

ADMINISTRATIVE REGULATIONS

Document Number ARM 20-80-25

Tab: Patron Services

Section: Facility Usage

Subject: SOLICITATION, PETITIONING OR
DISTRIBUTION OF LITERATURE IN
LIBRARIES

SUMMARY

This regulation establishes the policy for solicitation -- which may include soliciting for petitions, personal campaigning, and personal distribution of literature to Library employees or Library patrons in Library buildings and on Library grounds.

Effective Date:

Reviewed

August 17, 2011

October 4, 2017

POLICY

a. Persons are prohibited from engaging in the personal distribution of literature and/or solicitation of Library employees and Library patrons in Library buildings and on Library grounds, with exceptions noted below. Government agencies that disseminate information in Library buildings pursuant to the approval of the County Librarian are not engaged in solicitation, petitioning, or distribution of literature, as defined in this regulation.

Limited
Exceptions for
Petitioning and
Distribution of
Literature

b. Petitioning is allowed in the following circumstances: Inside a library, petitions are allowed only in the context of scheduled meetings in library meeting rooms. Petitioners may not stand outside the library meeting rooms. Petitioners may stand outside library buildings on library property in areas designated by staff, away from entrances, but must not impede traffic, or pursue patrons. Literature may be distributed at locations designated by library staff outside library buildings on library property in areas designated by staff, away from entrances, but must be done in a manner that does not impede traffic. Persons are prohibited from selling or soliciting donations within the petitioning zone

Library is
Neutral

c. The Johnson County Library maintains a content and viewpoint neutral position regarding any activity that

Employees'
Charitable
Works

takes place in the petitioning zones and consistent with our Patron Code of Behavior 20-10-50.

c. The County Librarian will maintain written procedures and guidelines to direct Library employees' distribution or solicitation of contributions for charitable organizations among other Library employees, if the County Librarian determines that such distribution of literature or solicitation of contributions among Library employees will not interfere with Library employee work.

October 4, 2017

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End