

## Library

### ADMINISTRATIVE REGULATIONS

TAB: Patron Services

SECTION: Access to Materials

SUBJECT: SERVICE TO HOMEBOUND PATRONS

DOCUMENT NUMBER: 20-15-50

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#### SUMMARY

This regulation describes services and waivers available to homebound patrons.

#### Effective Date:

**March 8, 2012**

#### Reviewed:

**October 4, 2017**

#### SERVICE TO HOMEBOUND PATRON

a. The Library's intent is to provide equitable library service to County residents who are approved as homebound by a medical professional, social service worker, professional caregiver, or library staff.

Olathe residents and non-Johnson County residents will be referred to their own library system.

#### REGISTRATION AS HOMEBOUND

b. The County Librarian is authorized to issue procedures for registering qualified patrons for homebound service.

#### CIRCULATION SERVICES

c. Circulating library materials may be checked out and mailed to patrons registered as homebound according to library procedure.

#### BASIC REFERENCE SERVICE

d. Basic reference service will be provided to patrons registered as homebound. The results will be delivered to the patron, free of charge.

#### WAIVERS

e. No overdue or mail fees will be charged to homebound patrons. However, homebound patrons will be charged for lost or damaged items.

**October 4, 2017**

**ARM 20-15-50 End**