Request for Reconsideration of Library Materials

Title __________________________________________________________

Author (if appropriate) _____________________________________________

Request initiated by ________________________________________________

Telephone __________________ Address _____________________________

City ___________________________ Zip _______________________________

Library __________________________ Date _____________________________

If the item is already in the collection, please answer the following questions:

1. To what in the item do you object? (Please be specific)

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2. Did you read or view the entire item? If not, which portion did you read or view?

_________________________________________________________________

Within 20 days after this form is submitted, the Collection Development Manager will respond in writing to you regarding your request.