



ADMINISTRATIVE REGULATIONS

TAB: Patron Services

DOCUMENT NUMBER: 20-20-65

SECTION: Circulation Services

SUBJECT: SERVICES TO STAFF AND VOLUNTEERS

SUMMARY

This document describes the extent and limitations of waivers of fines and fees for library staff and volunteers.

Effective Date:

June 12, 2015

Reviewed:

October 4, 2017

October 27, 2021

POLICY

Waiver

a. To encourage staff and volunteers to keep an awareness of the tools of their trade, no overdue or rental fees will be charged to the staff and volunteers of the Johnson County Library. Staff and volunteers will be subject to all other charges on the Fees and the Overdue, Lost or Damaged Materials Fees Schedule (ARM 20-10-90, ARM 20-10-91).

Limitations

b. In all other cases, except that described in paragraph 1 of this regulation, staff and volunteers are entitled only to the same library services and privileges offered to the general public.

Disclaimer

c. This regulation is not to be construed as to interfere with a staff member or volunteer carrying out official duties.

October 27, 2021

ARM 20-20-65 End