

JOHNSON COUNTY LIBRARY

BOARD REPORT

APRIL 10, 2014

IF YOU REQUIRE ANY ACCOMMODATION (I.E. QUALIFIED INTERPRETER, HEARING ASSISTANCE, ETC) IN ORDER TO ATTEND THIS MEETING, PLEASE NOTIFY THE CENTRAL RESOURCE LIBRARY AT (913) 826-4600 NO LATER THAN 48 HOURS PRIOR TO THE SCHEDULED COMMENCEMENT OF THE MEETING.

AGENDA

JOHNSON COUNTY LIBRARY BOARD OF DIRECTORS
REGULAR MEETING, APRIL 10, 2014
CENTRAL RESOURCE LIBRARY
4:00 P.M.

- I. Call to Order
- II. Citizen Comments
- III. Remarks
 - A. Members of the Johnson County Library Board of Directors
 - B. Mitra Templin, Board Chair
 - 1. Presentation of Book and Certificate to Carol Snyder
 - C. Kathy McGinley, President, Friends of the Library
 - 1. Presentation of Bookmark Award Winners
 - D. Susan Mong, Executive Director, Johnson County Library Foundation
 - E. Jason Osterhaus, Liaison, Board of County Commissioners
- IV. Reports
 - A. Board Counsel – Fred Logan
 - 1. Review of the Public Building Commission process; description of how it will work in the case of the Central Resource Library project27
 - 2. Approval of covenants in Special Warranty Deed from the City of Shawnee to the Board of Directors of the Johnson County Library.....28
 - B. County Librarian Report
 - 1. Strategic Facilities Master Plan Report
 - 2. CIP Update
 - 3. Budget Update
 - 4. ARM 20-80-20 Revised to be Consistent with ARM 20-80-26.....35
 - 5. Central Building Plan update, presented by Scott Sime and Kim Gile
- V. Consent Agenda
 - A. Action Items:
 - 1. Minutes of March 13, 2014 Board meeting.....9
 - B. Information Items
 - 1. Summary of New and/or Renewed Contracts.....14
 - 2. Financial and Personnel
 - a) The County Librarian and the Finance Director certify those payment vouchers and personnel authorizations for February, 2014 were handled in accordance with library and County policy.
 - b) The February, 2014 Revenue and Expenditure reports produced from the County’s financial system reflect the Library’s

revenues and expenditures

C. Gift Fund Report

1. Treasurer's Report.....16

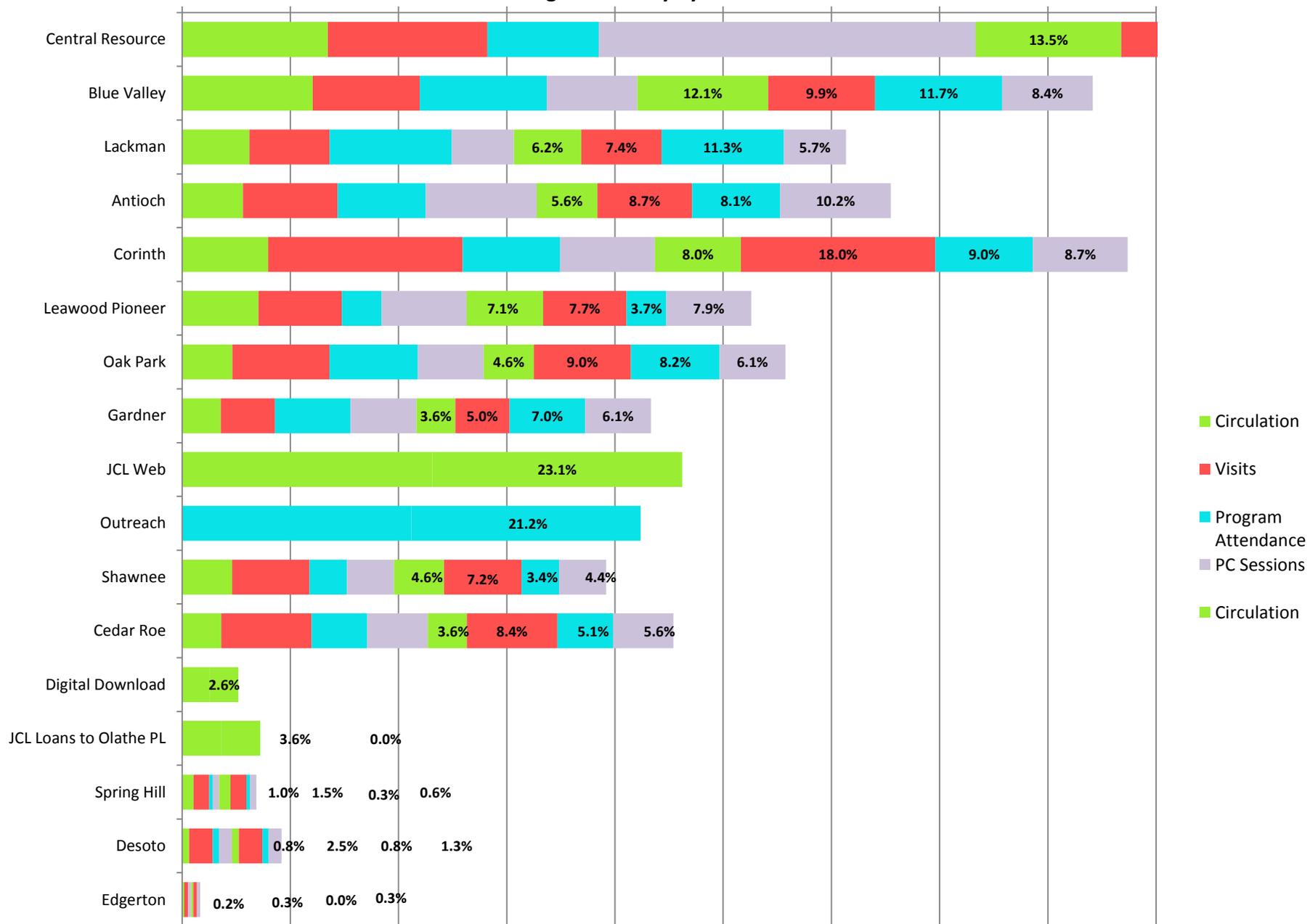
VI. Old Business

A. Consideration of Adoption of County Logo – Presented by Nancy Mays.....40

VII. Document Signing

VIII. Adjournment

Johnson County Library Touch Points Percentage of Activity by Location -- FEBRUARY 2014



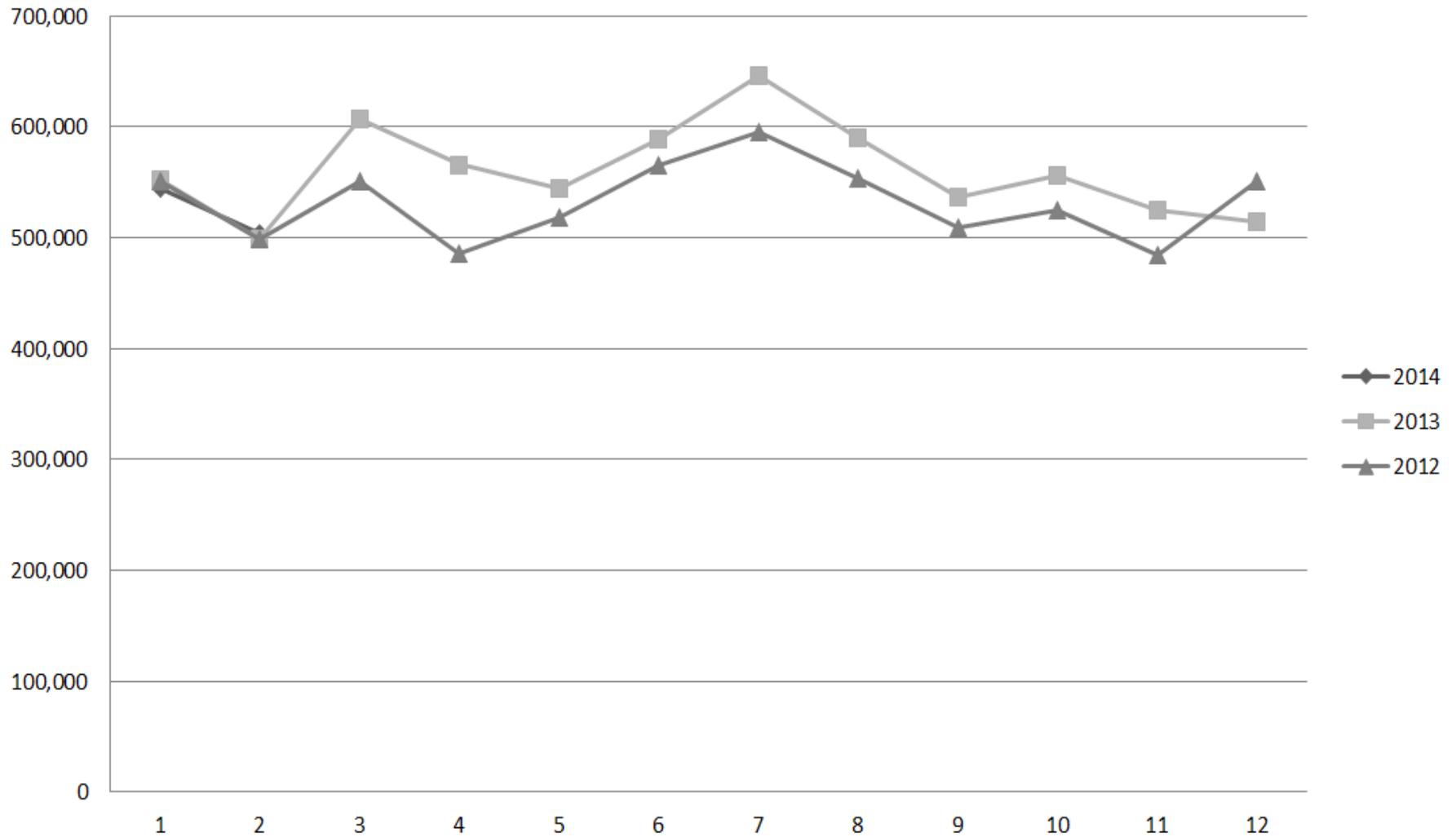
Johnson County Library
OFFICIAL CIRCULATION BY LOCATION

February 2014

Location	Official Circulation										
	Current Month 2014				Current Month 2013				Percentage Change 2013 to 2014		
	Month		Yr-to-Dt Circulation	Previous Twelve Months	Month		Yr-to-Dt Circulation	Previous Twelve Months	Month	Yr-to-Dt	Previous 12 mos.
	Number (inc. ILL)	Percent of System Total			Number (inc. ILL)	Percent of System Total					
Antioch	28,345	5.6%	58,525	373,010	28,080	5.6%	59,154	371,346	0.9%	-1.1%	0.4%
Blue Valley	60,801	12.1%	122,942	785,955	54,201	10.9%	118,113	764,397	12.2%	4.1%	2.8%
Cedar Roe	18,145	3.6%	37,628	249,406	15,972	3.2%	35,228	228,060	13.6%	6.8%	9.4%
Central Resource	67,706	13.5%	146,351	933,090	67,941	13.6%	142,466	881,680	-0.3%	2.7%	5.8%
Corinth	40,023	8.0%	84,044	526,868	39,650	8.0%	84,811	512,146	0.9%	-0.9%	2.9%
Desoto	3,253	0.6%	7,678	51,467	3,367	0.7%	7,437	52,030	-3.4%	3.2%	-1.1%
Edgerton	1,020	0.2%	2,302	17,677	1,108	0.2%	2,412	16,295	-7.9%	-4.6%	8.5%
Gardner	17,988	3.6%	37,252	240,824	18,626	3.7%	38,347	251,190	-3.4%	-2.9%	-4.1%
Lackman	31,265	6.2%	65,687	433,219	32,304	6.5%	71,477	444,390	-3.2%	-8.1%	-2.5%
Leawood Pioneer	35,511	7.1%	73,514	470,224	33,242	6.7%	71,905	473,535	6.8%	2.2%	-0.7%
Oak Park	23,331	4.6%	49,721	316,823	23,089	4.6%	49,716	321,639	1.0%	0.0%	-1.5%
Shawnee	23,195	4.6%	47,461	304,023	21,625	4.3%	47,301	302,046	7.3%	0.3%	0.7%
Spring Hill	5,254	1.0%	10,511	72,087	5,120	1.0%	10,962	64,864	2.6%	-4.1%	11.1%
JCL Web Renewals	116,311	23.1%	234,887	1,494,133	135,876	27.3%	270,578	1,453,670	-14.4%	-13.2%	2.8%
Digital Downloads	13,078	2.6%	29,554	175,152	n/a	n/a	n/a	n/a	n/a	n/a	n/a
JCL Loans to Olathe PL	18,158	3.6%	39,735	244,762	17,841	3.6%	40,058	248,639	1.8%	-0.8%	-1.6%
JCL Branch Total	288,131	57.2%	596,863	3,801,938	276,384	55.5%	596,863	3,801,938	4.3%	0.0%	0.0%
JCL Brances and Central	355,837	70.7%	739,329	4,683,618	498,042	100.0%	739,329	4,683,618	-28.6%	0.0%	0.0%
JCL SYSTEM TOTAL	503,384	100.0%	1,049,965	6,688,720	498,042	100.0%	1,049,965	6,385,927	1.1%	0.0%	4.7%

Average Circulation per Capita		
	2014	2013
Current Month	14.3	14.1
Year-to-Date	2.5	2.5
Service Area Population	422,500	422,500

Johnson County Library Three-Year Trend in Circulation



Johnson County Library

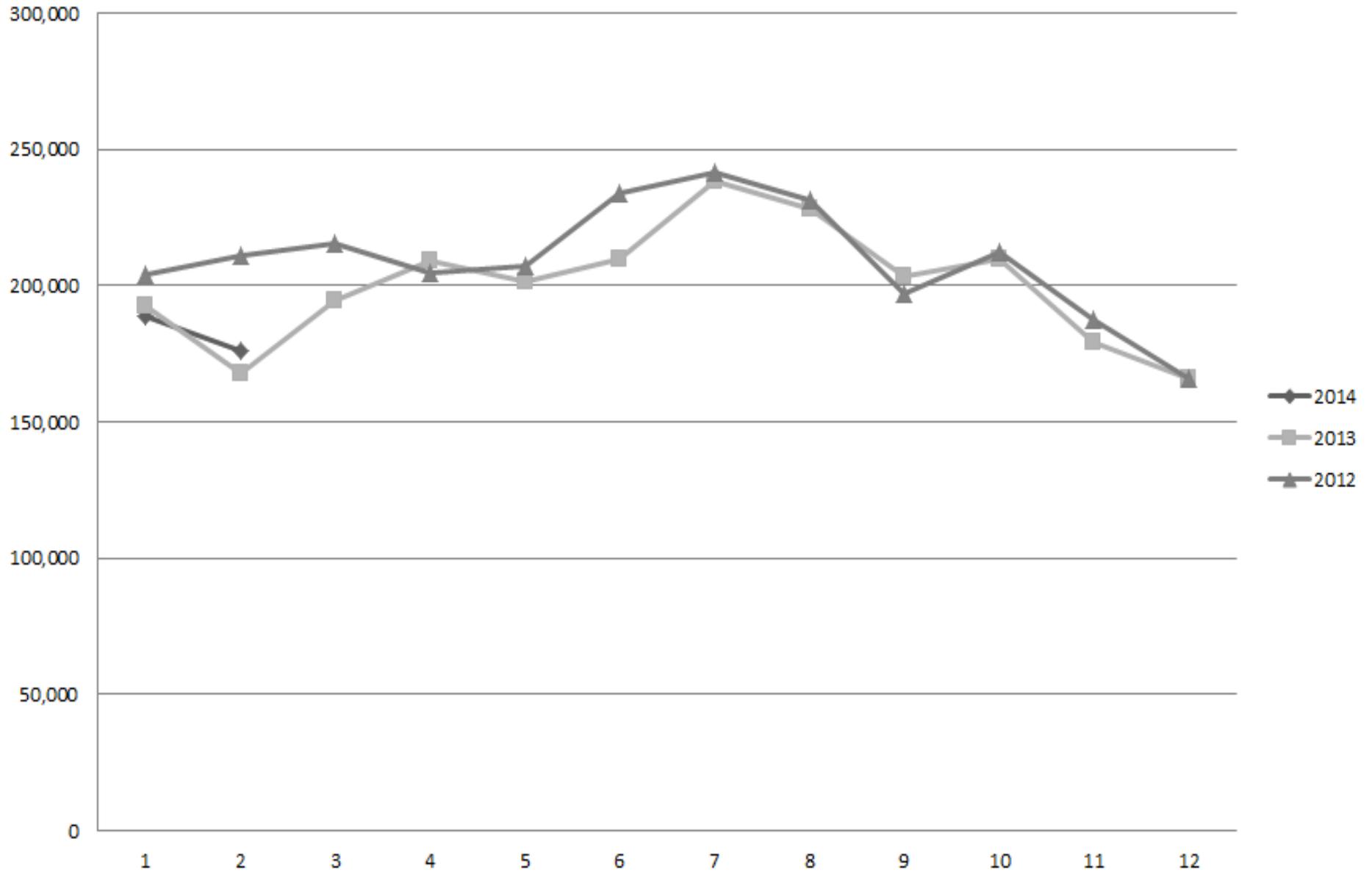
USER VISITS

February 2014

Location	Current Month 2014								Current Month 2013				Percent Change 2013 to 2014		
	Total Visits	% of Total Visits	Yr-to-Dt Visits	Previous Twelve Months	Visits per Hour		Circulations per Visit		Total Visits	% of Total Visits	Yr-to-Dt Visits	Previous Twelve Months	For Month	For Yr-to-Dt	Previous Twelve Months
					Hours Open	Visits per Hour	Circulation	Circ per Visit							
Antioch	17,110	9.7%	35,792	238,508	212	81	28,080	1.6	17,026	9.8%	37,286	248,470	0.5%	-4.0%	-4.0%
Blue Valley	23,331	13.3%	47,367	311,794	212	110	54,201	2.3	22,232	12.7%	46,762	329,985	4.9%	1.3%	-5.5%
Cedar Roe	7,206	4.1%	16,282	110,823	150	48	15,972	2.2	6,886	3.9%	15,487	134,218	4.6%	5.1%	-17.4%
Central Resource	34,547	19.7%	70,073	459,392	229	151	67,941	2.0	33,560	19.2%	69,044	453,738	2.9%	1.5%	1.2%
Corinth	19,355	11.0%	38,665	260,093	212	91	39,650	2.0	18,777	10.8%	40,369	304,194	3.1%	-4.2%	-14.5%
DeSoto	2,138	1.2%	4,819	34,223	119	18	3,367	1.6	2,356	1.4%	5,302	37,418	-9.3%	-9.1%	-8.5%
Edgerton	702	0.4%	1,337	7,591	84	8	1,108	1.6	508	0.3%	1,090	14,278	38.2%	22.6%	-46.8%
Gardner	9,502	5.4%	18,803	122,316	196	48	18,626	2.0	8,144	4.7%	15,908	133,454	16.7%	18.2%	-8.3%
Lackman	18,318	10.4%	37,481	216,888	196	93	32,304	1.8	18,628	10.7%	39,167	285,257	-1.7%	-4.3%	-24.0%
Leawood Pioneer	17,865	10.2%	38,249	257,300	196	91	33,242	1.9	18,028	10.3%	41,512	323,804	-0.9%	-7.9%	-20.5%
Oak Park	15,263	8.7%	34,015	210,041	196	78	23,089	1.5	15,952	9.1%	35,520	222,854	-4.3%	-4.2%	-5.7%
Shawnee	7,017	4.0%	14,617	129,673	196	36	21,625	3.1	8,820	5.1%	18,688	144,084	-20.4%	-21.8%	-10.0%
Spring Hill	3,424	1.9%	6,932	53,015	120	29	5,120	1.5	3,526	2.0%	7,051	62,475	-2.9%	-1.7%	-15.1%
Branch Total	141,231	80.3%	294,359	1,952,265	2,089	68	276,384	2.0	140,881.720	80.8%	304,143	2,240,490	0.2%	-3.2%	-12.9%
SYSTEM TOTAL	175,778	100.0%	364,432	2,411,657	2,318	76	498,042	2.8	174,442	100%	373,186	2,694,228	0.8%	-2.3%	-10.5%

	2013	2012	2011
Average Visits per Capita for Current Mth:	5.0	6.0	5.8
Average Visits per Capita for Year-to-Date:	5.2	5.9	5.9
Service Area Population:	422,500	422,500	422,500

Johnson County Library Three-Year Trend in Circulation



**MINUTES JOHNSON COUNTY LIBRARY BOARD
REGULAR MEETING
THURSDAY,
March 13, 2014
4:00 p.m.
Central Resource Library**

BOARD: Mitra Templin, Nancy Hupp, Amy Amos Ruo, Neil Shortlidge, Carol Snyder, Pam Robinson, Emmanuel Obi

BOARD ATTORNEY: Fred Logan

BOCC: Commissioner Osterhaus

FRIENDS OF THE LIBRARY: Koji Watanabe

STAFF: Carolyn Weeks, Dean Allman, Sarah Askew, Meagan Barnes, Roxanne Belcher, Marsha Bennett, Barbara Brand, Chris Carlton, Bradley Debrick, Kim Gile, Hope Harms, Mike Heffernan, John Helling, Linda King, Haley Lips, Aurelie Mock, Susan Mong, Katelyn Morales, Reina Nebecker, Michelle Olsen, Samantha Oppenheimer, Kinsley Riggs, Dennis Ross, Cheryl Sickels, Katherine Stramel, Ken Werne, Ron Zluticky

GUESTS: Royceann Mather, Katelyn Morales, John Nelson, Georgia Sizemore, Koji Watanabe

Mitra Templin called the meeting to order at 4:00 p.m.

Citizen comments: There were none.

BOARD OF DIRECTORS COMMENTS

Mitra Templin commented that she performed a finger play for the 6by6 DVD that is currently in production. The DVDs will be given to new parents at Shawnee Mission Medical Center and 5,000 DVDs will be given to new parents.

Ms. Templin presented Carolyn Weeks with a plaque and book on Scandinavian Design in recognition of her distinguished service, generosity and devotion to the ideals of Johnson County Library. Ms. Weeks will be retiring March 28th. A copy of the book on Scandinavian design will remain in the collection in honor of Ms. Weeks.

Ms. Templin announced that she will be unable to attend the state of the county. She requested board members who would like to attend contact Michaela Scruggs.

FRIENDS OF THE LIBRARY

Koji Watanabe reported that Friends President Kathy McGinley, Friends representatives, Shanta Dickerson, Matt Delaney and Marsha Bennett met with the Central Resource Library Upgrade team to

provide information about a possible Friends book store that could be incorporated into the plan. The Friends would like to have a presence at the Central Resource Library as a venue to sell more books.

Marsha Bennett has been in contact with the new owners of Metcalf South Shopping Center and hopes to hear back soon if the Sizzlin' Summer Book sale can be held at that location. Board members are researching other locations for future book sales as redevelopment plans for Metcalf South will be forthcoming.

Mr. Watanabe provided a reminder that the Friends sponsor the annual Library Volunteer Recognition luncheon that will be held at Old Shawnee Town, on Friday, April 11. Invitations will be sent next week.

The Organizational Development Committee has begun the process of seeking possible new board members to replace those whose terms will end this year. If you know of library supporters who might want to serve, please have them contact Marsha Bennett.

February Internet sales totaled \$11,243.30 with a total of 544 items sold. Total listings as of 3/4/14 were 6,954 items with a listing value of \$164,329.

FUN FACTS FOR FEBRUARY

Biggest sales:

- Human Capability: A Study of Individual Potential \$190.30
- Genealogical and Personal Memoirs: Relating to the Families of Boston and Eastern Massachusetts (4 volumes) \$179.95
- American Financial Directory (5 Volume Set), Jan-June 2013 \$199.95
- Davison's Textile Blue Book 2013 \$179.95

International orders went to Australia (3), Canada (2) and Sweden.

In response to a question from the board, Mr. Watanabe explained that donated books are scanned by the Friends, those that are determined valuable are listed for online sale.

JOHNSON COUNTY LIBRARY FOUNDATION

Susan Mong, Executive Director of the Foundation, welcomed Foundation member, Royceann Mather to the meeting. Ms. Mather also participated in the production of the 6by6 DVD by performing a finger play.

Ms. Mong provided the Board with copies of *Elementia*, the teen art and literature magazine published by Johnson County Library. Publication of the magazine is supported by the Foundation.

The Papercuts event was held March 6th. While not successful as a fundraiser, the event was an achievement in trying something new and the exhibition elevated the quality of art offered to library patrons.

The Foundation has received a \$10,000 grant from the Junior League of Kansas City and a \$5,000 grant from Capital Federal; both will support the 6by6 early literacy program.

The Foundation is seeking corporate partners to sponsor the Library Lending Machine, Pinnacle Awards, Mobile MakerSpace and other opportunities.

Finally, the Foundation has started the annual audit process.

BOARD OF COUNTY COMMISSIONER REPORT

Commissioner Osterhaus announced that he will continue to act as liaison between the Board of County Commissioners and the Library Board.

Commissioner Osterhaus noted that the budget process is beginning with county agencies and departments.

BOARD COUNSEL REPORT

No report.

COUNTY LIBRARIAN REPORT

Carolyn Weeks, Associate Director of Central Services, gave the County Librarian report in place of County Librarian, Sean Casserley.

Ms. Weeks noted a change to the agenda. The report on cash drawers will not be given due to recent changes in the status of the project.

Ms. Weeks introduced and acknowledged the Johnson County Library employees currently going through the New Employee Orientation program. New employees are: Aurelie Mock, Cheryl Sickels, Haley Lips, Katie Stramel, Meagan Barnes, Reina Nebeker, Samantha Oppenheimer and Sarah Askew.

Update on Shawnee Planning Commission

John Helling, Associate Director for Systemwide Services, notified the board that we have received approval from the Shawnee City Planning Commission to install the lending machine and awning at the Mill Creek Activity Center.

Mr. Helling thanked Georgia Sizemore, County Facilities, Clark Enersen Architects and project manager, Jennifer Mahnken for their assistance and hard work on the project.

Johnson County Library has permission to go forward with the installation of the lending machine. The machine has been ordered and it will take 3 months to construct and ship. The next step will include filing for permits to do the construction. The project team anticipates the lending machine will be open and available by early summer.

In response to questions from the board, Mr. Helling clarified that the corporate sponsorship logo will be directly on the machine, located on the bottom third.

Central Building Plan update

Kim Gile, Information Services Manager, provided an update on the central building plan.

The central building plan project team has completed the initial programming meetings to make sure office and public spaces have been assessed. The team met with the Johnson County Genealogical Society as they have a presence and space needs at Central. The team also met with the Friends of the library to discuss the potential for a book store on site. Staff has been given the timeline for the project.

The next step for the project is to assess the complete physical inventory of the building. The information gathered will be given to Clark Enersen Partners who will develop a programming document. Everything in the list will then be prioritized and used to put together a schematic design for the building.

Ms. Templin encouraged everyone to visit the teen area in Central to see updates that have been made including lower bookshelves.

CONSENT AGENDA

MOTION: Carol Snyder moved to approve the consent agenda.

SECONDED: Neil Shortlidge

MOTION CARRIED UNANIMOUSLY

NEW BUSINESS

Consideration of the 2015 budget

Ms. Week and Ms. Templin noted that the 2015 budget is almost the same as the 2014 budget. The county budget office initially estimated an increase in the budget between \$400,000 and \$600,000. We received the good news that the increased amount of revenue/expenditure authority for the library will be \$734,922.

The additional revenue will go into personnel and contractual services or fill other needs.

MOTION: Nancy Hupp moved to approve the submission of the 2015 budget request.

SECONDED: Amy Amos Ruo

MOTION CARRIED UNANIMOUSLY

EXECUTIVE SESSION

MOTION: Nancy Hupp moved that the Board recess into executive session to discuss a personnel issue with the board and board counsel for a time period of 20 minutes, with the open meeting to resume in the Carmack Room at 4:50 p.m.

SECONDED: Pam Robinson

MOTION CARRIED UNANIMOUSLY

No votes were taken. The Board returned to regular session at 4:50 P.M.

ADJOURNMENT

MOTION: Carol Snyder moved to adjourn the meeting.

SECONDED: Amy Amos Ruo

MOTION CARRIED UNANIMOUSLY

Meeting adjourned at 4:50.

DATE _____

SECRETARY _____
Neil Shortlidge

CHAIRMAN _____
Mitra Templin

SIGNED _____
Sean Casserley, County Librarian

JOHNSON COUNTY LIBRARY

**SUMMARY OF NEW AND/OR
RENEWED CONTRACTS
February 2013**

VENDOR	DESCRIPTION	AMOUNT
Newsbank	License agreement for online information services	\$64,225.00
Treehouse.com	Online database subscription	\$26,325.00
BiblioCommons Addendum	Augmented content addendum	\$2,000.00
	Total	<u><u>\$92,550.00</u></u>

SIGNED:

County Librarian

JOHNSON COUNTY LIBRARY

SUMMARY OF CHANGE ORDERS FOR CONSTRUCTION PROJECTS

02/01/14

CONTRACTOR	PROJECT/C.O. #	AMOUNT	ORIGINAL CONTRACT	TOTAL CONTRACT
-------------------	-----------------------	---------------	------------------------------	---------------------------

COUNTY LIBRARIAN

**JOHNSON COUNTY LIBRARY
GIFT FUND
TREASURER'S REPORT**
Period: FEB-2014

		Receipts	Payments	Balance
	Opening cash balance			\$135,046.20
	Add Receipts	\$37.13		
	Less Payments		\$0.00	
	Ending Cash balance			\$135,083.33
	Less Liabilities		\$0.00	
	Unobligated cash balance			\$135,083.33

APPROVED: _____

Date: _____

JOHNSON COUNTY LIBRARY REVENUE REPORT

February 2014

17% of Year Lapsed

REVENUE ALL FUNDS AS OF 2/28/14	2014 Year to Date	2014 Budget	% Budget Year to Date	% Received Last Year
Ad Valorem	\$10,910,278.21	\$19,612,122	56%	56%
Ad Valorem Delinquent	\$188,810.82	\$308,005	61%	72%
Motor Vehicle	\$403,686.54	\$2,159,126	19%	19%
Library Generated - Copying/Printing	\$14,331.28	\$85,000	17%	17%
Library Generated - Overdues / Fees	\$110,344.29	\$725,000	15%	15%
Sale of Library Books	\$12,500.00	\$50,000	25%	0%
Misc Other	\$1,563.50	\$21,290	7%	3%
Library Generated - Other Charges	\$6,821.40	\$322,050	2%	0%
Investment	\$11,228.99	\$56,621	20%	11%
Unencumbered Balance Forward	\$0.00	\$630,000	0%	0%
Recreational Vehicle Tax	\$1,140.23	\$6,497	18%	11%
Heavy Trucks Tax	\$5,410.74	\$10,131	53%	74%
Rental Excise Tax	\$11,769.27	\$24,997	47%	56%
State and Federal Grants	\$4,356.95	\$226,278	2%	0%
Transfers	\$0.00	\$0	0%	0%
TOTAL REVENUE	\$11,682,242.22	\$24,237,117	48%	49%

JOHNSON COUNTY LIBRARY: Summary of Expenditures by Cost Category
2/28/2014
17% of Year Lapsed

OPERATING FUND	2014	2014	% Program	% Expended
Programs	Year to Date	Budget	Expended	Last Year
Collection Development	\$505,564	\$3,412,889	15%	14%
Administrative Services	\$277,698	\$2,647,899	10%	12%
Branch Services	\$537,418	\$4,361,726	12%	14%
Technical Services	\$88,535	\$765,438	12%	12%
Systemwide Services	\$402,722	\$2,472,746	16%	13%
Central	\$532,107	\$3,936,955	14%	13%
Facilities	\$196,837	\$1,926,919	10%	12%
Information Technology	\$496,209	\$2,130,677	23%	13%
Risk Management Charges	\$23,950	\$95,798	25%	0%
Library General Tax Increment	\$0	\$0	0%	0%
Grants *	\$2,161	\$226,278	1%	0%
Transfer to Capital Projects	\$0	\$0	0%	0%
Interfund Transfers	\$0	\$0	0%	0%
TOTAL OPERATING FUND EXPENDITURES	\$3,063,200	\$21,977,325	14%	12%

* Includes expenditures for 2013 calendar year only. The life of the grant may cover more than one year.

SPECIAL USE FUND	\$2,014	2014	% Budget	% Expended
	Year to Date	Budget	Expended	Last Year
Contractual Services (General Maintenance)	\$2,994	\$16,304	18%	0%
Commodities (Capital Equipment)	\$113,208	\$176,260	64%	32%
Transfer to Debt Payment	\$83,386	\$1,122,186	7%	5%
Transfer to Capital Projects	\$0	\$0.00	0%	662%
PBC Debt Payment (Library Building Tax Increment)	\$103,368	\$928,738	11%	0%
TOTAL SPECIAL USE FUND EXPENDITURES	\$302,956	\$2,243,488	14%	12%

TOTAL EXPENDITURES	\$3,366,156	\$24,220,813	14%	12%
---------------------------	--------------------	---------------------	------------	------------

JOHNSON COUNTY LIBRARY: Summary of Expenditures by Type
February 2014
17% of Year Lapsed

ALL FUNDS	2014	2014	% Categories	% Expended
(OPERATING & SPECIAL USE)	Year to Date	Budget	Expended	Last Year
Salaries and Benefits	\$1,797,611	\$13,811,282	13%	13%
Contractual Services	\$737,324	\$3,132,470	24%	16%
Supplies	\$500,567	\$3,912,519	13%	11%
Capital - Operating	\$1,588	\$8,412	19%	0%

Risk Management Charges	\$23,950	\$95,798	25%	0%
Library General Tax Increment	\$0	\$0	0%	0%
Capital / Maintenance / Repair	\$116,202	\$192,564	60%	32%
Transfer to Debt Payment	\$83,386	\$1,122,186	7%	0%
Transfer to Capital Projects	\$0	\$790,566	0%	5%
Library Building Tax Increment	\$103,368	\$928,738	11%	0%
Grants	\$2,161	\$226,278	1%	0%

TOTAL EXPENDITURES	\$3,366,156	\$24,220,813	14%	12%
---------------------------	--------------------	---------------------	------------	------------

JOHNSON COUNTY LIBRARY

GRANTS MONTHLY REPORT

GRANTS*						
Expenditures through 2/28/14	Source	Received	Expend By	Expenditures	Grant Award	
2013 Ks H. C.	State	Mar-13		\$2,100.00	\$2,650.00	
2011 Alcohol Tax Fund	Local	Jan-11	Mar-12	\$9,386.01	\$9,500.00	
2012 Alcohol Tax Fund	Local	Jan-12	Mar-13	\$1,066.21	\$8,000.00	
2014 Kansas Town Hall	Federal	Dec-14	Dec-14	\$0.00	\$1,912.00	
2014 6by6 Activity Kits	State	Jul-13	Dec-14	\$337.12	\$2,144.95	
TOTAL				\$12,889.34	\$24,206.95	

*Includes all expenditures and revenues over the life of the grant. (Includes multiple years due to the grants crossing fiscal years).

Deferred Maintenance Account

REVENUE	TO DATE	BUDGET
2008 Operating Fund Transfer	\$520,000	\$520,000
2010 Special Use Fund Transfer	\$551,250	\$551,250
Total Revenue	\$1,071,250	\$1,071,250

EXPENDITURES	TO DATE	BUDGET REMAINING
Antioch Chiller	\$11,371.56	
Antioch Security System Upgrade	\$31,058.60	
Antioch Interior Renovations	\$8,263.42	
Antioch-Carpet	\$5,400.00	
Blue Valley HVAC Consulting	\$4,510.00	
Blue Valley Return Fan Project	\$5,980.66	
Blue Valley Carpet Repair	\$2,100.00	
Blue Valley Circulation Area Renovation	\$6,516.21	
Blue Valley Sorter Wall	\$4,450.00	
Blue Valley Security Camera Upgrade	\$15,488.04	
Cedar Roe Security System Upgrade	\$8,517.32	
Corinth Door Replacement	\$4,601.75	
Corinth Framing Project	\$9,000.00	
Corinth Card Entry Addition	\$1,488.00	
Corinth Wireless Intrusion System/Cameras	\$5,010.80	
Corinth Sidewalk Replacement	\$9,195.00	
Corinth Fire System Installation	\$25,125.00	
Corinth Upgraded Controls System	\$13,832.30	
Corinth Trash Receptacle Enclosure	\$10,950.00	
Corinth Retaining Wall	\$3,450.00	
Corinth Condensing Unit	\$27,709.14	
Corinth Asphalt Patching	\$10,000.00	
Corinth Generator Replacement	\$17,000.00	
CRL Sidewalk Replacement	\$13,650.00	
CRL Sign Refurbishment	\$2,771.61	
CRL Front Entrance - Architectural	\$14,780.30	
CRL Front Entrance Remodel	\$214,428.20	
CRL Roof Repair	\$204.34	
CRL - Youth Services Carpet Replacement	\$57,533.00	
CRL - Circulation Area Renovations	\$1,850.00	
CRL - Renovations	\$19,562.50	
CRL Security Upgrade	\$23,743.66	
Cedar Roe - City Commercial Permit	\$80.50	
Gardner Security System Improvements	\$11,296.32	
Desoto Security System Improvements	\$1,998.00	
Lackman Exterior Lights & Drive Repair	\$10,009.00	
Lackman Door Repair	\$5,905.00	
Lackman Security System Upgrade	\$26,381.56	
Leawood Repair & Paint	\$2,429.04	
Spring Hill Sidewalk Repairs	\$12,405.00	
Spring Hill Security System Improvements	\$1,998.00	
Spring Hill furnishings	\$5,253.89	
SSB-Card Entry System	\$3,488.80	
Furniture Replacement	\$136,843.30	
Oak Park HVAC - Engineering	\$29,488.55	
Oak Park HVAC Upgrade	\$146,830.00	
Oak Park Security System Upgrade	\$24,189.00	
Oak Park Entrance Walls	\$2,900.00	
Self-Check Machine Cabinet	\$12,272.82	
Shawnee Wall Construction& Book Drop	\$12,934.00	
Shawnee Security Camera Upgrade	\$3,184.00	
Shawnee Interior-Exterior Door Controls	\$11,977.00	
Miscellaneous Equipment	\$17,649.96	
TOTAL EXPENDITURES	\$1,069,055.15	\$2,194.85

Deferred Maintenance Account

REVENUE	TO DATE	BUDGET
2008 Operating Fund Transfer	\$520,000	\$520,000
2010 Special Use Fund Transfer	\$551,250	\$551,250
Total Revenue	\$1,071,250	\$1,071,250
		BUDGET
EXPENDITURES	TO DATE	REMAINING
Prior Years Total	\$987,497.62	\$83,752.38
Painting-CRL	\$6,737.75	
Security Equipment-Desoto	\$819.18	
Contractual Services	\$16,001.57	
Furnishings-SPH	\$5,253.89	
Miscellaneous Equipment	\$10,875.00	
Carpet-ANT	\$5,400.00	
Bookdrop-SE	\$8,700.00	
Replace Drive - LA	\$5,850.00	
Furnishings/Electrical-LE	\$5,930.64	
Patch & Paint-LE	\$450.00	
CRL -Electric Upgrade	\$3,562.50	
SE-Door Controls	\$11,977.00	
2013 Expenditures	\$81,557.53	
Sub-Total 2013 Expenditures	\$81,557.53	
TOTAL EXPENDITURES	\$1,069,055.15	\$2,194.85

Monticello Land Acquisition

REVENUE	TO DATE	BUDGET
Library Fund Transfer	\$100,000	\$100,000
Bond Sale Proceeds	\$710,000	\$710,000
TOTAL REVENUE	\$810,000	\$810,000

EXPENDITURES	TO DATE	BUDGET REMAINING
Earnest Money for Land Purchase	\$50,000.00	
Land Purchase	\$713,778.64	
Engineering	\$7,015.00	
Site Survey	\$1,900.00	\$37,306.36
TOTAL EXPENDITURES	\$772,693.64	\$37,306.36

Scheduled Replacement Account

REVENUE	TO DATE	BUDGET
2011 Operating Fund Transfer	\$360,175	\$360,175
2012 Operating/SU Fund Transfer	\$642,934	\$642,934
2013 Operating/SU Fund Transfer	\$551,250	\$551,250
Total Revenue	\$1,554,359	\$1,554,359
EXPENDITURES	TO DATE	REMAINING
Concrete Work - Antioch	\$28,900.00	
Grounds & Concrete Work - Blue Valley	\$46,755.50	
Furnishings and Equipment	\$118,568.34	
Vehicle Replacement	\$64,838.71	
Shawnee Roof Replacement	\$11,997.70	
Painting Lights & Improvements - CRL	\$96,176.00	
CRL Parking Lot Improvements	\$84,656.00	
Monticello Vending Solution Design	\$9,482.50	
Site Improvements - AN & CRL	\$5,101.50	
Drainage Repairs - Corinth	\$4,730.00	
Roof & Window & Fire System Replacement - CRL	\$158,802.51	
Carpet/Tile Replacement - Blue Valley	\$6,433.00	
Parking lot Maintenance - Cedar Roe	\$15,040.00	
Door Replacement - Blue Valley	\$24,000.00	
Copier Replacement - Creative Services	\$11,415.00	
Parking Lot Repair - Gardner	\$4,063.03	
Parking Lot Repair & Boiler Replace - Antioch	\$82,850.00	
Remove bookcases/Painting - CO Meeting & Reading Room	\$4,325.00	
Painting - Oak Park	\$2,810.00	
Painting/Furnishings Gardner	\$5,909.26	
Carmack Room Blinds	\$6,994.00	
Office Remodel / Security upgrade LE	\$14,562.14	
Security System Upgrade - Blue Valley	\$8,138.00	
Blind Replacement & Furnish - OP	\$16,607.71	
HVAC Improvements - Antioch	\$108,235.97	
Concrete Repairs - Shawnee	\$30,625.00	
Handicap Ramp / landscape- Gardner	\$5,222.00	
Office Remodel - Blue Valley	\$2,950.00	
Computer Tables - Corinth	\$7,349.58	
Electrical & Security Camera Installation - CR	\$41,725.00	
Roof Repairs - Corinth	\$39,483.20	
Stack Moving for Carpet Replacement - CRL	\$8,370.00	
Emergency Lighting & Electrical work - CRL	\$69,873.00	
JCL Logo Etching - Blue Valley	\$8,700.00	
Carpet Replacement - AN & SSB furnishings	\$21,818.85	
Carpet Replacement - Shawnee	\$48,312.25	
Leawood Sorter Installation	\$54,167.13	
Retaining Walls - Corinth	\$13,825.00	
HVAC Improvements - Corinth	\$13,800.00	
HVAC Improvements - Shawnee	\$15,285.00	
Edgerton Environmental Sampling	\$712.80	
Carpet & Security System Improvement - Lackman	\$1,713.00	
Entryway Handrail Repair - Corinth	\$250.00	
Fence Repair - Antioch	\$3,700.00	
Rear Entry Modifications - Antioch	\$1,375.00	
Electrical Upgrades/Furnishings - Lackman	\$12,632.16	
Circulation Area Remodel - Shawnee	\$11,250.00	
Remodel & Landscape BV	\$15,605.50	
Security Improvements DE	\$3,198.00	
Security Improvements ED	\$3,198.00	
Security Improvements SH	\$3,198.00	
Carpet/Furnishing CO	\$7,910.95	
Architectural Services - CRL	\$9,453.75	
TOTAL EXPENDITURES	\$1,397,095.04	\$157,263.96

Scheduled Replacement Account

REVENUE	TO DATE	BUDGET
2011 Operating Fund Transfer	\$360,175	\$360,175
2012 Operating/SU Fund Transfer	\$642,934	\$642,934
2013 Operating/SU Fund Transfer	\$551,250	\$551,250
Total Revenue	\$1,554,359	\$1,554,359
EXPENDITURES	TO DATE	REMAINING
Prior Years Total	\$890,326.51	\$112,782.49
2013 Expenditures		
CRL Repairs, Roof and Painting	\$177,103.60	
Architectural Services - Monticello Vending	\$4,153.81	
Replace Fire System-CRL	\$28,607.17	
Architectural Services - CRL	\$16,256.25	
Emergency Boiler Replace-AN	\$49,670.00	
Security Improvements DE	\$3,198.00	
Security Improvements ED	\$3,198.00	
Security Improvements SH	\$3,198.00	
Security Improvements LE	\$7,325.64	
Furnishings-Book Cases	\$8,051.31	
Remodel BV	\$18,561.00	
Carpet COR	\$4,214.00	
CRL- Upgrade/Lighting	\$100,488.00	
CO Renovation & Furnishings	\$5,271.95	
SE-Remove/Replace Sidewalk	\$5,875.00	
SSB Carpeting & Furnishings	\$1,839.85	
CR Paving & Electrical	\$39,400.00	
LE Upgrades	\$1,586.50	
GA Landscape & Improvements	\$5,976.26	
LA-Chairs & Flooring	\$8,143.16	
OP Furnishings	\$14,651.03	
Sub-Total 2013 Expenditures	\$506,768.53	
TOTAL EXPENDITURES	\$1,397,095.04	\$157,263.96

Expenditure of Friends of the JCL Donations 2014

February 2014 Report

<i>Expenditure Details</i>	<i>Payee</i>	<i>FEBRUARY</i>	<i>FEBRUARY YTD</i>
Volunteer Recognition		\$0.00	\$0.00
Advertising/Promotion		1,733.00	\$6,949.99
Collection Materials		\$0.00	\$0.00
Professional Development/Staff Recognition		\$0.00	\$200.00
Technology/Recruitment Consulting & Expenses		\$0.00	\$0.00
Card Services		1,529.69	\$2,108.67
Homework Help and Tudor.com		\$0.00	\$0.00
Summer Reading Club/Elementia		\$0.00	\$0.00
Other Library Programming		\$0.00	\$0.00
MidAmerica Regional Council		\$0.00	\$0.00
Board Travel Expenses		\$0.00	\$23.74
Miscellaneous		\$0.00	\$0.00
Total Expenditures		\$ 3,262.69	\$ 9,282.40

LOGAN LOGAN & WATSON, L.C.

ATTORNEYS AT LAW
CORINTH OFFICE BUILDING
8340 MISSION ROAD, SUITE 106
PRAIRIE VILLAGE, KANSAS 66206
TELEPHONE (913) 381-1121
TELEFAX (913) 381-6546
www.loganlaw.com

FRED J. LOGAN, JR.
SCOTT K. LOGAN
M. BRADLEY WATSON
JEFF K. BROWN
CHRISTOPHER H. LOGAN
DAVID M. TYRRELL

ALL ATTORNEYS
ADMITTED IN KANSAS
AND MISSOURI

MEMORANDUM

TO: Members of the Library Board; Sean Casserley

FROM: Fred Logan

DATE: April 4, 2014

RE: Use of the Public Building Commission in the Central Resource Library project

As you know, the library is undertaking a major renovation project at the Central Resource Library. The library will be working with the county's Facilities Department and the county commission's Public Building Commission on this project.

At your regular meeting on April 10, I will explain to you how the Public Building Commission process works. The library made use of the Public Building Commission process in the Leawood Pioneer Library renovation. That project went very smoothly.

I am advised that bonds will not be issued on the Central project until August. However, steps will be taken prior to the sale of the bonds that will involve the Library. I look forward to explaining those steps to you, as well as the Public Building Commission process in general.

LOGAN LOGAN & WATSON, L.C.

ATTORNEYS AT LAW
CORINTH OFFICE BUILDING
8340 MISSION ROAD, SUITE 106
PRAIRIE VILLAGE, KANSAS 66206
TELEPHONE (913) 381-1121
TELEFAX (913) 381-6546
www.loganlaw.com

FRED J. LOGAN, JR.
SCOTT K. LOGAN
M. BRADLEY WATSON
JEFF K. BROWN
CHRISTOPHER H. LOGAN
DAVID M. TYRRELL

ALL ATTORNEYS
ADMITTED IN KANSAS
AND MISSOURI

MEMORANDUM

TO: Members of the Library Board; Sean Casserley

FROM: Fred Logan

DATE: April 4, 2014

RE: Deed on Shawnee Library

At your regular meeting on April 10, I will present to you for approval covenants in a Special Warranty Deed by which the City of Shawnee proposes to convey to the Library Board title to the ground on which the Shawnee Library is sited. Those covenants do nothing more than reflect the agreement made by the Library and the City on April 18, 1990: The property donated by the City to the Library must be used for library purposes; the property will otherwise revert to the City.

I will go through the history on this project in greater detail at the Board meeting (Neil may remember because he signed the original agreement as Board chair in 1990). I will just say for now that the Library took a ground lease on the property to facilitate the City's financing of the development of the site and the construction of a civic center. When the bonds that facilitated the financing were paid off, the City would tender a deed conveying ownership of the site to the Library. That is now being accomplished.

You will find attached to this Memorandum the following: (1) a copy of the deed by which title will be conveyed; (2) a copy of the plat for the civic campus that will be recorded; and (3) an aerial photograph on which the boundaries of the Library property and the entire civic campus have been shown.

When I have concluded my presentation and answered your questions, I will ask for a motion approving the deed covenants and authorizing execution of the document.

SPECIAL WARRANTY DEED

THIS SPECIAL WARRANTY DEED is made on this 24th day of March 2014, by and between **CITY OF SHAWNEE, KANSAS**, a first class city duly organized and existing under the laws of the State of Kansas, its successors, administrators, and assigns, all of which are hereinafter collectively referred to as **GRANTOR**, and the **BOARD OF DIRECTORS OF THE JOHNSON COUNTY LIBRARY**, its successors, administrators, and assigns, all of which are hereinafter collectively referred to as **GRANTEE**.

IN CONSIDERATION of the sum of One Dollar and other valuable considerations paid by **GRANTEE**, receipt and sufficiency of which is hereby acknowledged, **GRANTOR** hereby grants, bargains, sells, and conveys unto **GRANTEE** all of the following described real estate, subject to all rights-of-way, easements, restrictions, encumbrances, reservations, covenants, and special assessments of record, including the covenants ("Permitted Exceptions") set forth herein, if any, lying and situated in the County of Johnson, State of Kansas, to-wit:

SEE EXHIBIT "A" ATTACHED HERETO
AND INCORPORATED HEREIN BY
THIS REFERENCE

To have and to hold the described real property with all and singular tenements, hereditaments, and appurtenances thereto belonging or in any appertaining, forever.

GRANTOR hereby covenants that the described real property is free and clear from any encumbrance done or suffered by **GRANTOR**, except the Permitted Exceptions, and that **GRANTOR** will warrant and defend the title to the described real property unto **GRANTEE** forever against the lawful claims and demands of all persons claiming or to claim the same by, through or under **GRANTOR**, except for the Permitted Exceptions.

GRANTEE hereby covenants from and after the date hereof:

(i) no portion of the described real property shall be used for any purpose other than a public library and related appurtenances and purposes; and,

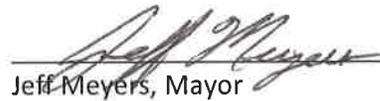
(ii) no portion of the described real property or an interest therein shall be sold, transferred, or conveyed by GRANTEE to any person, entity, or interest other than GRANTOR.

If GRANTEE of breaches or threatens to breach the covenants herein contained, GRANTEE hereby covenants that GRANTEE shall transfer title to the described real property to GRANTOR, and GRANTOR shall have all rights and remedies allowed at law or in equity, by statute or otherwise, including without limitation, the right to enjoin any breach or threatened breach by GRANTEE of any of the covenants contained in this deed. The foregoing covenants and agreements shall be covenants that run with the land and shall be binding upon and inure to the benefit of the parties thereto and their respective successors and assigns.

IN WITNESS WHEREOF, GRANTOR has authorized and caused this Special Warranty Deed to be signed on its behalf by its Mayor, to be attested by its City Clerk, and its seal to be hereunto affixed, on the day and year last above written.



City of Shawnee, Kansas



Jeff Meyers, Mayor

ATTEST:



Stephen Powell, City Clerk

ACKNOWLEDGMENT

STATE OF KANSAS)
)ss.
COUNTY OF JOHNSON)

BE IT REMEMBERED that on the 24th day of March 2014, before me, the undersigned, a Notary Public in and for the City and State aforesaid, came Jeff Meyers, as Mayor of the City of Shawnee, Kansas, a first class city duly organized and existing under the laws of the State of Kansas, and Stephen Powell, as City Clerk.



Notary Public



My Appointment Expires

IN WITNESS WHEREOF, GRANTEE acknowledges and agrees to the covenants contained herein, and has authorized and caused this Special Warranty Deed and the covenants contained herein to be signed on its behalf by its Chairman, to be attested by its Secretary, and its seal to be hereunto affixed, on this ____ day of _____ 2014.

**Board of Directors of the Johnson County
Library**

ATTEST:

Mitra Templin, Chairman

Nancy Hupp Vice Chair/Secretary

Approved as to Form:



Attorney

ACKNOWLEDGMENT

STATE OF KANSAS)
)ss.
COUNTY OF JOHNSON)

THIS INSTRUMENT was acknowledged before me on this ____ day of _____ 2014, by Mitra Templin, as Chairman of the Board of Directors of the Johnson County Library, and by Nancy Hupp as Vice Chair/Secretary.

Notary Public

My Appointment Expires

EXHIBIT "A"

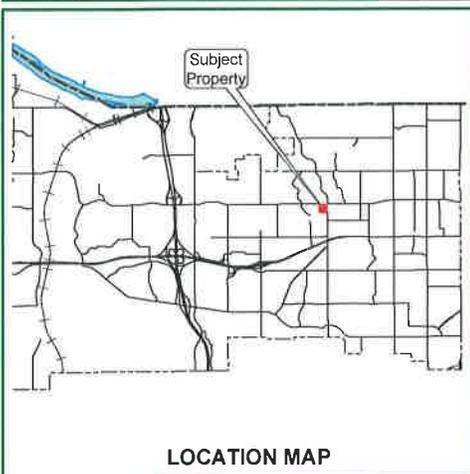
PARCEL NUMBER(S): N/A

SITUS ADDRESS: 13811 Johnson Drive

OWNER: City of Shawnee, Kansas

MAILING ADDRESS: 11110 Johnson Drive
Shawnee, Kansas 66203

LEGAL DESCRIPTION: Lot 1, SHAWNEE CIVIC CAMPUS, a subdivision of land in the city of Shawnee,
Johnson County, Kansas.



JOHNSON COUNTY LIBRARY
 Lot 1, SHAWNEE CIVIC CAMPUS,
 A subdivision of land in the city of Shawnee, Johnson County, Kansas

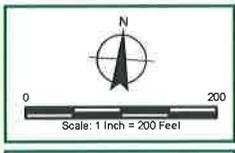


EXHIBIT A
 DATE: March 13, 2014
 PREPARED BY: rdh

JOHNSON COUNTY LIBRARY
Board of Directors
April 10, 2014

AGENDA ITEM: IV.B.4. Consideration of Revision to ARM 20-80-20 (Public Forum and Non-Public Forum Spaces)

ISSUE FOR BOARD DETERMINATION:

Whether the Library Board of Directors should approve the revision of ARM 20-80-20 to include a change in language to be more consistent with ARM 20-80-26 (Meeting Room Usage).

DISCUSSION:

It has come to our attention that there is some inconsistent language between the two ARMs 20-80-20 and 20-80-26 in regards to the use of meeting rooms.

Per the policy:

“As part of its public service and information mission, the Johnson County Library makes available in all libraries handout, display and exhibit areas and bulletin boards. The use of these areas is intended to increase public awareness of the broad range of information available in the library collection and to make available information created by and of interest to the local community.”

Meeting rooms are also considered a public forum space. However, the language in this policy, 20-80-20, talks about usage of meeting rooms by corporate groups. The Library policy in ARM 20-80-26 does not allow for usage of public meeting rooms by corporate groups unless it is in conjunction with a scheduled library program.

The language in ARM 20-80-20 has been updated to mirror the language in 20-80-26. Specifically in section e. under “Availability of Public Forum Spaces”

RECOMMENDATION:

That the Library Board of Directors approves the revision of ARM 20-80-20 to create more consistent language with ARM 20-80-26.

PERSON(S) RESPONSIBLE:

Sean Casserley
Jennifer Mahnken



Tab:	Patron Services
Section:	Facility Usage
Subject:	MEETING ROOMS
SUMMARY	This regulation describes the policy for the availability and use of JCL meeting rooms by non-library groups.
Effective Date:	
Reaffirmed	August 17, 2011
Reviewed	August 17, 2011
POLICY	a. When not being used for library meetings and programs, designated meeting rooms are available, free of charge, on a reserved-only basis to government agencies and non-profit groups engaged in educational, cultural, intellectual, recreational, or charitable activities. As public forum areas, these meeting rooms are subject to the intellectual freedom policies of the library. All other meeting rooms are reserved for use by library or library-sponsored meetings or programs and are non-public forum areas. Study rooms are non-public forums pursuant to ARM 20-80-27 and are governed by the terms of that regulation. The County Librarian is directed to adopt written procedures to implement the terms of this policy.
GUIDELINES	b. The County Librarian will establish guidelines for meeting room use and make them available to patrons.
Requirements	1. Groups must agree to abide by library regulations and procedures. All meetings held by non-library groups must be open to the public, and no admission may be charged.
Supervision	2. At least one person age 18 or over must be present and responsible for any event involving children under 18.
Penalties	3. Failure to comply with this regulation for meeting room use or other library policies and procedures may result in denial of future use of the library meeting room, financial liability for damages, and/or immediate removal from the room.
PROCEDURES	c. The County Librarian will establish procedures for reservations, which must be made on a JCL form, which includes an indemnification and hold harmless agreement signed by a responsible representative of the group age 18 or over.
EQUITABILITY	d. Meeting rooms are available to groups on an equitable basis, within the guidelines of these regulations. The Library will not favor particular points of view or organizations advocating certain points of view and will make no effort to censor or amend the content of the meeting when granting meeting room access. Should a qualifying group with opposing viewpoints to the contents of a meeting wish to hold a meeting in a library meeting room, comparable access will be granted within the guidelines of these regulations.
DISCLAIMER	e. That a group is permitted to use a library meeting room does not in any way constitute an endorsement by the library of the group's policies or beliefs, and no claim to that effect may be used, explicitly or implicitly, in advertising.
Library Logo	Groups are prohibited from using the Johnson County Library logo.
APPEALS	f. Any group denied use of a library meeting room may appeal the decision in writing to the Library Board of Directors, who will consider the request at their next regularly scheduled meeting.



August 17, 2011	ARM 20-80-26 End
--------------------	------------------



Tab:	Patron Services
Section:	Facility Usage
Subject:	PUBLIC FORUM AND NON-PUBLIC FORUM AND DISPLAY SPACES
SUMMARY	This regulation sets forth rationale and criteria on which designation of public and non-public spaces is based.
Effective Date:	March 8, 2012 April 10, 2014
Reviewed	March 8, 2012 April 10, 2014
POLICY	a. As part of its public service and information mission, the Johnson County Library makes available in all libraries handout, display and exhibit areas and bulletin boards. The use of these areas is intended to increase public awareness of the broad range of information available in the library collection and to make available information created by and of interest to the local community.
Public Forum Spaces	b. Displays, exhibits, handouts and materials posted on bulletin boards are covered by the intellectual freedom policies of the library. However, not all display and distribution areas are public forum spaces. Public forum spaces are those spaces created by government designation for the use of the public at large for assembly or communication. Materials displayed or distributed in such areas may advocate a position, but the display and distribution do not constitute endorsement of the material's content by the library. Materials cannot be excluded from public forum spaces on the basis of content unless the exclusion is necessary to serve a compelling governmental interest which cannot be served by less restrictive action.
Designations	c. Both public forum and non-public forum spaces exist in most libraries:
	1. Public Forum : All meeting rooms booked for public use are public forum spaces; exhibit cases (except those specifically designated as available for library and County, State or Federal government use only), handout areas, and non-governmental bulletin boards are public forums.
	2. Non-public forums: All display areas and those exhibit cases and bulletin boards designated for the use of the libraries and government (County, State or Federal) are not public forums. Pursuant to ARM 20-80-27, all study rooms are non-public forums.
Procedures	d. Each library maintains a current list (reviewed annually) of its display, exhibit, handout and bulletin board areas accompanied by the designation "public forum" or "non-public forum." The designation as a non-public or public forum space may be changed at any time by the County Librarian, pursuant to written procedures that he or she adopts to implement this policy.
AVAILABILITY OF PUBLIC FORUM SPACES	e. Public forum space is available for the use of non-profit associations or corporations, community groups, civic and other associations in the area served by the individual library use by government agencies and non-profit groups engaged in educational, cultural, intellectual, or charitable activities within policies set forth in regulation and within procedures established by the County Librarian.
DISPLAY SPACES	Non-Public Forum
	f. Displays are defined as presentations on open shelves or fixtures of materials from the library collections which are available for lending and/or materials or information about materials created or lent by government units or personnel, or



	on loan from private citizens or groups. Displays are covered by the intellectual freedom policies of the library but are not a public forum.
	g. Exhibits (non-public forum) are more formal presentations of library and governmental materials and regalia. If an exhibit case is declared a non-public forum space, it may be used only by the government and library.
Public Forum	h. The library offers no public forum spaces for displays and exhibits.
	i. The library offers limited space for displays of original works of art. The library facilities designated by the County Librarian constitute a library program and shall not create a public forum space.
AUTHORITY	j. Final authority for all materials displayed and made available in handout, display and exhibit space and on bulletin boards rests with the County Librarian, but is delegated operationally to the facility manager in each library. The one exception to this is an all-system exhibit set up at the request of the library administration, in which case delegated authority, rests with the relevant library programs coordinator. The County Librarian is directed to adopt written procedures to implement the terms of this policy. The County Librarian is directed to develop guidelines and criteria to assist with the execution of powers granted herein.
March 8, 2012–April 10, 2014	ARM 20-80-20 End

JOHNSON COUNTY LIBRARY
Board of Directors
April 10, 2014

AGENDA ITEM: VI.A. Consideration of Adoption of County Logo

ISSUE FOR BOARD DETERMINATION:

Whether to approve the adoption of the County Logo for Johnson County Library use.

DISCUSSION:

Nancy Mays, Director of Communications and Public Affairs, presented a request to put the county logo on library branches at the January 9, 2014 library board meeting.

The purpose of adopting the logo is to create one cohesive visual identity and clarify county services for residents.

RECOMMENDATION:

That the Johnson County Library Board of Directors approve the adoption of the Johnson County Logo for use by Johnson County Library.

PERSON(S) RESPONSIBLE:

Sean Casserley

Johnson County Library
Board of Directors
Selection of Calendar Events
APRIL 2014

April 1	Lost! Storytime Central Resource Library
April 5	It's Your Story – Tell It! A program for Brownie Girl Scouts Gardner Neighborhood Library
April 11	These Boots Are Made for Talkin' Story Teller Jo Ho Leawood Neighborhood Library
April 12	A Day in the Life Life below the poverty line Central Resource Library
April 12	Poetry in Motion DeSoto Neighborhood Library
April 14	An Edible Discussion Potluck and cookbook discussion Corinth Neighborhood Library
April 23	Book League: Let's Talk Dystopia Spring Hill Neighborhood Library
April 26	The Parking Lot: More or Le\$\$ Artists Sarah Star and m.o.i. Lackman Neighborhood Library
April 26	Journal Workshop Journal Making Workshop Central Resource Library
April 30	Día de Celebración con los Pequeños Oaks Oak Park Neighborhood Library