

Downloadable Audiobooks Recorded Books/NetLibrary Quick Start Guide

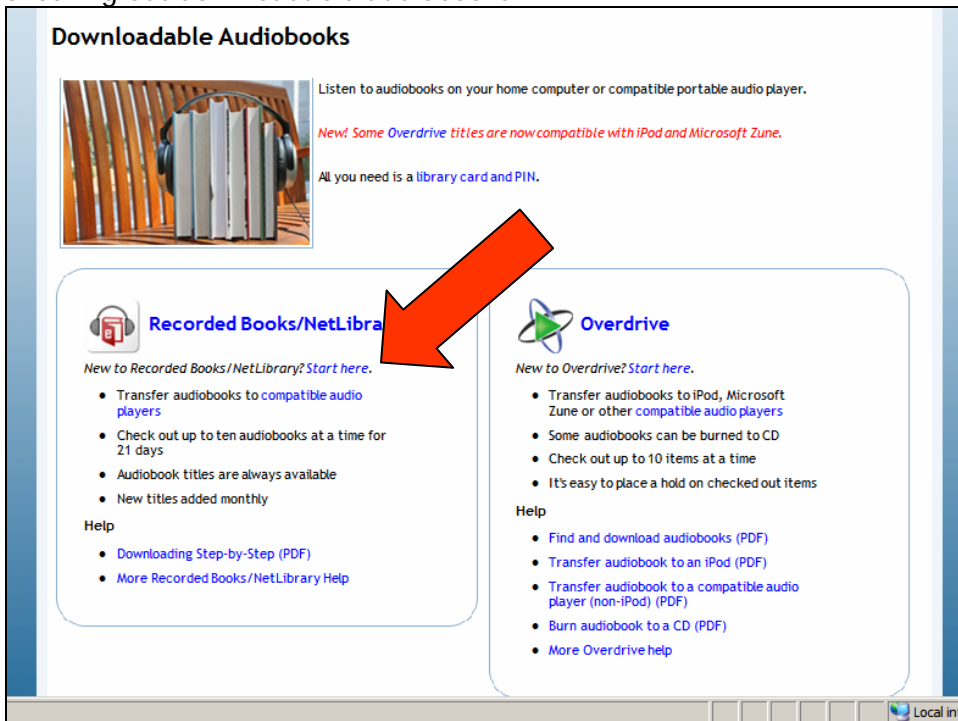
This guide provides step-by-step instructions for checking out and downloading audiobooks from Recorded Books/NetLibrary.

A few things before starting:

- Downloadable audiobooks require a Johnson County Library card number and PIN. Don't know your PIN? Have the library card number ready and contact the library at (913) 495-9100 or www.jocolibrary.org/contact.
- Downloadable audiobooks are a service designed for use from home or office. Library computers will not be able to download or listen to audiobooks.
- Recorded Books/NetLibrary downloads are **not compatible with Apple iPod or the Microsoft Zune**. Some titles from Overdrive (MP3) are compatible. To find these, go to www.jocolibrary.org/audiobooks and click on "New to Overdrive? [Start here.](#)"
- These instructions refer to Windows Media Player version 11. To update Windows Media Player, go to the [Microsoft Web site](#).

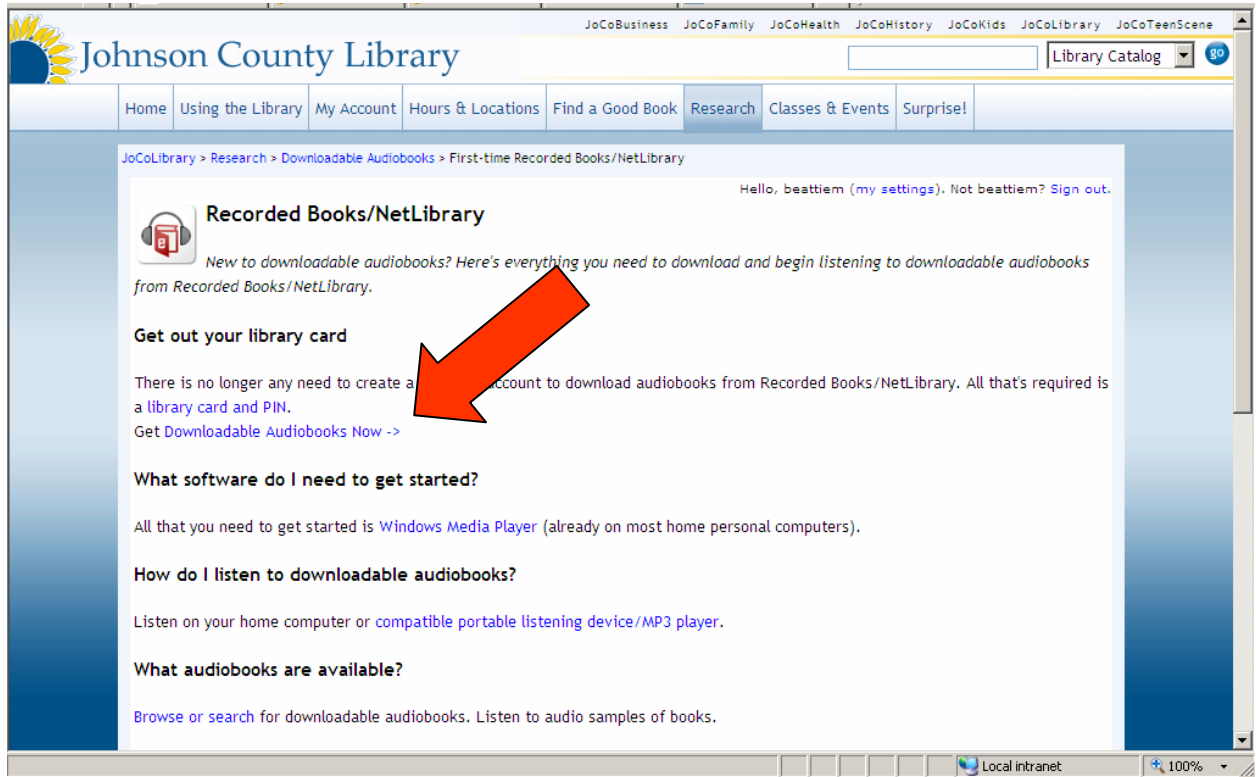
Log in with Your Library Card Number and PIN

1. Start at www.jocolibrary.org/audiobooks.
2. Click on "New to Recorded Books/NetLibrary? Start here."
The Recorded Books/NetLibrary First-Time User page includes helpful tips for using and checking out downloadable audiobooks.



The screenshot shows the "Downloadable Audiobooks" page. At the top, there is a header with the title "Downloadable Audiobooks" and a sub-header "Listen to audiobooks on your home computer or compatible portable audio player." Below this, there is a red text announcement: "New! Some Overdrive titles are now compatible with iPod and Microsoft Zune." and a note: "All you need is a library card and PIN." The main content area is divided into two columns. The left column is for "Recorded Books/NetLibrary" and the right column is for "Overdrive". Both columns have a "New to...? Start here." link. A large red arrow points from the "New to Recorded Books/NetLibrary? Start here." link to the "Recorded Books/NetLibrary" section. The "Recorded Books/NetLibrary" section lists: "Transfer audiobooks to compatible audio players", "Check out up to ten audiobooks at a time for 21 days", "Audiobook titles are always available", and "New titles added monthly". It also has a "Help" section with links for "Downloading Step-by-Step (PDF)" and "More Recorded Books/NetLibrary Help". The "Overdrive" section lists: "Transfer audiobooks to iPod, Microsoft Zune or other compatible audio players", "Some audiobooks can be burned to CD", "Check out up to 10 items at a time", and "It's easy to place a hold on checked out items". It also has a "Help" section with links for "Find and download audiobooks (PDF)", "Transfer audiobook to an iPod (PDF)", "Transfer audiobook to a compatible audio player (non-iPod) (PDF)", "Burn audiobook to a CD (PDF)", and "More Overdrive help".

3. Click on the Recorded Books/NetLibrary link.



4. Enter your Library card and PIN to sign in.

Johnson County Library Licensed Database Login	
Enter your Library Card No.:	<input type="text"/>
Enter Your PIN:	<input type="text"/>
<input type="button" value="Authenticate"/>	

Don't know your PIN? [Contact us](#) for assistance.

Browse and Download Audio Books

1. Use the search box to search for audiobooks

OR

2. Use the Browse list at the right side of the screen to browse titles by subject
 - a. All of the items in NetLibrary/Recorded books are available for checkout at any time.
 - b. A maximum of 10 audiobooks may be checked out at any one time.

Search:

Keyword Title Author Narrator

Only search for books by Recorded Books

Search all forms of eContent

[Try Advanced Search for more searching options.](#)


Browse
Biography
Business
Children
Classics
Fantasy
Fiction
History
Holy Bible
Humor
Inspirational
Language Program
Memoir
Mystery
Nonfiction
Romance
SciFi
Self Help
Sports
Suspense
Western
Young Adult
View New Titles


3. When you find the book you want, click on the book cover or on "show details."


Search Results

You searched for *Subject: Humor* [[Download](#)]

Showing 1 - 5 of 5

- 


1. The Grass Is Always Greener Over the Septic Tank (Audiobook)
Unabridged.
by Bombeck, Erma.
Publication: Prince Frederick, Md Recorded Books, 2001.
Product ID: 128306
ISBN: 0798789686
Duration: 4 Hours 11 Minutes
File Size: CD: 58MB; Radio: 8MB
[Show Details](#)
- 

2. I Lost Everything in the Post-natal Depression (Audiobook)
Unabridged.
by Bombeck, Erma.
Publication: [Boulder, Colo Recorded Books, 2005].
Product ID: 135230
ISBN: 0798751735
Duration: 4 Hours 53 Minutes
File Size: CD: 68MB; Radio: 9MB
[Show Details](#)
- 

3. If Life Is a Bowl of Cherries, What Am I Doing in the Pits? (Audiobook)
Recorded Books Presents; Unabridged.
by Bombeck, Erma.
Publication: [Boulder, Colo Recorded Books, 2006].
Product ID: 137875

4. Detailed information about the audiobook will display

If Life Is a Bowl of Cherries, What Am I Doing in the Pits?
Recorded Books Presents; Unabridged.
by Bombeck, Erma.



Recorded Books
COMPLETE AND UNABRIDGED SINCE 1979
[Browse Available eAudiobooks](#)

Listening Options

[Download this Audiobook](#) [Listen to Preview](#)

Checkout or renew this Audiobook

Listening Requirements
Microsoft® Windows Media® player v9 and above is required to listen to this eAudiobook.
[View Audiobooks requirements.](#)

Other Options
[Add to My List](#) | [Email this Information](#)

Title: **If Life Is a Bowl of Cherries, What Am I Doing in the Pits?**
Recorded Books Presents; Unabridged.

Author: Bombeck, Erma.
Narrator: Rosenblat, Barbara.
Publication: [Boulder, Colo Recorded Books, 2006].
Product ID: 137875
EISBN: 1423724143
ISBN: 0798747622
Subject: [Housewives--Humor.](#)
[Domestic relations--Humor.](#)
[American wit and humor.](#)
[Downloadable audio books.](#)

Language: English
Duration: 3 Hours 41 Minutes
File Size: 51 MB (CD Quality)

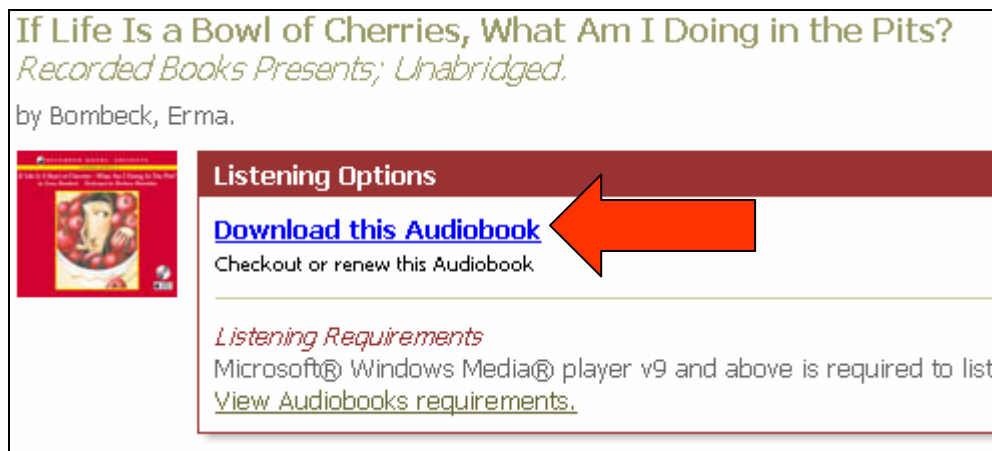
Visit the Johnson County Library on the web at www.jocolibrary.org or call 913-495-2400

Download the Audiobook the Computer

Listened to the audiobook on a compatible audio player (note: not compatible with iPods) or a personal computer. Audiobooks from Recordedbooks/NetLibrary cannot be burned to CD. To listen to the audiobooks on the computer, one of the following free software applications must be used:

- [Microsoft Windows Media Player v9 and above](#) (most Windows-based computers already have this software)
- [Musicmatch Jukebox v8.2 and above](#)
- [NullSoft Winamp v5 and above](#)

1. Review the details of the audiobook.
2. Click on "Download this Audiobook"



If Life Is a Bowl of Cherries, What Am I Doing in the Pits?
Recorded Books Presents; Unabridged.
by Bombeck, Erma.

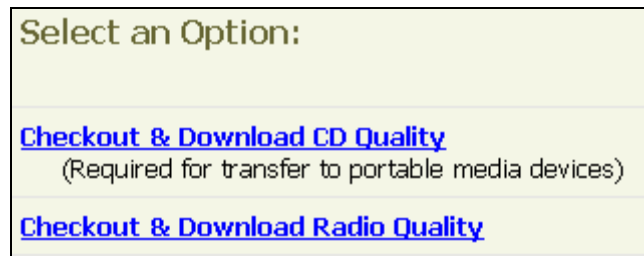
Listening Options

[Download this Audiobook](#)

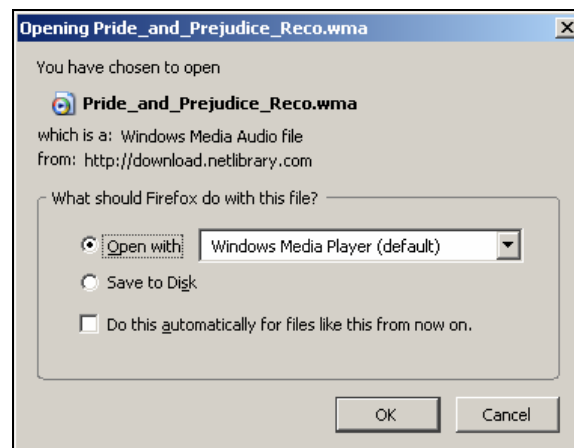
Checkout or renew this Audiobook

Listening Requirements
Microsoft® Windows Media® player v9 and above is required to list
[View Audiobooks requirements.](#)

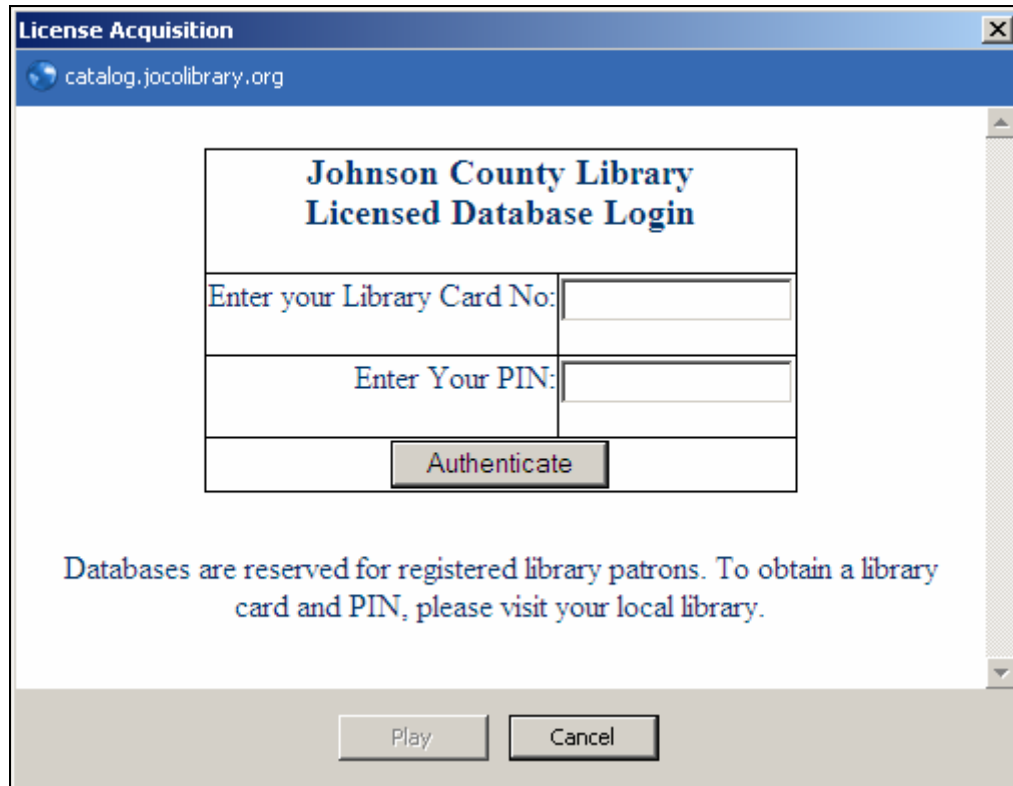
3. Select the download quality of the audiobook to begin the download:
 - a. CD quality provides a cleaner playback but has a much larger file size and download time.
 - i. This quality is required by most portable audio players.
 - b. Radio Quality provides low quality playback (much like a cassette tape) and a shorter download time.
 - i. Radio quality is recommended for dial-up users.



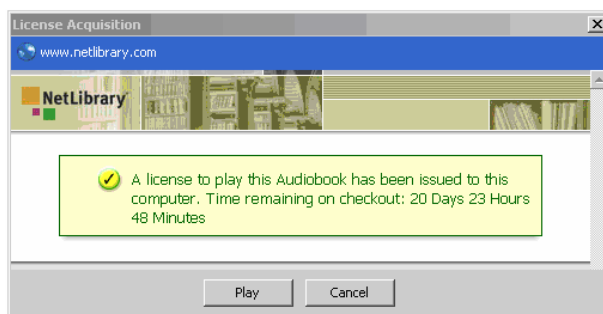
4. Save the audiobook to the computer in a directory of your choice.
 - a. **Download Time:** Downloads may take up to 20 minutes on broadband Internet connections, much longer on dial-up connections.
 - b. **Stop Automatic Playback While Downloading:** It is highly recommended that you do not play the file while it is downloading. The download will take longer and the audiobook may not download correctly. If your media player automatically begins playing the audiobook, stop the playback to prevent long download times and possible incorrect downloading of the file.
5. Locate and open the audiobook file the same way you would any other file on your computer.
 - a. Note: You MUST open the audiobook file before disconnecting your Internet connection or you will be prompted to log in the first time you attempt to open the Audiobook file.



6. When the download is complete, the audiobook is ready for playback.
7. The first time you listen to the audiobook, you will need to be connected to the internet and may be prompted to enter your library card and PIN.
 - a. **Note:** Your Username and password confirms the checkout and acquires the Digital Rights Management (DRM) license. The license is connected with the computer and will be the only computer that can play the file without downloading a new license.



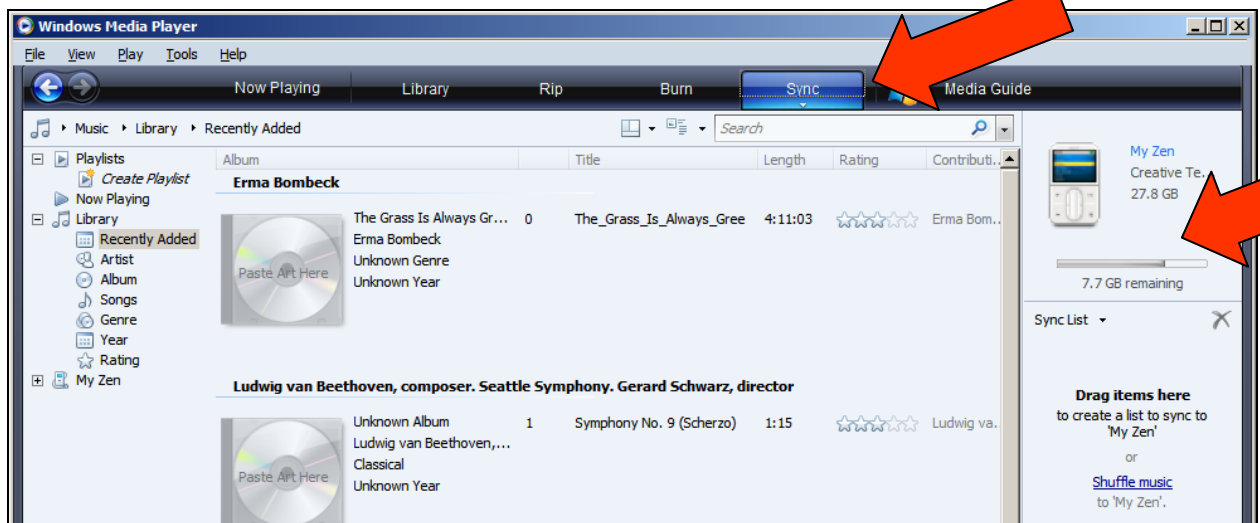
8. A reminder will appear displaying the remaining checkout time for the book.



9. Click Play to listen to the audiobook. Windows Media Player or your other audio player (e.g. Nullsoft Winamp or Musicmatch Jukebox) may start automatically.

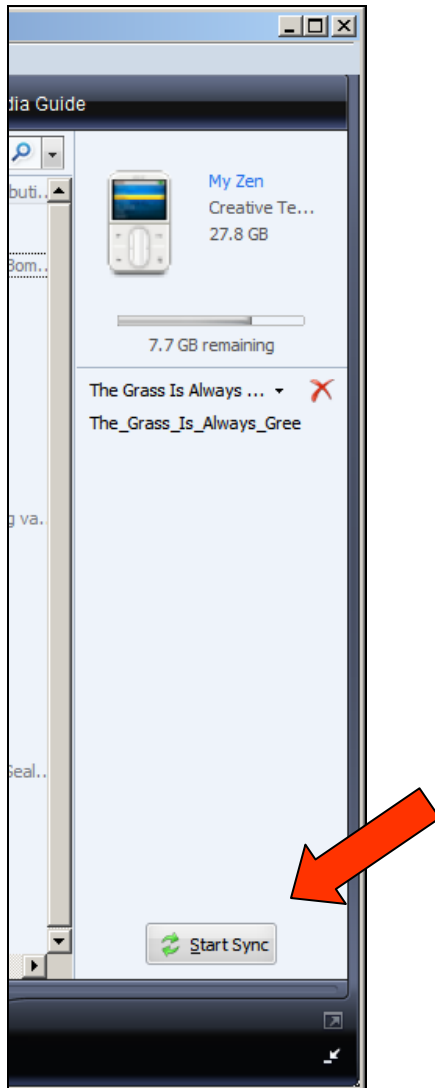
Add the Audiobook to a Portable Audio Player

1. Connect the compatible audio player to the computer.
2. *Please note that these instructions refer to Windows Media Player version 11. To update Windows Media Player, go to the [Microsoft Web site](#).*
Open the audiobook in Windows Media Player. To do this, it may be necessary to add the folder where the download is stored to the Windows Media Player Library. Do this by selecting, File -> Add to Library. Then select the folder where the downloads are stored. After completing this step, all downloads in that folder will display in the Windows Media Player Library. Sometimes the fastest way to find the download is to look under "Recently Added."
3. The title and author may display as "Unknown" but these can be manually edited by right clicking and selecting "edit." This is not necessary for the audiobook to play, however.
4. Click on "Recently Added" or "Albums" and find the audiobook. Then click on "Sync" on the top right and a Sync box will appear on the right side of the screen.



5. Click on the audiobook title and drag it to the Sync List on the right.

6. Click Start Sync to copy the file from the computer to the compatible audio players.



7. The audiobook will expire when the checkout period is complete at 21 days. After 21 days, you may still be able to see the file, but it will not play. These files must be deleted from your audio player or computer manually.

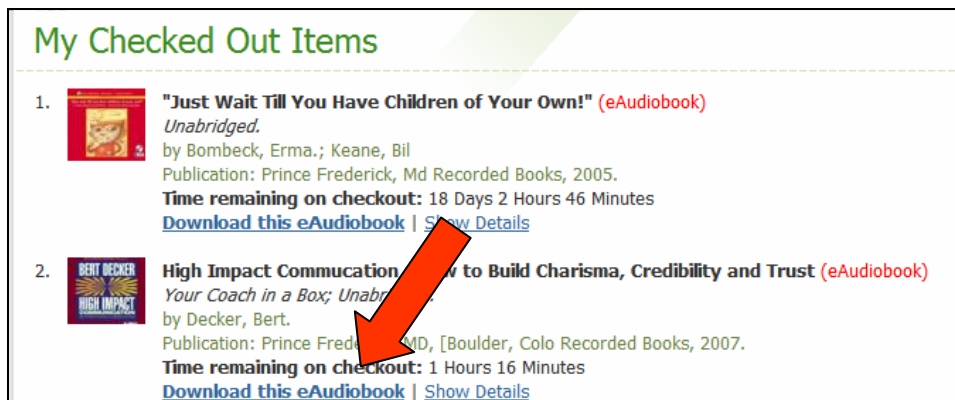
Renew a Recorded Books/NetLibrary Audiobook

1. Connect the portable audio player to the computer.
2. To renew an audiobook, go to www.jocolibrary.org/audiobooks.
3. Click on Recorded Books/NetLibrary Log in with your Library card and PIN.

4. Click on "Checked Out Items"



5. Find the title to renew and click on "Download this eAudiobook."



6. Click on "Renew your checkout for 21 Days (No Download. Only license to play file)" to get the new license.



If you have any questions about Downloadable Audiobooks from the Johnson County Library, don't hesitate to contact Reference Services at (913) 495-9100 or www.jocolibrary.org/contact.