mr. Casserley stated that both the Antioch and Cedar Roe buildings are approaching the end of life. That it may be important to keep them on a major transit route and also preserve the library presence in those communities. They discussed partnering with a community center or creating a new Latino center and revisiting the Oak Park branch.

The Board discussed the issue of parking at both locations, that access to Antioch is difficult.

Ms. Templin stated that she would like the library to have a continued presence at the Cedar Roe location, perhaps partnering with another group. She also discussed building a facility on a transit route and adding a satellite location.

Ms. Templin asked that the Board think about these ideas at each Board of Directors meeting.

Mr. Vogt summarized the original proposal in the 2009 Facilities Master Plan. The Board discussed the possibility that the Facilities Master plan may need to be re-evaluated.

Election of Library Board Officers

Slate of nominees:

Mitra Templin, Chair

Nancy Hupp, Vice Chair

Neil Shortlidge, Secretary

Emmanuel Obi, Treasurer

Ms. Templin asked for any change requests in the nomination slate. There were none.
Ms. Templin asked if all were in favor of adopting the Board slate.

Voice Vote: All Aye (6)

MOTION CARRIED UNANIMOUSLY

ADJOURNMENT

MOTION: Charley Vogt moved to adjourn. **SECONDED:** Cathy Nugent

MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 5: 17 p.m.

DATE _____

SECRETARY _____
Neil Shortlidge

CHAIRMAN _____
Mitra Templin

SIGNED _____
Sean Casserley, County Librarian

JOHNSON COUNTY LIBRARY

**SUMMARY OF NEW AND/OR
RENEWED CONTRACTS
Mar-13**

VENDOR	DESCRIPTION	AMOUNT
B. Korris Painting	Interior painting - Central Resource	\$ 39,950.00
Progressive Roofing, LLC	Roofing Contract - Antioch	\$ 85,688.40
	Total	<u>\$ 125,638.40</u>

SIGNED:

COUNTY LIBRARIAN

**JOHNSON COUNTY LIBRARY
GIFT FUND
TREASURER'S REPORT**
Period: MAR-2013

		Receipts	Payments	Balance
	Opening cash balance			\$147,318.14
	Add Receipts	\$20,059.99		
	Less Payments		\$0.00	
	Ending Cash balance			\$167,378.13
	Less Liabilities		\$77,126.00	
	Unobligated cash balance			\$90,252.13

APPROVED: _____

TREASURER: _____

JOHNSON COUNTY LIBRARY

SUMMARY OF GIFT FUND RECEIPTS

01-Apr-20132 To 30-Apr-2013

Donor	Description	Comments	Amount
UMB Bank			\$0.00
		TOTAL	\$0.00

SIGNED

COUNTY LIBRARIAN

JOHNSON COUNTY LIBRARY

SUMMARY OF GIFT FUND PAYMENTS
March, 2013

VENDOR	DESCRIPTION	AMOUNT
		\$ -
	TOTAL	<u>\$ -</u>

SIGNED:

COUNTY LIBRARIAN

JOHNSON COUNTY LIBRARY REVENUE REPORT

March 2013

25% of Year Lapsed

REVENUE ALL FUNDS AS OF 3/31/13	2013 Year to Date	2013 Budget	% Budget Year to Date	% Received Last Year
Ad Valorem	\$11,052,774.38	\$19,276,854	57%	58%
Ad Valorem Delinquent	\$298,818.89	\$416,911	72%	131%
Motor Vehicle	\$509,372.32	\$2,004,318	25%	27%
Library Generated - Copying/Printing	\$22,745.26	\$85,000	27%	27%
Library Generated - Overdues / Fees	\$173,368.11	\$750,000	23%	22%
Sale of Library Books	\$12,500.00	\$50,000	25%	25%
Misc Other	\$58,299.74	\$25,890	225%	11%
Library Generated - Other Charges	\$0.00	\$271,500	0%	10%
Investment	\$15,475.04	\$79,673	19%	11%
Unencumbered Balance Forward	\$0.00	\$405,978	0%	393%
Recreational Vehicle Tax	\$1,218.50	\$8,754	14%	20%
Heavy Trucks Tax	\$7,058.65	\$8,695	81%	83%
Rental Excise Tax	\$12,430.55	\$22,200	56%	58%
State and Federal Grants	\$425.00	\$230,000	0%	16%
Transfers	\$0.00	\$0	0%	0%
TOTAL REVENUE	\$12,164,486.44	\$23,635,773	51%	66%

JOHNSON COUNTY LIBRARY: Summary of Expenditures

March 2013

25% of Year Lapsed

OPERATING FUND	2013	2013	% Program	% Expended
Programs	Year to Date	Budget	Expended	Last Year
Collection Development	\$822,499.22	\$3,222,372	26%	25%
Administrative Services	\$467,577.76	\$2,131,640	22%	18%
Branch Services	\$924,715.21	\$3,705,665	25%	21%
Technical Services	\$168,625.22	\$808,812	21%	19%
Systemwide Services	\$683,107.14	\$2,970,642	23%	18%
Central	\$949,643.01	\$3,956,189	24%	18%
Facilities	\$335,558.34	\$1,639,012	20%	20%
Information Technology	\$668,336.73	\$2,021,685	33%	36%
Risk Management Charges	\$23,766.25	\$95,065	25%	25%
Library General Tax Increment	\$0.00	\$124,178	0%	0%
Grants *	\$269.88	\$230,000	0%	3%
Transfer to Capital Projects	\$0.00	\$411,250	0%	0%
Interfund Transfers	\$0.00	\$0	0%	0%
Total Operating	\$5,044,098.76	\$21,316,510	24%	21%

* Includes expenditures for 2013 calendar year only. The life of the grant may cover more than one year.

SPECIAL USE FUND	2013	2013	% Budget	% Expended
Programs	Year to Date	Budget	Expended	Last Year
General Maintenance	\$0.00	\$0	0%	0%
Capital Equipment	\$62,032.66	\$192,564	32%	51%
Transfer to Debt Payment	\$97,754.23	\$1,970,395	5%	10%
Transfer to Capital Projects	\$0.00	\$140,000	0%	0%
Library Building Tax Increment	\$107,906.25	\$16,304	662%	0%
Total Special Use	\$267,693.14	\$2,319,263	12%	12%

TOTAL EXPENDITURES	\$5,311,791.90	\$23,635,773	22%	20%
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ALL FUNDS	2013	2013	% Categories	% Expended
Categories	Year to Date	Budget	Expended	Last Year
Salaries and Benefits	\$3,220,029.22	\$13,868,681	23%	19%
Contractual Services	\$1,085,265.51	\$2,731,841	40%	24%
Supplies	\$714,915.73	\$3,847,083	19%	19%
Capital - Operating	\$0.00	\$8,412	0%	198%
Risk Management Charges	\$23,766.25	\$95,065	25%	25%
Library General Tax Increment	\$0.00	\$124,178	0%	0%
Capital / Maintenance / Repair	\$62,032.66	\$192,564	32%	51%
Interfund Transfers	\$0.00	\$0	0%	0%
Transfer to Debt Payment	\$97,754.23	\$1,970,395	5%	10%
Transfer to Capital Projects	\$0.00	\$551,250	0%	0%
Library Building Tax Increment	\$0.00	\$16,304	0%	25%
Grants	\$269.88	\$230,000	0%	2%

TOTAL EXPENDITURES	\$5,204,033.48	\$23,635,773	22%	20%
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JOHNSON COUNTY LIBRARY

GRANTS MONTHLY REPORT

GRANTS*						
Expenditures through 3/31/13	Source	Received	Expend By	Expenditures	Grant Award	
6X6 Activity Kits	State	Sep-12	Dec-13	\$373.97	\$5,000.00	
2011 Alcohol Tax Fund	Local	Jan-11	Mar-12	\$5,527.95	\$9,500.00	
2012 Alcohol Tax Fund	Local	Jan-12	Mar-13	\$0.00	\$8,000.00	
TOTAL				\$5,901.92	\$22,500.00	

*Includes all expenditures and revenues over the life of the grant. (Includes multiple years due to the grants crossing fiscal years).

Deferred Maintenance Account

REVENUE	TO DATE	BUDGET
2008 Operating Fund Transfer	\$520,000	\$520,000
2010 Special Use Fund Transfer	\$551,250	\$551,250
Total Revenue	\$1,071,250	\$1,071,250

EXPENDITURES	TO DATE	BUDGET REMAINING
Antioch Chiller	\$11,371.56	
Antioch Security System Upgrade	\$31,058.60	
Antioch Interior Renovations	\$8,263.42	
Antioch-Carpet	\$5,400.00	
Blue Valley HVAC Consulting	\$4,510.00	
Blue Valley Return Fan Project	\$5,980.66	
Blue Valley Carpet Repair	\$2,100.00	
Blue Valley Circulation Area Renovation	\$6,516.21	
Blue Valley Sorter Wall	\$4,450.00	
Blue Valley Security Camera Upgrade	\$15,488.04	
Cedar Roe Security System Upgrade	\$8,517.32	
Corinth Door Replacement	\$4,601.75	
Corinth Framing Project	\$9,000.00	
Corinth Card Entry Addition	\$1,488.00	
Corinth Wireless Intrusion System/Cameras	\$5,010.80	
Corinth Sidewalk Replacement	\$9,195.00	
Corinth Fire System Installation	\$25,125.00	
Corinth Upgraded Controls System	\$13,832.30	
Corinth Trash Receptacle Enclosure	\$10,950.00	
Corinth Retaining Wall	\$3,450.00	
Corinth Condensing Unit	\$27,709.14	
Corinth Asphalt Patching	\$10,000.00	
Corinth Generator Replacement	\$17,000.00	
CRL Sidewalk Replacement	\$13,650.00	
CRL Sign Refurbishment	\$2,771.61	
CRL Front Entrance - Architectural	\$14,780.30	
CRL Front Entrance Remodel	\$214,428.20	
CRL Roof Repair	\$204.34	
CRL - Youth Services Carpet Replacement	\$57,533.00	
CRL - Circulation Area Renovations	\$1,850.00	
CRL - Renovations	\$19,562.50	
CRL Security Camera Upgrade	\$20,181.16	
Cedar Roe - City Commercial Permit	\$80.50	
Gardner Security System Improvements	\$11,296.32	
Desoto Security System Improvements	\$1,998.00	
Lackman Exterior Lights	\$4,159.00	
Lackman Door Repair	\$5,905.00	
Lackman Security System Upgrade	\$26,381.56	
Spring Hill Sidewalk Repairs	\$12,405.00	
Spring Hill Security System Improvements	\$1,998.00	
Spring Hill furnishings	\$5,253.89	
SSB-Card Entry System	\$3,488.80	
Furniture Replacement	\$132,891.70	
Oak Park HVAC - Engineering	\$29,488.55	
Oak Park HVAC Upgrade	\$146,830.00	
Oak Park Security System Upgrade	\$24,189.00	
Oak Park Entrance Walls	\$2,900.00	
Self-Check Machine Cabinet	\$12,272.82	
Shawnee Wall Construction	\$4,234.00	
Shawnee Security Camera Upgrade	\$3,184.00	
Miscellaneous Equipment	\$17,649.96	
TOTAL EXPENDITURES	\$1,032,585.01	\$38,664.99

Monticello Land Acquisition

REVENUE	TO DATE	BUDGET
Library Fund Transfer	\$100,000	\$100,000
Bond Sale Proceeds	\$710,000	\$710,000
TOTAL REVENUE	\$810,000	\$810,000

EXPENDITURES	TO DATE	BUDGET REMAINING
Earnest Money for Land Purchase	\$50,000.00	
Land Purchase	\$713,778.64	
Engineering	\$7,015.00	
Site Survey	\$1,900.00	\$37,306.36
TOTAL EXPENDITURES	\$772,693.64	\$37,306.36

Scheduled Replacement Account

REVENUE	TO DATE	BUDGET
2011 Operating Fund Transfer	\$360,175	\$360,175
2012 Operating/SU Fund Transfer	\$642,934	\$642,934
Total Revenue	\$1,003,109	\$1,003,109
EXPENDITURES	TO DATE	REMAINING
Concrete Work - Antioch	\$28,900.00	
Concrete Work - Blue Valley	\$43,800.00	
Furnishings and Equipment	\$118,568.34	
Vehicle Replacement	\$64,838.71	
Shawnee Roof Replacement	\$11,997.70	
Painting - CRL	\$9,021.00	
CRL Parking Lot Improvements	\$82,951.00	
Monticello Vending Solution Design	\$9,482.50	
Site Improvements - AN & CRL	\$4,414.00	
Drainage Repairs - Corinth	\$4,730.00	
Window Replacement - CRL	\$12,124.24	
Carpet/Tile Replacement - Blue Valley	\$6,433.00	
Security System Maintenance - Cedar Roe	\$664.00	
Door Replacement - Blue Valley	\$24,000.00	
Copier Replacement - Creative Services	\$11,415.00	
Parking Lot Repair - Gardner	\$4,063.03	
Parking Lot Repair - Antioch	\$33,180.00	
Painting - Corinth Meeting & Reading Rooms	\$2,750.00	
Painting - Oak Park	\$2,810.00	
Painting - Gardner	\$1,880.00	
Carmack Room Blinds	\$6,994.00	
Office Remodel - Leawood	\$5,650.00	
Security System Upgrade - Blue Valley	\$8,138.00	
Window Blind Replacement - Oak Park	\$1,956.68	
HVAC Improvements - Antioch	\$108,235.97	
Concrete Repairs - Shawnee	\$24,750.00	
Handicap Ramp - Gardner	\$3,275.00	
Office Remodel - Blue Valley	\$2,950.00	
Computer Tables - Corinth	\$7,349.58	
Security Camera Installation - Cedar Roe	\$16,701.00	
Roof Repairs - Corinth	\$39,483.20	
Stack Moving for Carpet Replacement - CRL	\$8,370.00	
Emergency Lighting Control Cabinet - CRL	\$8,750.00	
JCL Logo Etching - Blue Valley	\$8,700.00	
Carpet Replacement - Antioch	\$19,979.00	
Carpet Replacement - Shawnee	\$48,312.25	
Leawood Sorter Installation	\$54,167.13	
Retaining Walls - Corinth	\$13,825.00	
HVAC Improvements - Corinth	\$13,800.00	
HVAC Improvements - Shawnee	\$15,285.00	
Edgerton Environmental Sampling	\$712.80	
Security System Improvement - Lackman	\$898.00	
Entryway Handrail Repair - Corinth	\$250.00	
Fence Repair - Antioch	\$3,700.00	
Rear Entry Modifications - Antioch	\$1,375.00	
Electrical Upgrades - Lackman	\$5,304.00	
Circulation Area Remodel - Shawnee	\$11,250.00	
Remodel BV	\$12,650.00	
Security Improvements DE	\$3,198.00	
Security Improvements ED	\$3,198.00	
Security Improvements SH	\$3,198.00	
Carpet COR	\$4,214.00	
Architectural Services - CRL	\$5,601.25	
TOTAL EXPENDITURES	\$950,243.38	\$52,865.62

JOHNSON COUNTY LIBRARY
Board of Directors

May 15, 2013

AGENDA ITEM: VI. A. Consideration of Revision of 2013 Calendar for Library Board of Director Meetings

ISSUE FOR BOARD DETERMINATION:

Should the Board adjust the 2013 calendar for monthly meetings of the Library Board of Directors to the second Thursday of the month?

DISCUSSION:

Due to a previous commitment, Fred Logan, Board Counsel, is not able to be in attendance at the Library Board of Directors meeting held on the third Wednesday of each month. Due to his expert knowledge of both the library and legislative issues it is important that Mr. Logan be able to attend. Moving the Library Board of Directors meeting to the second Thursday of the month would allow Board Counsel to be in attendance.

Proposed 2013 meeting schedule:

January 7, 2013	4:00 p.m.	Central Resource Library
January 10, 2013	4:00 p.m.	Central Resource Library
February 14, 2013	4:00 p.m.	Central Resource Library
March 14, 2013	4:00 p.m.	Central Resource Library
April 17, 2013	4:00 p.m.	Central Resource Library
May 15, 2013	4:00 p.m.	Central Resource Library
June 13, 2013	4:00 p.m.	Central Resource Library
July 11, 2013	4:00 p.m.	Central Resource Library
August 8, 2013	4:00 p.m.	Central Resource Library
September 12, 2013	4:00 p.m.	Central Resource Library
October 10, 2013	4:00 p.m.	Central Resource Library
November 14, 2013	4:00 p.m.	Central Resource Library
December 12, 2013	4:00 p.m.	Central Resource Library

REVIEW BY BOARD COUNSEL:

NA

RECOMMENDATION:

That the Library Board of Directors approve the revised calendar for 2013 monthly meetings of the Board.

BUDGET IMPACT:

NA

PERSON(S) RESPONSIBLE:

Sean Casserley

Expenditure of Friends of the JCL Donations 2013

March 2013 Report

<i>Expenditure Details</i>	<i>Payee</i>	<i>March</i>	<i>March YTD</i>
Volunteer Recognition		0.00	0.00
Advertising/Promotion		750.00	750.00
Collection Materials		0.00	0.00
Professional Development/Staff Recognition		1,124.96	4,488.16
Technology/Recruitment Consulting & Expenses		0.00	0.00
Summer Reading Club/Elementia		0.00	0.00
Other Library Programming		2,932.00	2,932.35
Miscellaneous		0.00	0.00
Total Expenditures		\$ 4,806.96	\$ 8,170.51

JOHNSON COUNTY LIBRARY
Board of Directors
May 15, 2013

AGENDA ITEM: VII.B Consideration of Approval of Purchase of a Roof Replacement at Central Resource Library.

ISSUE FOR BOARD DETERMINATION:

Whether to approve purchase of replacement of the Roof at Central Resource Library for a cost not to exceed \$120,301.22.

DISCUSSION:

In compliance with Johnson County Purchasing policy, the Johnson County Library Board of Directors must approve all library purchases of \$100,000 or more. Pursuant to K.S.A. 12-1225b (b), the Library Board and County Librarian must comply with purchasing policies established by the BOCC.

The roof at Central Resource Library was installed in 1994 and had a 15-year warranty. The roof started failing several years ago. The membrane is cracking and the seam welds are splitting. The roof has reached the end of its useful life and needs to be replaced. The rest of the building infrastructure is in good shape and should be protected from water damage. The replacement roof will be a membrane roof and will also carry a 15-year warranty. The membrane roof is similar to the one installed on the flat roofs at Leawood and Shawnee. This will be a Viridian roof which is one of the most sustainable roofs on the market. The new membrane roofs are designed with energy saving in mind. Viridian will provide installation supervision and inspection services. The funding for the roof replacement is coming from our annual replacement fund. The building will remain open and operational during the installation of the new roof. This is for the section of the roof over the adult fiction section on the northwest side of the building.

The roof will be purchased through Progressive Roofing, a vendor that is registered as a roofing cooperative with Johnson County Purchasing Department, which exempts this purchase from competition. Progressive Roofing is a cooperative member who will sublet the actual installation to Premier Roofing of Kansas City, Kansas.

Staff has worked with Johnson County Purchasing Department to prepare for this purchase.

REVIEW BY BOARD COUNSEL:

Not Applicable

RECOMMENDATION:

That the Johnson County Library Board of Directors approve purchase of replacement roof at Central Resource Library at a cost not to exceed \$121,000.

BUDGET IMPACT:

This is a budgeted purchase from the Library Operating Fund for ongoing replacement of equipment or furniture.

PERSON(S) RESPONSIBLE:

Tricia Suellentrop
Mike Heffernan

**JOHNSON COUNTY LIBRARY
CONSTRUCTION AGREEMENT**

THIS AGREEMENT made this 8th day of March 2013, by and between THE JOHNSON COUNTY LIBRARY BOARD OF DIRECTORS, a public body corporate of the State of Kansas, hereinafter called the OWNER, and

**Progressive Roofing, LLC
23 North 35th Avenue
Phoenix, AZ 85009**

WITNESSETH, that the Owner and the Contractor for the consideration hereinafter stated agree as follows:

ARTICLE 1
THE WORK

The Contractor shall furnish all the materials, labor, tools and transportation, and perform all of the work (the Work) necessary to complete the project of the Owner in accordance with the proposal dated 2/01/2013. Partial reroof of the Central Resource Library. Such work includes but is not limited to the following:

CLEAN ROOF AREA
INSTALL 1/2" DENS DECK
INSTALL 50 MIL TPO
ADHESIVE
SCUPPERS
WALL FLASHING
INSPECTIONS
METAL COPING CAP
LABOR
DRAINS
VENTS
PROVIDE 15-YEAR WARRANTY
Counter Flashing

ARTICLE 2
THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, a Standard Library Contract Addendum to this Agreement, and the proposal of the Contractor dated February 1, 2013.

ARTICLE 3
CONTRACT SUM

The Owner shall pay to the Contractor in warrants of Johnson County, Kansas, for performance of the Work required by the Contract Documents, the following sum of One-Hundred-Twenty Thousand, Three-Hundred-One Dollars and Twenty Two Cents(\$120,301.22)

ARTICLE 4
PAYMENTS

The Owner shall make payment to the Contractor within thirty (30) days of submission of an invoice or statement on such payment schedule as the parties agree.

ARTICLE 5
ACCEPTANCE AND FINAL PAYMENT

Upon receipt of written notice that the Work is ready for final inspection and acceptance, the material provider shall promptly make such inspection, and if upon such inspection, the Work is found to be acceptable under the Contract and the Contract fully performed, the Architect/Engineer shall so indicate in writing to the Owner.

The Contractor, upon request, shall submit evidence satisfactory to the Owner that all payrolls, materials bills, and other indebtedness connected with the Work have been paid.

ARTICLE 6
TIME OF COMMENCEMENT AND COMPLETION

The Contractor shall commence the Work required by the Contract Documents within ten (10) consecutive calendar days after the date of execution of this Contract. The Contractor shall fully complete all work required by the Contract Documents on or before the 1st day of July, 2013.

ARTICLE 7
PARTIES BOUND

The terms and conditions of this Agreement and the Contract Documents shall be binding upon and inure to the benefit of the Owner and the Contractor and their respective heirs, personal representatives, successors and assigns.

IN WITNESS WHEREOF the parties hereto have executed this Agreement the day and year first above written.

Progressive Roofing, LLC
23 North 35th Avenue
Phoenix, AZ 85009

ATTEST:

By: _____

By: _____

Title: _____

Title: _____

THE BOARD OF DIRECTORS
JOHNSON COUNTY LIBRARY

ATTEST:

By: _____

By: _____

Title: _____

Title: _____

STANDARD LIBRARY CONTRACT ADDENDUM

The following terms and conditions are hereby made a part of the foregoing Contract between the Johnson County Library (Library) and Progressive Roofing referred to as Contractor in this Addendum). These terms and conditions are made applicable to the foregoing Contract pursuant to the terms of ARM 50-30-25, "Contracts." In the event that any terms and conditions set forth below are in conflict with any terms and conditions set forth in the foregoing Contract, the terms and conditions set forth in this Addendum shall control.

Governing Law. This Contract shall be governed by the laws of the State of Kansas. In the event that the parties hereto are unable to resolve any controversy or claim arising out of, or relating to, this Contract or the making, performance or interpretation of it without resort to the courts, the parties agree that exclusive jurisdiction and venue over such matter shall be in the District Court of Johnson County, Kansas.

Entire Contract. This Contract represents the entire agreement between the Library and the Contractor with respect to services required hereunder and supersedes any and all previous understandings, whether oral or written, between the Library and the Contractor regarding the same.

Assignment. The Contractor shall not assign, transfer, convey, sublet or otherwise dispose of this Contract or any of its rights and obligations hereunder without the prior written consent of the Library, but in no event shall such consent relieve the Contractor from its obligations under the terms of this Contract.

Nonappropriation. Notwithstanding anything contained in the Contract to the contrary, it is understood and agreed by the parties hereto that the Library is obligated only to pay periodic payments or monthly installments under this Contract as may lawfully be made from funds budgeted and appropriated for such purpose during the Library's then current budget year (i.e., January 1 to December 31) or from funds made available from any lawfully operated, revenue producing source. Should the Board of County Commissioner of Johnson County, Kansas (County) or the Library fail to budget, appropriate or otherwise make available funds for payments due under the Contract in any budget year, the Contract shall be deemed terminated on the last day of the then current budget year for which appropriations were received, without penalty or expense to the County or the Library, of any kind whatsoever, except as to the portions of the recurring charges, if any, herein agreed upon for which funds shall have been appropriated and budgeted or are otherwise made available. The Library agrees to provide the Contractor sixty (60) days prior written notice of such nonappropriation, if any.

Contract Status. This Contract does not constitute a hiring by either party. It is understood and agreed by the parties hereto that the Contractor shall be deemed an independent contractor, and not an employee of the Library or of Johnson County, Kansas government for any purposes, including, but not limited to, the application of the Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the provisions of the Internal Revenue Code, the State income tax code and third party liability claims, and that this Contract

shall be deemed an independent contract for services. This Contract shall not be construed or considered to be a partnership or joint venture, and the Library shall not be liable for any obligations incurred by the Contractor unless specifically authorized in writing. The Contractor shall not act as an agent of the Library or of Johnson County, Kansas government, ostensibly or otherwise, nor bind the Library in any manner, unless specifically authorized to do so in writing.

Licensure; Insurance. It is understood and agreed by the Library and the Contractor that the Contractor, at Contractor's own cost and expense, and for the duration of this Contract, shall be appropriately licensed to perform the services required hereunder and shall be responsible for maintaining such licensure and/or certifications, if any, that may be required to perform such services and shall be responsible for procuring and maintaining sufficient professional and commercial general liability insurance coverage appropriate and applicable to the purpose and scope of this Contract. The Contractor agrees to immediately supply the Library with proof of any such license, certification and/or insurance coverage upon written request of the Library.

Term; no automatic renewal. The term of this Contract shall be as set forth in the foregoing Contract. There shall be no automatic renewal of this Contract.

Good Standing. The Contractor shall be authorized to do business and in good standing in the State of Kansas during the term of this Contract.

Non-Discrimination and Equal Opportunity. The Contractor agrees to not discriminate on the basis of race, religion, sex, creed, national origin, handicap, marital status, or veteran's status in its operation, management and employment practices and with respect to availability and accessibility of products and services to the public. The Contractor agrees to comply with all applicable laws of the State of Kansas and of the United States of America, regarding such non-discrimination and equality of opportunity.

Notices. Any notices, bills, invoices, reports, payment or correspondence required or permitted by or from one party to the other under this Contract shall be made in writing, delivered personally, or by United States mail, postage prepaid to the following addresses, or on the location as either party may from time to time designate:

JOHNSON COUNTY LIBRARY
9875 W. 87th Street
Overland Park, Kansas 66212
Attn: -Mike Heffernan

CONTRACTOR:
Name: Progressive Roofing, LLC
Address: 23 north 35th Avenue
Phoenix, AZ 85009

Attn:

Approved by Contractor:

By: _____
Name: _____
Title: _____

Johnson County Library
Board of Directors
Calendar of Events
May 2013

May 1, 2013	Mystery Boot Camp
May 8, 2013	Meet the Authors: Ticked – Blue Valley Library
May 11, 2013	Make-A-Story – Central Resource Library
May 14, 2013	Friends of the Library Board of Directors Meeting
May 20, 2013	Summer Reading
May 23, 2013	Foundation Board of Directors Meeting
May 26, 2013	Library Closed Memorial Day Holiday
June 5-8 th , 2013	Friends of the Library Sizzlin' Summer Book Sale Metcalf South Shopping Center Lower Level 9635 Metcalf, Overland Park, KS 66212
June 27 th – July 2 nd	American Library Association Conference Chicago, IL